

FOR:

STATE OF ALABAMA

DEPTARTMENT OF FINANCE DIVISION OF PURCHASING

INVITATION TO BID

REQ. AGENCY : 008000

DEPARTMENT OF EDUCATION : 030159

AGENCY REQ. NO.

T-NUMBER

DATE ISSUED

VENDOR NO.

VENDOR PHONE NO. :
SNAP REQ. NO. : 1434515
BUYER NAME : JANNA WICKHAM

FALL 2010 AL HIGH SCHL GRAD EXAM 030159 BUYER PHONE NO. : (334) 242-4288-SUZANNE WILLIAMS - DR GLORIA TURNER PURCHASING PHONE NO: (334) 242-7250

BID MUST BE RECEIVED BEFORE: DATE: 03/24/10 TIME: 5:00 PM

BIDS WILL BE PUBLICLY OPENED: DATE: 03/25/10 TIME: 10:00 AM

FAX NUMBER

TO BE COMPLETED BY VENDOR

INFORMATION IN THIS SECTION MUST BE IN INK OR TYPED WITH			PONSE
1. DELIVERY: CAN BE MADE	DAYS OR	_ WEEKS AFTER RECEIPT	OF ORDER
2. TERMS:(DI	SCOUNTS ARE TAKEN WITH	OUT REGARD TO DATE OF	PAYMENT.)
3. PRICE VALID FOR ACCEPTANCE	WITHIN DA	AYS.	
4. VENDOR QUOTATION REFERENCE (THIS NUMBER WILL APPEAR O			
5. E-MAIL ADDRESS:			
INTERNET WEBSITE:			
6. GENERAL CONTRACTOR'S LICEN	SE NO:		-
TYPE OF G.C. LICENSE:			
* BIDDERS MUST COMPLY WITH A ITEM 7 - COPY REQUIREMENT.			INCLUDE
RETURN INVITATION TO BID:			
US MAIL		COURIER	
STATE OF ALABAMA DEPARTMENT OF FINA DIVISION OF PURCHA P O BOX 302620 MONTGOMERY, AL 361	NCE SING	STATE OF ALABAMA DIVISION OF PURCHASIN RSA UNION BUILDING 100 N. UNION ST., SUI MONTGOMERY, AL 36104	
SIGNA I HAVE READ THE ENTIRE BID AN I HERBY AFFIRM I HAVE NOT BEE RESTRAINT OF FREEDOM OF COMPE REFRAIN FROM BIDDING.	N IN ANY AGREEMENT OR (H ITEM OFFERED AT THE COLLUSION AMONG BIDDER	S IN
SWORN TO AND	FEIN OR SSN	AUTHORIZED SI	GNATURE (INK)
SUBSCRIBED BEFORE ME THIS	COMPANY NAME	TYPE/PRINT AU	THORIZED NAME
DAY OF	MAIL ADDRESS	TITLE	
NOTARY PUBLIC	CITY, STATE, ZIP	TOLL FREE NUM	BER
TERM EXP:			

PHONE INCLUDING AREA CODE

STANDARD TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER:

PAGE

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INVITATION TO BID

VENDOR NO. : 10-R-2216317 OPEN DATE : 03/25/10 TIME: 10:00 AM

RETURN DATE: 03/24/10 TIME: 5:00 PM

AUTHORITY:

THE DEPARTMENT OF FINANCE CODE OF ADMINISTRATIVE PROCEDURE, CHAPTER 355-4-1 EFFECTIVE DECEMBER 20, 2001 IS INCORPORATED BY REFERENCE AND MADE A PART OF T HIS DOCUMENT. TO RECEIVE A COPY CALL (334)242-7250, OR OUR WEBSITE WWW.PURCHASING.ALABAMA.GOV.

INFORMATION AND ASSISTANCE TO MINORITY AND WOMEN-OWNED BUSINESSES IN ACQUIRING M/WBE CERTIFICATION MAY BE OBTAINED FROM THE OFFICE OF MINORITY BUSINESS ENTERPRISE, 1-800-447-4191.

BID (ITB) RESPONSE INSTRUCTIONS REV: 01/14/10

- TO SUBMIT A RESPONSIVE BID, READ THESE INSTRUCTIONS, ALL TERMS, CONDITIONS AND SPECIFICATIONS.
- BID ENVELOPES/PACKAGES/BOXES MUST BE IDENTIFIED ON FRONT, PREFERABLY LOWER LEFT CORNER AND BE VISIBLE WITH THE BID NUMBER AND OPENING DATE. EACH INDIVIDUAL BID (IDENTIFIED BY A UNIQUE BID NUMBER) MUST BE SUBMITTED IN A SEPARATE ENVELOPE. RESPONSES TO MULTIPLE BID NUMBERS SUBMITTED IN THE SAME ENVELOPE/COURIER PACKAGE, THAT ARE NOT IN SEPARATE ENVELOPES PROPERLY IDENTIFIED, WILL BE REJECTED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR LATE BIDS FOR ANY REASON INCLUDING THOSE DUE TO POSTAL, OR COURIER SERVICE. BID RESPONSES MUST BE IN THE DIVISION OF PURCHASING OFFICE PRIOR TO THE "RECEIVE DATE AND TIME" INDICATED ON THE BID.
- BID RESPONSES (PAGE 1, PRICE SHEET AND ADDENDUMS (WHEN SIGNATURE IS REQUIRED)) MUST BE IN INK OR TYPED ON THIS DOCUMENT. OR EXACT FORMAT WITH SIGNATURES BEING HANDWRITTEN ORIGINALS IN INK (PERSON SIGNING BID, NOTARY, AND NOTARY EXPIRATION), OR THE BID WILL BE REJECTED. UNLESS INDICATED IN THE BID, ALL PRICE PAGES MUST BE COMPLETED AND RETURNED. IF AN ITEM IS NOT BEING BID, IDENTIFY IT AS NB (NO-BID). PAGES SHOULD BE SECURED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR MISSING PAGES. FAXED BID RESPONSES WILL NOT BE ACCEPTED.
- THE UNIT PRICE ALWAYS GOVERNS REGARDLESS OF THE EXTENDED AMOUNT. A UNIT PRICE CHANGE ON A LINE MUST BE INITIALED BY THE PERSON SIGNING THE BID, OR THAT LINE WILL BE REJECTED. THIS INCLUDES A CROSS-OUT, STRIKE-OVER, INK-OVER, WHITE-OUT, ERASURE, OR ANY OTHER METHOD CHANGING THE PRICE.
- A "NO BID" MUST BE RETURNED TO REMAIN ON A CLASS/SUBCLASS. RETURN PAGE 1 OR NOTIFICATION PAGE MARKED "NO-BID". IDENTIFY IT ON THE ENVELOPE AS A "NO-BID". FAILING TO RESPOND TO 3 ITB'S WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/SUBCLASS. RESPONDING WITH 6 "NO-BIDS" WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/ SUBCLASS. A "NO-BID" RECEIVED LATE IS CONSIDERED A NO RESPONSE.
- THE DIVISION OF PURCHASING IS NOT RESPONSIBLE FOR MISINTERPRETATION OF DATA FAXED FROM THIS OFFICE.
- THE DIVISION OF PURCHASING REQUIRES AN ORIGINAL AND A MINIMUM OF ONE COMPLETE EXACT COPY (TO INCLUDE SIGNATURE AND NOTARY) OF THE INVITATION-TO-BID RESPONSE. THE ORIGINAL AND THE COPY SHOULD BE SUBMITTED TOGETHER AS A BID PACKAGE. FAILURE TO MARK RESPONSES AS "ORIGINAL" AND/OR "COPY" COULD RESULT IN THE ENTIRE BID RESPONSE BEING REJECTED.
- AN IMPROPERLY SUBMITTED BID, LATE BID, OR BID THAT IS CANCELLED ON OR BEFORE THE OPENING DATE WILL BE HELD FOR 90 DAYS AND THEN DESTROYED. THE BID MUST BE RETRIEVED DURING REGULAR WORK HOURS, MONDAY FRIDAY, EXCEPT STATE HOLIDAYS. AFTER THE BID IS DESTROYED, THE DIVISION OF PURCHASING ASSUMES NO RESPONSIBILITY FOR THE DOCUMENT.

DISQUALIFIED/CANCELLED BID

BIDS THAT ARE IMPROPERLY SUBMITTED OR RECEIVED LATE WILL BE A RESPONSE FOR RECORD, BUT WILL NOT BE RETURNED OR A NOTIFICATION MAILED.

THE FOLLOWING IS A PARTIAL LIST WHEREBY A BID RESPONSE WILL BE DISOUALIFIED:

BID NUMBER NOT ON FACE OF ENVELOPE/COURIER PACKAGE/BOX RESPONSES TO MULTIPLE BID NUMBERS IN SAME ENVELOPE NOT PROPERLY IDENTIFIED

BID RECEIVED LATE

BID NOT SIGNED/NOT ORIGINAL SIGNATURE

BID NOT NOTARIZED/NOT ORIGINAL SIGNATURE OF NOTARY AND/OR NO NOTARY EXPIRATION

NOTARIZED OWN SIGNATURE

REQUIRED INFORMATION NOT SUBMITTED WITH BID FAILURE TO SUBMIT THE ORIGINAL BID AND A COMPLETE EXACT COPY

CERTIFICATION PURSUANT TO ACT NO. 2006-557

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING, AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES INTO ALABAMA. BY SUBMITTING THIS BID, THE BIDDER IS HEARBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557, THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE. SPECIAL TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER:

VENDOR NO. : 10-R-2216317 OPEN DATE : 03/25/10 TIME: 10:00 AM

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RETURN DATE: 03/24/10 TIME: 5:00 PM

INTENT TO AWARD

EFFECTIVE MAY 1, 2008, THE STATE OF ALABAMA - DIVISION OF PURCHASING WILL ISSUE AN 'INTENT TO AWARD' BEFORE A FINAL AWARD IS MADE. THE 'INTENT TO AWARD' WILL CONTINUE FOR A PERIOD OF FIVE (5) CALENDAR DAYS, AFTER WHICH A PURCHASE ORDER WILL BE PRODUCED. UPON FINAL AWARD, ALL RIGHTS TO PROTEST ARE FORFEITED. A DETAILED EXPLANATION OF THIS PROCESS MAY BE REVIEWED IN THE ALABAMA ADMINISTRATIVE CODE - CHAPTER 355-4-1(14).

ALTERNATE BID RESPONSE
UNLESS STATED ELSEWHERE IN THIS INVITATION-TO-BID (ITB) THE STATE OF
ALABAMA WILL ACCEPT AND EVALUATE ALTERNATE BID SUBMITTALS ON ANY
ITB'S. ALTERNATE BID RESPONSES WILL BE EVALUATED ACCORDING TO THE
REQUIREMENTS AS ALL OTHER RESPONSES TO THIS ITB.

INTERNET WEBSITE LINK'S

INTERNET AND/OR WEBSITE LINKS WILL NOT BE ACCEPTED IN BID RESPONSES AS A MEANS TO SUPPLY ANY REQUIREMENTS STATED IN THIS ITB (INVITATION-TO-BID).

PRODUCT DELIVERY, RECEIVING AND ACCEPTANCE IN ACCORDANCE WITH THE UNIVERSAL COMMERCE CODE (CODE OF ALABAMA, TITLE 7), AFTER DELIVERY, THE STATE OF ALABAMA HAS THE RIGHT TO INSPECT ALL PRODUCTS BEFORE ACCEPTING. THE STATE WILL INSPECT PRODUCTS IN A REASONABLE TIMEFRAME. SIGNATURE ON A DELIVERY DOCUMENT DOES NOT CONSTITUTE ACEPTANCE BY THE STATE. THE STATE WILL ACCEPT PRODUCTS ONLY AFTER SATISFACTORY INSPECTION.

SALES TAX EXEMPTION

PURSUANT TO THE CODE OF ALABAMA, 1975, TITLE 40-23-4 (A) (11), THE STATE OF ALABAMA IS EXEMPT FROM PAYING SALES TAX. AN EXEMPTION LETTER WILL BE FURNISHED UPON REQUEST.

INVOICES

INQUIRIES CONCERNING PAYMENT AFTER INVOICES HAVE BEEN SUBMITTED ARE TO BE DIRECTED TO THE RECEIVING AGENCY, NOT THE DIVISION OF PURCHASING

BID RESPONSES AND BID RESULTS

UNEVALUATED BID RESPONSES (NOT BID RESULTS) ARE AVAILABLE ON OUR WEB SITE AT WWW.PURCHASING.ALABAMA.GOV. BID RESULTS WILL BE MADE AVAILABLE FOR REVIEW IN THE DIVISION OF PURCHASING OFFICE, BUT ONLY AFTER THE BID HAS BEEN AWARDED. WE DO NOT FAX OR MAIL COPIES OF BID RESULTS. IF A VENDOR WISHES TO REVIEW BID RESULTS IN OUR OFFICE, THEY SHOULD FAX THEIR REQUEST TO REVIEW THE BID TWO DAYS IN ADVANCE TO THE "BID REVIEW CLERK" AT (334) 242-4419. BE SURE TO REFERENCE THE BID NUMBER.

FOREIGN CORPORATION - CERTIFICATE OF AUTHORITY

ALABAMA LAW PROVIDES THAT A FOREIGN CORPORATION (AN OUT-OF-STATE COMPANY/FIRM) MAY NOT TRANSACT BUSINESS IN THE STATE OF ALABAMA UNTIL TI OBTAINS A CERTIFICATE OF AUTHORITY FROM THE SECRETARY OF STATE. SECTION 10-2B-15.01, CODE OF ALABAMA 1975. TO OBTAIN FORMS FOR A CERTIFICATE OF AUTHORITY, CONTACT THE SECRETARY OF STATE, CORPORATIONS DIVISION, (334) 242-5324. THE CERTIFICATE OF AUTHORITY DOES NOT KEEP THE VENDOR FROM SUBMITTING A BID.

BID IDENTIFICATION

REFERENCE PAGE 2, ITEM 2. DUE TO THE POSTAL SERVICE PUTTING BAR CODE LABELS ON ENVELOPES, IT CONCEALS THE BID NUMBER AND DATE IF THE VENDOR HAS WRITTEN THEM OTHER THAN THE LOWER LEFT CORNER, THEREFORE THE BID WOULD BE REJECTED FOR NOT BEING PROPERLY IDENTIFIED.

INVITATION TO BID

SPECIAL TERMS & CONDITIONS

VENDOR NAME

VENDOR NUMBER:

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RETURN DATE: 03/24/10 TIME: 5:00 PM

AWARD:

AWARD WILL BE MADE "ALL OR NONE" TO THE LOWEST RESPONSIBLE BIDDER MEETING ALL SPECIFICATIONS.

ASSIGNMENT OF CONTRACT:

TO ASSIGN, SUBLET OR TRANSFER ANY CONTRACT RESULTING FROM THIS SOLICITATION, THE VENDOR'S WRITTEN REQUEST MUST BE APPROVED BY THE STATE PURCHASING DIRECTOR.

CONTRACT PERIOD:

CONTRACT PERIOD:

ESTABLISH A 12 MONTH CONTRACT WITH AN OPTION TO EXTEND FOR A SECOND,

THIRD, FOURTH, AND FIFTH 12 MONTH PERIOD WITH THE SAME PRICING, TERMS

AND CONDITIONS. THE SECOND, THIRD, FOURTH, OR FIFTH 12 MONTH PERIOD,

IF AGREED BY BOTH PARTIES, WOULD BEGIN THE DAY AFTER THE FIRST,

SECOND, THIRD, OR FOURTH 12 MONTH PERIOD EXPIRES. ANY SUCCESSIVE

EXTENSION MUST HAVE WRITTEN APPROVAL OF BOTH THE STATE AND VENDOR NO

LATER THAN 20 DAYS PRIOR TO EXPLIBATION OF THE PREVIOUS 12 MONTH LATER THAN 30 DAYS PRIOR TO EXPIRATION OF THE PREVIOUS 12 MONTH PERIOD.

NON-APPROPRIATION OF FUNDS:

CONTINUATION OF ANY AGREEMENT BETWEEN THE STATE AND A BIDDER BEYOND A FISCAL YEAR IS CONTINGENT UPON CONTINUED LEGISLATIVE APPROPRIATION OF FISCAL LEAR IS CONTINGENT UPON CONTINUED LEGISLATIVE APPROPRIATION OF FUNDS FOR THE PURPOSE OF THIS BID AND ANY RESULTING AGREEMENT. NON-AVAILABILITY OF FUNDS AT ANY TIME SHALL CAUSE ANY AGREEMENT TO BECOME VOID AND UNENFORCEABLE AND NO LIQUIDATED DAMAGES SHALL ACCRUE TO THE STATE AS A RESULT. THE STATE WILL NOT INCUR LIABILITY BEYOND THE PAYMENT OF ACCRUED AGREEMENT PAYMENT.

ANY PROVISION OF A CONTRACT RESULTING FROM THIS BID TO THE CONTRARY NOTWITHSTANDING, IN THE EVENT OF FAILURE OF THE STATE TO MAKE PAYMENT HEREUNDER AS A RESULT OF PARTIAL UNAVAILABILITY, AT THE TIME SUCH PAYMENT IS DUE, OF SUCH SUFFICIENT REVENUES OF THE STATE TO MAKE SUCH PAYMENT (PRORATION OF APPROPRIATED FUNDS FOR THE STATE HAVING BEEN DECLARED BY THE GOVERNOR PURSUANT TO SECTION 41-4-90 OF THE CODE OF ALABAMA 1975), THE CONTRACTOR SHALL HAVE THE OPTION, IN ADDITION TO THE OTHER REMEDIES OF THE CONTRACT, OF RENEGOTIATING THE CONTRACT (EXTENDING OR CHANGING PAYMENT TERMS OR AMOUNTS) OR TERMINATING THE CONTRACT.

REQUESTED INFORMATION:

ANY ADDITIONAL INFORMATION REQUESTED FROM A VENDOR MUST BE FURNISHED WITHIN FIVE (5) DAYS FROM RECEIPT OF REQUEST.

VENDOR NAME : PRICE SHEET

T.T

VENDOR NUMBER: ITB NO. : 10-R-2216317
OPEN DATE : 03/25/10 TIME: 10:00 AM PAGE INVITATION TO BID

RETURN DATE: 03/24/10 TIME: 5:00 PM

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LINE EXTENDED NO. COMMODITY/SERVICE DESCRIPTION QUANTITY UNIT UNIT PRICE AMOUNT

UNLESS SPECIFIED OTHERWISE BELOW: SHIP TO: 008000 / DEPARTMENT OF EDUCATION PURCHASING SECTION 008000 / 008M02 P305 GORDON PERSONS BLDG. 50 N. RIPLEY STREET MONTGOMERY AL

36130-2101

00001 COMMODITY CODE: 924-20-090049
ALABAMA HIGH SCHOOL GRADUATION
EXAM - FALL 2010 ADMINISTRATION.
SEE ATTACHMENT FOR COMPLETE SPECIFICA-TIONS.

FOR FURTHER INFORMATION ON SERVICES/PRODUCT BEING BID, PLEASE CONTACT: DEBBIE BARNETT @ 334-242-8038

FOR PROCEDURAL QUESTION CONCERNING THIS BID, CONTACT:
JANNA WICKHAM @ 334-242-4288 JANNA.WICKHAM@PURCHASING.ALABAMA.GOV

GRAND TOTAL BASE BID FROM PAGE 154 MUST BE ENTERED IN UNIT PRICE COLUMN ON THIS PAGE. FAILURE TO CARRY THIS AMOUNT FORWARD TO THIS PAGE WILL RESULT IN BID REJECTION.

PAGE	TOTAL	
BID	TOTAL	

INVITATION TO BID SPECIFICATIONS

Alabama High School Graduation Exam

10-R-2216317

State of Alabama
Division of Purchasing
RSA Union Building
100 North Union Street, Suite 192
Montgomery, Alabama 36130-2401
Telephone Number: (334) 242-7250

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INTRODUCTION

The State of Alabama Department of Education (SDE) desires to contract with a vendor for the administration of the *Alabama High School Graduation Exam* (AHSGE). The magnitude of the tasks makes this an item that should be awarded by bid to the vendor who has the capacity to meet the short time-frame requirements of the testing program. This Invitation to Bid Specifications (ITB) will provide interested vendors with complete specifications of what is required to complete the tasks, including time parameters and SDE management assistance. The contract will be awarded to the lowest responsible bidder.

An example of the short time-frame requirements is that the reports containing the students' scores will be on the vendor's secure Web site within one calendar week of the date the answer documents are received at the scoring center for pencil/paper test.

The purpose of this ITB is to establish a 12-month contract with an option to issue a second, third, fourth, and fifth 12-month contract under the same terms and conditions, according to the pricing on the cost response. The second, third, fourth, and fifth contract, if requested by the SDE and agreed upon by the vendor, would begin the day after the first, second, third, and fourth, contracts expire. Any successive contract would have the written approval of both the SDE and the vendor approximately 30 days prior to the expiration of the previous contract. The contract will not be issued for an additional 12-month period if funds are not available.

The SDE is not committed to a contract as a result of the ITB. All responses to this ITB become the property of the SDE upon receipt by the State Division of Purchasing and will not be returned to the vendor once opened. The SDE has the right to use any and all ideas or adaptations of ideas contained in any response to this ITB. Selection or rejection of the response to the ITB will not affect this right. Responses become public documents upon submission. The state's award will depend upon the appropriateness of vendor responses to the requirements outlined in the specifications of this ITB.

GENERAL PROJECT

Alabama public schools consist of 132 school systems that will participate: 67 county systems, 65 city systems, Alabama Institute for Deaf and Blind (AIDB), Alabama Department of Youth Services (DYS), Alabama School of Mathematics and Science, Alabama School of Fine Arts, and Alabama Correctional Education. Each school system has a system test coordinator who serves as a liaison between the Local Education Agency (LEA) and the SDE. The system test coordinator distributes testing materials to each school within his/her school system and packages and completes testing materials for delivery to the vendor. Names and addresses of system test coordinators will be provided to the vendor. In coordinating the activities associated with the assessment, it will not be necessary for the vendor to have direct contact with the personnel at the individual schools. There will be only one point of contact in the SDE for administering this assessment. The Student Assessment staff of the SDE will monitor the contract(s) for the

administration of the high school examinations.

GENERAL INFORMATION

The AHSGE consists of six test booklets (Reading, Language, Mathematics, Science, Biology, and Social Studies) and a Calculator Practice Booklet. The science subject-area test of the AHSGE will not be included in the administration of the AHSGE after school year 2011-2012.

SCOPE OF WORK

Products to be Printed by the Vendor

The vendor will print the materials listed. Printing, delivery, and pickup of the testing materials must be a secure process.

Minor changes to improve design are acceptable. All proposed changes must be approved in writing by the SDE. The vendor's work plan will allow for SDE approval of the camera-ready proof and blue-line/laser proof before printing. The vendor will format all products to be printed. The SDE will approve the formatting of each document before the vendor produces the camera-ready proof. **Graphics for all booklets will be the responsibility of the vendor.** Before the SDE receives the camera-ready proof to approve, the vendor must edit the proof. It is the vendor's responsibility to do a final proofreading of all printed materials for accuracy prior to production. The vendor will pay any costs that are incurred for additional printing, distributing, or scoring because of an error in text/type.

The vendor must receive licensing for authentic materials on the reading and social studies subjectarea tests. There are about 50 authentic passages in the item bank for the reading subject-area test.

In preparing the "Cost Response," vendors must bid "unit" prices, not block prices. A description of required printed materials is given on pages 4-10.

A. Regular Format of the AHSGE Test Booklets

The high school examination consists of six test booklets (Reading, Language, Mathematics, Science, Biology, and Social Studies) and a Calculator Practice Booklet.

Specifications are as follows:

- 1. Print will be black on white paper.
- 2. Print type must be at least 11-point Times New Roman or equivalent.
- 3. Quality of paper will be 20 pounds or equivalent.
- 4. Format of pages is front-back
- 5. Booklets will be saddle-stitched down the folded center.

- 6. Cover print will be black ink on white paper with a half-inch dark red band around the edge for all booklets except the biology test booklet, and the biology test booklet will have a half-inch yellow band around the edge.
- 7. The inside of front and back covers for all booklets must not be used to print the examination and must be blank except for the reading and social studies test booklets.
- 8. Each test booklet will be numbered sequentially, with no omissions or duplications, beginning with 00001 and ending with the highest sequence numbers specified for each subject-area test booklet. The sequence numbers will appear in the upper left corner of the front cover approximately one inch from the top and left edges. All sequence numbers must be printed in an upright position. The print type for the numbers must be $\frac{1}{2}$ of an inch. The vendor must guarantee that the printing of sequence numbers be legible and positioned as specified.
- 9. The subject areas and form number will appear in the upper right corner of the front cover one inch from the top and right edges.
- 10. A Reference Page will be included in the front of the mathematics and science test booklets and will be perforated. (See Appendix A, page 174.)
- 11. A Calculator Practice Review will be printed on the back of the Reference Page in the mathematics test booklet. (See Appendix A, page 176).
- 12. The **exact** number of items and **approximate** number of pages of test booklets will be as follows: (The SDE will pay for the exact number of 4-page signatures printed in each booklet.)

Subject Area	Number of Items	Number of Pages
Reading	84	41
Mathematics	100	29
Language	100	21
Science	100	22
Biology	90	29
Social Studies	100	25

13. In order to provide quality control for the final product, the vendor must implement at least two levels of inspection. During the printing process, the vendor must pull at least one sample per 1000 printed and inspect each page for flaws (e. g., smears, page order, and page orientation). The second level of inspection will take place during packaging. The person boxing the tests will inspect each page of one copy of a test booklet from each box for flaws. If a flawed copy of a test booklet is found, all booklets in the box must be checked. All flawed copies must be replaced prior to shipping.

B. Special Formats of the AHSGE Test Booklets

Specifications are as follows:

- 1. Large-Print Format of the Booklets:
 - a. Print type for the test booklet must be 18-point print True Type Font Verdana. In order to have an accurate 18-point print character, you will need to measure the lower case letters "x" and "t" of the selected size and font. The height of the letter when printed should be at least $\frac{1}{8}$ of an inch.
 - b. Print will be bold black on non-glare white paper.
 - c. Format of pages front-back.
 - d. Quality of paper will be 80 pounds.
 - e. Cover print will be black ink on white paper with a half-inch dark red band around the edge for all test booklets except the biology test booklet and it will have a half-inch dark yellow band around the edge.
 - f. Each test booklet will be bound on the left side with a plastic spiral.
 - g. The **exact** number of items and **approximate** number of pages of test booklets will be as follows: (The SDE will pay for the exact number of pages in each booklet.)

Subject Area	Number of Items	Number of Pages
Reading	84	54
Mathematics	100	26
Language	100	26
Science	100	20
Biology	90	24
Social Studies	100	26

- h. A Reference Page will be included in the front of the mathematics and science test booklets.
- i. All items should be labeled horizontally, not vertically.
- j. Shading should be avoided in graphics.
- k. Each test booklet will be numbered sequentially, with no omissions or duplications, beginning with 001 and ending with the highest sequence numbers specified for each subject-area test booklet. The sequence numbers will appear in the upper left corner of the front cover approximately one inch from the top and left edges. All sequence numbers must be printed in an upright position. The vendor must guarantee that the printing of sequence numbers be legible and positioned as specified.
- 1. The subject areas and form number will appear in the upper right corner of the front cover one inch from the top and right edges.
- m. A Calculator Practice Review will be printed on the back of the Reference Page in the mathematics test booklet.
- 2. Braille Format of the Booklets:
 - a. Quality of paper will be 80 pounds, 100% wood paper suitable for Braille embossing.
 - b. Each test booklet will be bound on the left side with a plastic spiral.

- c. The test booklets will be individually shrink-wrapped by subject area.
- d. A Reference Page will be printed in a separate booklet for the mathematics subjectarea test and the science subject-area test.
- e. A Calculator Practice Review will be printed in the same booklet as the Reference Page for the mathematics subject-area test.
- f. Question marks should be replaced with omission indicators.
- g. All items should be labeled horizontally, not vertically.
- h. Questions should be placed above the graphics unless multiple questions are associated with more than one graphic.
- i. Webs/chains should be represented horizontally not vertically.
- j. Specifications for graphs are as follows:
 - (1) Rectangular grids should be present on all coordinate plane graphs.
 - (2) There must be a stark contrast between axes lines, grid lines, and graphing of mathematics functions.

Specifically:

- (a) Axes lines should be bold and smooth.
- (b) Grid lines should be dotted.
- (c) Graphing of mathematical functions should be thinner than axes lines and smooth.
- (3) If the point is on the y-axis or x-axis, be sure the label for axis and the label for the point are not in the same place.
- (4) When at all possible, intersection points need to be clean points.
- (5) The labeling of the coordinates of a point must be as close as possible to the actual intersection point.
- k. The **exact** number of items and **approximate** number of pages will be as follows: (The SDE will pay for exact number of pages brailled.)

Subject Area	Number of Items	Number of Pages
Reading	84	116
Mathematics	100	220
Language	100	72
Science	100	68
Biology	90	68
Social Studies	100	76

- The subject areas and form number will appear in the upper right corner of the front cover one inch from the top and right edges. This number will be printed in braille and regular print.
- m. Each test booklet will be numbered sequentially, with no omissions or duplications, beginning with 001 and ending with the highest sequence numbers specified for each subject-area test booklet. The sequence numbers will appear in the upper left corner of the front cover approximately one inch from the top and left edges. All sequence numbers must be printed in an upright position. The vendor must guarantee that the printing of sequence numbers be legible and positioned as specified. This number will be regular print only.

C. Answer Documents for the Examinations

A sample of the answer document is provided in Appendix A on pages 178-186.

Specifications are as follows:

- 1. The format is an eight-page document: demographic data on page 1, 105 bubbles for Reading on page 2, 105 bubbles for Language on page 3, 105 bubbles for Mathematics on page 4, 105 bubbles for Science on page 5, 105 bubbles for Social Studies on page 6, and 105 bubbles for Biology on page 7.
- 2. The print will be scannable black ink on white paper.
- 3. The quality of paper will be optically scannable.
- 4. Every odd-numbered item will have red shading around the bubbles, but not inside the bubbles.
- 5. A red band will be printed on the left side of page 1 and page 8.
- 6 Answer documents will be shrink-wrapped in packages of 30.
- 7. The word "READING" will be printed at the top of page 2.
- 8. The word "LANGUAGE" will be printed at the top of page 3.
- 9. The word "MATHEMATICS" will be printed at the top of page 4.
- 10. The word "SCIENCE" will be printed at the top of page 5.
- 11. The word "SOCIAL STUDIES" will be printed at the top of page 6.
- 12. The word "BIOLOGY" will be printed at the top of page 7.
- 13. The answer documents will be printed with a litho code and a human readable number on each sheet of paper. The litho code will be used for combining the scores from each subject area with the demographic data.

D. Regular Format of the Calculator Practice Booklet

Specifications are as follows:

- 1. Print is to be black ink on white paper.
- 2. Cover print will be black ink on red paper.
- 3. The format of pages will be front-back.
- 4. The quality of paper will be 20 pounds or equivalent.
- 5. Each calculator practice booklet will be numbered sequentially. The sequence numbers will appear in the upper left corner of the front cover approximately one inch from the top and left edges. All sequence numbers must be printed in an upright position. The print type for the numbers must be $\frac{1}{2}$ of an inch. The vendor must guarantee that the printing of sequence numbers be legible and positioned as specified.
- 6. The calculator booklets will be saddle stitched down the folded center.
- 7. The number of pages will be approximately 16.

E. Special Format of the Calculator Practice Booklet

Specifications are as follows:

- 1. Large-Print Format of the Calculator Practice Booklets:
 - a. Print will be bold black on non-glare white paper.
 - b. Print type must be 18-point print True Type Font Verdana. In order to have an

accurate 18-point print character, you will need to measure the lower case letters "x" and "t" of the selected size and font. The height of the letter when printed should be at least $\frac{1}{8}$ of an inch.

- c. Quality of paper will be 80 pounds.
- d. Cover print will be black ink on red paper.
- e. Each calculator practice booklet will be bound on the left side with a plastic spiral.
- f. Each calculator practice booklet will be numbered sequentially. The sequence numbers will appear in the upper left corner of the front cover approximately one inch from the top and left edges. All sequence numbers must be printed in an upright position. The vendor must guarantee that the printing of sequence numbers be legible and positioned as specified.
- 2. Braille Format of the Calculator Practice Booklets:
 - a. Quality of paper will be 80 lbs., 100% wood paper suitable for braille embossing.
 - b. Each calculator practice booklet will be bound on the left side with a plastic spiral.
 - c. Each calculator practice booklet will be individually shrink-wrapped.
 - d. Each calculator practice booklet will be numbered sequentially. The sequence numbers will appear in the upper left corner of the front cover approximately one inch from the top and left edges. All sequence numbers must be printed in an upright position. The vendor must guarantee that the printing of sequence numbers be legible and positioned as specified.

F. Test Administrator's Manual (Cost Option)

A sample page from the Test Administrator's Manual is included in Appendix A on page 188.

Specifications are as follows:

- 1. The print will be black ink on white paper.
- 2. Cover print will be black ink on white paper with a half-inch dark red band around the edge.
- 3. Instructions read to students will be in bold type.
- 4. The format of pages will be front-back.
- 5. The Test Administrator's Manual will be saddle stitched down the folded center.
- 6. The quality of paper will be 20 pounds or equivalent.
- 7. The manuals will be numbered sequentially. The sequence numbers will appear in the upper left corner of the front cover approximately one inch from the top and left edges. All sequence numbers must be printed in an upright position. The print type for the numbers must be $\frac{1}{2}$ of an inch. The vendor must guarantee that the printing of sequence numbers be legible and positioned as specified.
- 8. The quantity will be approximately 9,000.
- 9. The number of pages will be approximately 40.

G. Alabama High School Graduation Exam Requirement Brochure

A sample of the brochure is provided in Appendix A on pages 189-192.

Specifications are as follows:

- 1. The print is to be black ink on color paper.
- 2. The format of the page will be front-back.
- 3. The quantity will be 80,000.
- 4. The signature portion of the brochure will be perforated.
- 5. The brochure will be tri-fold as sample.
- 6. The brochures will be shrink-wrapped in packages of 50 units.
- 7. The vendor will deliver brochures at the same time of the vendor pickup of the testing materials for the spring administration of the AHSGE.

Storage to be Provided by the Vendor

A. Calculator

The vendor will store any undistributed regular calculators as well as approximately 20 talking calculators and 200 large-print calculators.

At the completion of the contract all regular, talking, and large-print calculators in inventory will be delivered to the vendor who is awarded the next contract. A final accounting of the disposition of the calculators provided under the contract will be included in the final report.

B. Answer Documents

The vendor will store used answer documents for three years from the date of administration. After the third year, the vendor will destroy the used answer documents by crosscutting and bailing. Then these materials will be sent to a recycling center to be recycled. The SDE will receive documentation of the destruction of the used answer documents. The time of destruction will be approved by the SDE.

At the completion of the contract, the used answer documents being stored by the current vendor will be delivered to the vendor who is awarded the next contract. A final accounting of the disposition of used answer documents provided under the contract will be included in the final report.

Products to be Provided by the Vendor

A. Database

The vendor will update, match records in the database, and maintain a database which contains student demographic and historical testing information across multiple administrations. The vendor will develop any computer programs needed to update, match, and maintain the database. In the vendor's response, the vendor will provide a detailed plan

for updating and maintaining the database.

As an integral part of processing each administration, the vendor will add data from the administration into the database. After each administration the data will be automatically matched to existing students in the database using bubbled demographic data and established rules. The rules are (listed in order of precedence)

- 1. System, school, SSID or SSN, last name, first 5 characters of the first name, date-of-birth, and gender match exactly.
- 2. System, school, SSID or SSN, and any three characters of the last name, first 5 characters of the first name, date-of-birth, and gender match exactly.
- 3. System, school, SSID or SSN, and any two characters of the last name, first 5 characters of the first name, date-of-birth, and gender match exactly.
- 4. System, school, last name, first 5 characters of the first name, date-of-birth, and gender match exactly and the SSID or SSN differs by one or two digit.

For any administration where data does not match according to the above rules, potential matches will be identified using established rules. The rules (listed in order of precedence):

- 1. School, last name, first 5 characters of the first name, date-of-birth, and gender match exactly.
- 2. School, and any three characters of the last name, first 5 characters of the first name, date-of-birth, and gender match exactly.
- 3. Last name, first 5 characters of the first name, date-of-birth, and gender match exactly.

In the vendor's response, the vendor may identify additional matching rules that will maximize both the number of matches and data accuracy.

The vendor will post on its **secure** website a list of potential matches for each school in a system. The list will contain the demographic data of the unmatched and potential matches, with data items that differ highlighted. In addition, the administrations for which data currently exists in the database for the potential matches will be listed. The vendor will provide a procedure for the System Test Coordinator and the school staff to review the potential matches and flag those that should become a match in the data. The vendor will update the database with the flagged matches. Any administration data that is left unmatched after the potential match review will be added to the database as a new student.

The vendor will produce the cumulative student list and cumulative labels for each administration using the updated database. The SDE will have access to the database at any time. For each administration, the high school examination vendor will provide an electronic copy of the database to the vendor of the Alabama Department of Education Data Warehouse.

About two weeks after the first day of testing for the spring administration, the vendor will

receive from the SDE the first day of testing attendance file for grades 9-12 for each school. The vendor will post the attendance file on their **secure** website. The vendor will develop web-based procedures so that each school and system has the opportunity to check accuracy and to make necessary edits of the information in the attendance file for all of their students. The corrected attendance file will become the base for students' demographic information. Using the same matching procedures as described earlier, the vendor will match the corrected attendance data with the current student data in the AHSGE database. If the attendance data does not match with an existing student, the vendor will provide for each school a potential student match list. The vendor will post the potential student match list on its secure website. The system test coordinator/building test coordinator will identify the matches. The vendor will update the database with the confirmed matches. The vendor will provide an electronic copy of the attendance database to the SDE and the vendor who has the accountability contract.

The vendor will provide for each school and the SDE a student final status list for all students in grades 10, 11, and 12. The vendor will post the final status list on its **secure** website, and the vendor will provide a CD containing the list to the SDE in an excel file or a compatible format. The system test coordinator/building test coordinator will check each student's final status. On the vendor's secure website the vendor will provide a method for the system/school to request that the status be changed. The vendor will provide a method for the SDE to approve changes in status before the vendor updates the database. After the SDE approves the changes, the vendor will update the database. The vendor will provide group reports using this updated database. The vendor will provide two electronic copies of the group reports and the database to the SDE. The vendor will provide to the vendor who has the accountability contract an electronic copy of the database.

At the beginning of a new contract, the previous vendor will deliver the entire database to the vendor who is awarded the next contract.

B. Calculators (Cost Option)

The vendor will purchase new regular-sized calculators. The regular-sized four-function calculator must be the Casio HS-10 electronic calculator or equivalent to the Casio HS-10 electronic calculator.

The vendor may need to purchase additional large-print and/or talking calculators. If so, the large-print four-function calculator must be the Datexx DD-734 electronic calculator or equivalent to the Datexx DD-734 electronic calculator and the talking four function calculator must be the Learning Resources Calc-u-vue, Model No. LER 0011 calculator or equivalent to the Learning Resources Calc-u-vue, Model No. LER 0011 calculator.

C. School Header Sheet

The vendor will provide preprinted and precoded header sheets for each school. A header will be provided for each public school and a generic header will be available for nonpublic schools. The school header will be red. Each school system in Alabama is assigned a three-

digit system code, and each school within each system is assigned a four-digit code. These codes will be included on the school header sheet. A sample of a school header sheet is included in Appendix A on page 193.

D. Answer Document Count Verification Form

The vendor will provide a preprinted Answer Document Count Verification Form. The Answer Document Count Verification Form will be printed on red paper. A sample of an Answer Document Count Verification Form is included in Appendix A on page 195. Each school system's form will have the following information preprinted:

Administration date
System name
System code
Directions for completing form
Listing of individual schools
Individual school codes
Columns for recording count

The vendor will record the number of answer documents scanned and return the Answer Document Count Verification Form to each System Test Coordinator.

E. Boxes for Packing of AHSGE Regular Test Booklets

Specifications are as follows:

- 1. The boxes for the test booklets will be white, and the boxes for the calculator practice booklets will be brown.
- 2. The boxes for the booklets will be free of all labels with the exception of the specified label of subject area, form, and beginning and ending sequences.
- 3. The boxes for the test booklets will not be labeled with any extraneous information or advertisement.
- 4. The boxes for the test booklets will be at least 200 pounds per square inch bursting test flute die cut 1 piece self-locking cartons.
- 5. The boxes for the test booklets will be nine and one-half inches long by twelve and one-fourth inches wide. The height of the boxes will vary depending on the quantity and page count of the test booklets.

F. Containers

The vendor will provide containers (for example, envelopes, zip-lock plastic bags, or boxes) for each school to pack used answer documents. The SDE must approve the container.

There will be a place on the containers or a label to place on the containers to write the following information:

School Name		
System Name		
School container	of	
System container	of	

G. Form S-2

The vendor must provide a Form S-2 (two per school system and per each emergency kit per administration). The Form S-2 must contain the information as on the sample in Appendix A on page 197. This form must be completed by the system test coordinators and vendor representative at the delivery site. Each system test coordinator will sign both sheets, and the vendor representative will sign both sheets. The system test coordinator will keep one copy, and the vendor will keep the other copy.

H. Artwork for Student Assessment Handbook

The vendor must provide displays of materials for use in the Student Assessment Handbook. The artwork will include samples of the answer document demographic page, school header, and Answer Document Count Verification Form.

Packing of Testing Materials

The vendor must complete the following activities in connection with the packing of materials.

A. Packing of the AHSGE Test Booklets and Calculator Practice Booklets into Boxes

Specifications are as follows:

1.	All boxes must be labeled on the front with the following information:
	School System Name
	Subject
	Form Number
	Sequence Number (Lowest to Highest)
	Rox of

- 2. As boxes are packaged, the booklet bearing the smallest sequence number will appear at the front of the box, and booklets will follow in ascending sequential order with the largest number at the back of the box. The printer will guarantee the sequential packaging of all booklets. All booklets will have the cover page toward the front of the box.
- 3. Boxes must be filled with cardboard or styrofoam sheets to fill empty space behind and on top of the booklets. "Popcorn" type styrofoam is unacceptable as filler.
- 4. The number of booklets in a box will be less than or equal to 100.

B. Packing Verification of Boxes

1. Physical Inspection of Booklet Numbers: After the test booklets are produced and the packing process begins, each box of test booklets will be physically inspected for

- missing numbers. Any booklets missing will be made up and inserted in their sequential spots before the box is sealed.
- 2. Electronic Scale Counting: Prior to sealing, each box will be verified a second time utilizing an electronic scale to count the booklets. Once again, any missing booklets will be made up and inserted in their sequential spots before the box is sealed.

C. Auxiliary Testing Materials for Each School System

The vendor will pack auxiliary testing materials for each school system to be used during the administration. The auxiliary testing materials will include answer documents, containers for returning answer documents, header sheets, and Answer Document Count Verification Forms. The vendor will determine the amount of materials for each school system according to instructions from the SDE.

If the system has ordered large-print test booklets, the vendor will pack the same number of large-print calculators and large-print calculator practice booklets as large-print test booklets ordered by the system. If the system has ordered braille test booklets, the vendor will pack the same number of talking calculators and braille calculator practice booklets as braille test booklets ordered by the system. The vendor will pack large-print calculators, large-print calculator practice booklets, braille calculator practice booklets, and talking calculators with the auxiliary testing materials.

D. Packing Test Booklets and Calculator Practice Booklets for the School Systems

The vendor will determine the number of boxes to	o be delivered to each school system. The
vendor will complete the box count ("Box	of") for each school system. This
count of "Box of" refers to the boxe	s of booklets only and does not include the
auxiliary box(es). The calculator practice booklet	s boxes will be numbered last.

E. Packing of Auxiliary Testing Materials for the School Systems

The vendor will determine the amount of auxiliary testing materials for each school system. The vendor will pack auxiliary testing materials to be used during the administration.

The box of auxiliary testing materials should be labeled as follows:

School System Name
AUX Box
Box _____ of ____

The auxiliary testing materials will be delivered at the same time as the booklets.

F. Packing Emergency Kits for Each Delivery Site

Each of the delivery sites will be supplied extra booklets and auxiliary test materials as follows:

Emergency Kits

3 boxes	Reading Test Booklets
3 boxes	Mathematics Test Booklets
3 boxes	Language Test Booklets
3 boxes	Science Test Booklets
3 boxes	Biology Test Booklets
3 boxes	Social Studies Test Booklets
3 boxes	Calculator Practice Booklets
1 box	Auxiliary Testing Materials including:
	120 Answer Documents

The purpose of the emergency kit is to replace test booklets or testing materials that have been damaged or provided in insufficient quantities. An SDE representative will take responsibility for opening the extra boxes of test booklets and distributing them as needed. The vendor representative will document all testing materials removed from the emergency

boxes.

Distribution, Collection, and Verification of Testing Materials

A. Distribution of Testing Materials to 15 Sites

The system test coordinators will pick up the testing materials from one of the 15 delivery sites statewide. A representative of the vendor must be at each site. The vendor will make arrangements with each place for the time and date of delivery. The SDE will approve the delivery schedule. A delivery and pickup schedule for 2009 is provided in Appendix B on pages 200-210.

The vendor will be required to provide trucks to deliver boxes of booklets and auxiliary testing materials to 15 locations. The vendor will ensure that the test booklets are secured at all times. The vendor will provide a way to secure the test booklets while they are on the trucks. The vendor will provide the SDE with a summary of the booklet count for each of the 15 delivery sites two weeks before delivery dates. A summary of the booklet count for 2009 is provided in Appendix B on pages 211-214.

Each delivery truck will have at least two workers (driver and helper) who will unload the boxes, assist the system test coordinators in handling boxes during the counting and verification process, and load the boxes into the system test coordinators' vehicles. The truck drivers must attend a training session conducted by a representative of the vendor approximately two weeks before delivery. The helpers must also attend a training session conducted by a representative of the vendor. The vendor will provide tape guns, box openers, and tape for each site. The vendor must agree that trucks will be on site as scheduled by the SDE; otherwise, the vendor must pay \$60 per hour for the delay. The following are approximate lengths of time that the trucks will be at each site for delivery and pickup:

Sites Delivery **Brewton Site** 3 hours Birmingham City 2 hours Alabaster Site 4 hours Daleville Site 3 hours Gadsden Site 3 hours Decatur Site 3 hours Dekalb Site 2 hours Jefferson County 2 hours Loxley Site 2 hours Mobile County 4 hours Montgomery Site 3 hours Montgomery County 2 hours Northport Site 3 hours Opelika Site 3 hours Russellville Site 3 hours

B. Collection of Testing Materials from 15 sites

The system test coordinators will return the test materials (testing booklets, used answer documents, large-print calculators, talking calculators, and calculator practice booklets) to one of the 15 pickup sites statewide. A representative of the vendor must be at each site. The vendor will arrange the place and time of the pickup. The pickup schedule will be approved by the SDE. A delivery and pickup schedule for 2009 is provided in Appendix B on pages 200-210.

The vendor will be required to provide trucks to pick up boxes of booklets and auxiliary testing materials at 15 locations. The vendor will ensure that the test booklets are secured at all times. The vendor will provide a way to secure the test booklets while they are on the trucks.

Each truck will have at least two workers (driver and helper) who will unload the testing material from the system test coordinators' vehicles, assist in handling boxes during the counting and verification process, and load the testing materials on the truck. The vendor will provide tape guns, box openers, and tape for each site. The vendor must agree that trucks will be on site as scheduled by the SDE; otherwise, the vendor must pay \$60 per hour for the delay. The vendor representative will collect the used answer documents and Answer Document Count Verification Forms from the LEAs. The vendor will assume all costs for shipping the used answer documents and the Answer Document Count Verification Forms to the scoring center. The vendor will deliver these materials to their scoring center within forty-eight hours after completion of the pickup.

C. Verification of the Collection of the Testing Materials

During the collection of testing materials, the vendor must verify the receipt of **all** test booklets by counting the boxes and counting each test booklet. If there is a missing test

booklet, the vendor will determine why the material is missing. The vendor will be responsible for submitting a report of missing test booklets to the SDE. This report will identify the number on the missing test booklet, the total number of missing test booklets by school system, and the total number of missing test booklets for the state.

An SDE representative will be on-site during the collection of the testing materials to verify this procedure.

Distribution, Collection, and Verification of Testing Materials (Cost Option)

A. Distribution of Testing Materials to 132 School Systems

The vendor's response must include a detailed plan for distribution of testing materials. The vendor's plan shall include at least the following activities in connection with distribution of materials.

- 1. Obtain a list of system test coordinators, system codes, system names, mailing addresses, and shipping addresses from the SDE.
- 2. Call each system test coordinator to notify the school system of (a) the date of shipment and (b) method of shipment of all testing materials.
- 3. Generate packing slips based on figures provided by the SDE.
- 4. Develop a plan which emphasizes quality control in the "picking and packing" operation. An SDE representative who is on-site during the "picking and packing" phase may verify the execution of the plan.
- 5. Assume responsibility for **inside** delivery of all testing materials. The vendor must ensure that all materials are secured at all times. The vendor must ensure that the testing materials will be on site the date and time agreed upon during the planning meeting; otherwise, the vendor must pay \$60 per hour for the delay. (For example, if the date and time agreed upon during the planning meeting is September 25 during the afternoon before 4 p.m., then every school system must receive the materials on that date by the specified time.) The vendor must ensure that all materials are in a secured location before the materials are released to the system test coordinator.
- 6. Pay charges on all testing materials shipped. In addition, should the SDE or the LEA personnel be required to deliver testing materials which were not delivered due to errors on the part of the vendor, the reimbursements of mileage, postage, freight, and/or per diem expenses will be paid by the vendor.
- 7. Develop a plan to deliver additional materials requested by any system.

B. Collection of Testing Materials from 132 School Systems

The vendor's response must include a detailed plan for collecting testing materials (used answer documents, test booklets, large-print calculators, talking calculators, and calculator practice booklets). The collection of the testing materials will be an **inside** pickup at each LEA's secure location. The vendor shall pay charges for shipment of testing materials. The vendor must ensure that the testing materials will be picked up on the date at the time agreed upon during the planning meeting; otherwise, the vendor must pay \$60 per hour for

the delay. The vendor must ensure that all test booklets are secured at all time.

The testing materials must be received at the vendor's secured location within twenty-four hours after they are picked up from the LEA by the vendor.

C. Verification of the Collection of the Testing Materials

The vendor must include in the response a detailed plan for verifying the receipt of all testing materials. The vendor must account for **all** test booklets. If there is a missing test booklet, the vendor will determine why the material is missing. The vendor must complete the verification process within five working days from the day the materials are received by the vendor. An SDE representative will be on-site during the verifying phase to verify this procedure.

Destruction of Testing Materials

The vendor will destroy the test booklets and calculator practice booklets approximately four weeks after the reports are received in the LEAs. During this period, if an answer document is believed to be missing, the vendor and/or a representative of the SDE will examine each test booklet that was assigned to a system to search for the missing answer document. The vendor will destroy the test booklets by crosscutting and bailing. Then these materials will be sent to a recycling center to be recycled. The SDE will receive documentation of the destruction of the test booklets. The time of destruction will be approved by the SDE.

Procedures for Data Identification, Receipt Control, Scoring, and Editing

The vendor will develop procedures for data identification, receipt control, editing, and scoring of answer documents. There are six answer keys and six item-to-competency/objective matches for each administration. The procedures for data identification, receipt control, editing, and scoring of answer documents are to be described in detail in the vendor's response. The vendor will develop procedures for documenting errors made by the LEAs in preparing answer documents for scoring. Error logs, which identify by school and system all failures to follow the established procedures, will be maintained and delivered to the SDE as part of the final report. The vendor will develop detailed quality control procedures which will be exercised during the scoring and editing of student answer documents.

Provisions shall be made for editing answer documents and headers which contain double grids or inaccurate gridding of printed information; that are coded incorrectly with respect to student, school, or system identification; or that are deemed partially or wholly unscorable for any reason.

The vendor will prepare test results and carry out its functions under this contract in a manner which will not permit the personal identification of students and their parents by individuals other than representatives of the organization. All student identifiable demographic information and student test data provided to the vendor or retrieved from student answer documents must be treated as secure information. The vendor must provide all protections required by the *Family Educational Rights and Privacy Act* (FERPA) for data received, retrieved, and released. This will include

providing a secure FTP site for the transmission of the following: receiving data from the Alabama State Department of Education (SDE), providing data to the SDE, and providing data to specific vendors at the request of the SDE.

The vendor shall develop a plan that emphasizes security and adherence to FERPA throughout the contract at every stage of the process. The plan must be approved by the SDE upon award of the contract.

Scanning and Scoring of Answer Documents

The vendor will develop a detailed plan for scanning and scoring the answer documents. Before scoring, the vendor's staff must verify the answer keys by taking the test. The SDE will receive copies of the vendor's answers. The vendor will pay any costs that are incurred for additional scoring, printing of reports, and distributing of reports because of errors in the answer keys. The documents to be scanned by the vendor are the header sheets and the answer documents. The data to be scanned consist of demographic information and item marks. Header sheets are to be provided by the vendor. Approximate number of documents to be scanned is provided in the Cost Response in this ITB. These estimates are for the purpose of preparing bids. Again, the vendor must bid "unit price." The contract will indicate that the SDE will be billed for the actual number of answer documents scanned and scored.

Scanned data for the graduation examination answer media shall be passed through a scoring program to produce converted data.

Computer Programs

The vendor shall be responsible for developing all programs to score used answer documents and create the reports. The vendor will provide to the SDE the logic used in developing the computer program. All programs developed under this contract will become the property of the SDE at the end of the project. The vendor must assure that any other states, organizations, or individuals will not use these programs.

Data Analysis and Reporting

The vendor will analyze the data, post reports on their **secure** Web site, print individual reports and cumulative labels, and provide the data to the SDE on CD. Before the vendor begins production of reports, the SDE must verify the accuracy and quality of the scanning and report generation. The SDE will identify two pilot school systems. SDE representatives will be on location at the time of these pilot systems run. The purposes of the SDE visit are to validate scoring procedures, to examine and evaluate dumps of all files, and to verify copies of all reports for these systems. As soon as the SDE has verified the accuracy reports, the vendor will produce final files and reports. Scoring of the other 132 school systems will not begin until this process is completed.

The vendor will analyze the data and produce classical statistics for each item for each administration. Classical statistics shall indicate at a minimum: p-value, option frequency distribution, and point-biserial corrections. At the state level, the vendor will produce separate

analysis (pass/fail) by gender, ethnic group, and special education categories for the data using in production of the group reports. At the close-out meeting for the contract year, the following data for each administration will be provided on a CD to the SDE:

- Number of special education students who pass each subject area,
- Number of students who attempted one subject area,
- Number of students who attempted two subject areas,
- Number of students who attempted three subject areas,
- Number of students who attempted four subject areas,
- Number of students who attempted all subject areas,
- Number of students who pass only one subject area,
- Number of students who pass only two subject areas,
- Number of students who pass only three subject areas,
- Number of students who pass only four subject areas,
- Number of students who pass all subject area, and
- Number of students by grade who pass each subject area

For each administration, the vendor must post the student list, non-mastery list, the non-mastery summary, and the school data (text and CSV format) on their secure Web site within two calendar weeks from the day the answer documents are received in the scoring center. For each administration, the vendor must post the cumulative student list on their secure Web site within four calendar weeks from the day the answer documents are received in the scoring center. For each administration, all individual reports and cumulative labels are to be in the systems within four calendar weeks from the day the answer documents are received in the scoring center. For each administration, the vendor must provide the individual student data (including the mastery and non-mastery for each objective/content standard, scaled score, and raw score), non-mastery list, and non-mastery summary to the SDE on a CD within four calendar weeks from the day the answer documents are received in the scoring center. The vendor must post the group reports by the first of July. The student database and the summary data are due to the SDE by the middle of June. The vendor will provide to the accountability vendor an electronic copy of the final status database by the middle of June.

Printed Reports to Be Provided by Vendor

Samples of printed reports are provided in Appendix C on pages 216-218 and 225-226. Each vendor may propose changes in format that it deems would make the reports more useful. Such changes must be approved by the SDE in writing. The SDE reserves the right to modify reports upon annual review at no additional cost.

The Individual Report will be laser printed on the front and back of eight and one-half inches by eleven inches, 20 pounds, long grain, curled down, and smooth-finished white paper. The Individual Report is non-cumulative and is generated after each administration. The Individual Reports are for students who failed at least one subject-area test for that administration. There will be 2 sets of individual reports for each school. (See Appendix C, pages 216-218.)

The labels will be laser printed with a 10-point font. The gummed, self-adhesive labels will be one

inch by two and three-fourth inches. The labels are cumulative and are generated after each administration. The student labels are for students who participate during the administration. The vendor must organize all reports and labels by school within each school system. There will be 2 sets of student labels for each school. Student labels from 2 different schools should never be printed on the same page; therefore, it will be necessary to start a new page of labels for each school. (See Appendix C, pages 225-226.)

Non-printed Reports to Be Provided by Vendor

Samples of non-printed reports are provided in Appendix C.

The non-cumulative Student List Report is the pass/fail status for students who participate during the administration. The non-cumulative Student List Report will be posted on the vendor's secure Web site in a standard format, text format, and CSV format. (See the sample of the Student List Report for the standard format on page 219.)

The Non-Mastery List is the mastery/non mastery status for each objective for each subject-area test for students who failed the subject-area test during this administration. The vendor will post a Non-Mastery List for reading, language, mathematics, science, biology, and social studies. The vendor will post on the vendor's secure Web site in a standard format, text format, and CSV format. (See the sample for the standard format of the Non-Mastery List on page 221.)

The Non-Mastery Summary is the mastery/non-mastery summary for each objective for each subject-area test for all students who participate during the administration. The vendor will post a Non-Mastery Summary for reading, language, mathematics, science, biology, and social studies. The vendor will post on the vendor's secure Web site in a standard format, text format, and CSV format. (See the sample for the standard format of the Non-Mastery Summary on page 223.)

The school data is the individual data for all students who participate during the administration. The vendor will post the school data in two formats (text and CSV). The vendor will provide to the SDE two CDs containing all student records for the administration plus the Non-Mastery List and the Non-Mastery Summary.

The Cumulative Student List Report is the cumulative pass/fail status for all students who participate during the administration. The vendor will post the Cumulative Student List Report in two formats (text and CSV). The vendor will post a cumulative student list report for the system and for the each school.

The Final Status List Report for schools and systems will be posted on the vendor's **secure** Web site as will the School Reports and System Reports. All reports are cumulative. The school attendance data is used to determine which students are included in each group report including the Final Status List Report. The group reports are generated during the month of June. SDE representatives will be on location at this time to verify the group reports. The Final Status List Report, School Report, System Report, State Report, and the Chief State School Officer's Report (CSSOR) will be provided to the state on a CD. The State Report and the CSSOR also are cumulative reports. (See sample for the format of the School Report on page 227. The format for

the System Report and State Report is the same as the School Report. See the sample of the CSSOR on page 229.)

Comprehensive List of Reports to Be Generated by Vendor

The following reports will be generated:

- 1. Individual reports produced for each administration
 - a. Individual Reports (Only students who failed any subject area) 2 paper copies
 - b. Non-Mastery Lists (Only students who failed the subject area) on the secured vendor's Web site no paper copies
 - c. Non-Mastery Summary (All students) on the secured vendor's Web site no paper copies
 - d. Student Labels (All students) 2 paper copies
 - e. Non-Cumulative Student List Report (All students) on the vendor's secure Web site no paper copies
 - f. System Cumulative Student List Report (All students) on the vendor's secure Web site no paper copies
 - g. School Cumulative Student List Report (All students) on the vendor's secure Web site no paper copies
 - h. Final Status List Report (All students) on the vendor's secure Web site no paper copies
- 2. Group reports produced in the summer:
 - a. School Report Cumulative Report –on the vendor's secure Web site and CD no paper copies
 - b. System Report Cumulative Report on the vendor's secure Web site and CD no paper copies
 - c. State Report Cumulative Report on CD no paper copies
 - d. Chief State School Officer's Report (CSSOR) Cumulative Report on CD no paper copies

Packing Reports

The reports will be packaged in the following manner:

- 1. One shrink-wrapped package for each school containing:
 - Individual Reports 2 copies
 - Student Labels 2 copies
- 2. Package for SDE for each administration
 - Individual data 2 CDs
- 3. Package for the SDE once a year:
 - School Report for each school and System Report for each system -3 CDs State Report and CSSOR -3 CDs

Information related to packing of the individual reports and labels:

- 1. The vendor will exercise care in matching the system code number on the shipping label to the system code number appearing on all reports.
- 2. The SDE and vendor must verify printing of all laser-printed reports and labels before shrink-wrapping begins.
- 3. The vendor will package all reports by school system.
- 4. The vendor will assume all costs for packing reports by system and for inside delivery of all reports to each LEA's Superintendent and the SDE.
- 5. The vendor will address the reports to the LEA's Superintendent, not the System Test Coordinator.

Scoring Appeals Process (Cost Option)

The vendor must handscore an answer document within forty-eight hours after receiving the request from the SDE. The vendor will report to the system test coordinator and the SDE the results of the handscoring. The cost for the appeals process shall be calculated on per unit or per appeal basis. The SDE does not have an estimate for the number of anticipated appeals.

Standard Setting (Cost Option)

The vendor may be required to conduct a standard setting meeting to determine three new cut scores for reading, language, mathematics, biology, and social studies subject-area tests. Therefore, the SDE is requesting the vendor to price as a cost option the conducting of a standard setting for the reading, language, mathematics, biology, and social studies subject-area tests. If the SDE does require the vendor to conduct a standard setting meeting, the modified-Angoff method is the method that the vendor will be required to use. Using the modified-Angoff method, the vendor's technical person will conduct the standard setting meeting to determine three new cut scores for each subject-area test. Immediately following the standard setting meeting, the vendor's technical person must present the results to the SDE and Alabama Technical Advisory Committee. After this meeting, the SDE will recommend a new passing score for the reading, language, mathematics, biology, and social studies subject-area tests to the State Board of Education. The vendor's technical person may be required to attend this board meeting. In the vendor's response, the vendor must explain in detail how the vendor will conduct the standard setting.

In conducting the modified-Angoff method, the standard setting committee will include sixteen teachers per subject-area test. Each committee member will be a specialist in the subject area. The length of the standard setting committee meeting will be three days. The location of the standard setting committee meeting will be in Alabama. The SDE will select the committee members and arrange for the members to serve on the committee, but the vendor will pay their expenses. The vendor will pay a stipend of \$75 per day or \$11.25 per day and \$0.50 per mile for travel to each committee member who attends the meeting. The SDE will be billed for the actual number of committee members who attend the meeting. The vendor will be responsible for securing a meeting place and for any expenses connected with conducting the meeting. The vendor will provide all materials to be used during the meeting. The vendor's technical specialist (not a subcontractor) is required to conduct the meeting and write and present the report to the SDE. The vendor will pay the expenses for their representatives.

Development of an Additional Equivalent Form (Cost Option)

The vendor's proposal must include a detailed plan for item production, item pilot, and form pilot for creating one additional form of each subject-area test. The vendor will deliver to the SDE 50 new items for language, mathematics, biology, and social studies. The vendor will deliver to the SDE 42 new items for reading and the associated passages. Using these new items and existing items, the vendor will deliver to the SDE one additional equivalent form for each subject-area test. The vendor will conduct an item review, item pilot, and form pilot. The item review will include a review of the items by a content committee and a bias committee for each subject area. Each committee member will be a specialist in the appropriate subject area. The committee members will meet for two days. The SDE will select the committee members and arrange for the members to serve on the committee, but the vendor will pay the expenses for the committee members. The vendor will pay a stipend of \$75 per day or \$11.25 per day and \$0.50 per mile for travel to each committee member who attends the meeting. The vendor's content specialists (one per subject area) are required to attend the meeting. The vendor will pay the expenses for their representatives. The vendor will develop an equivalent form by combining the new items with items in the item bank. The vendor must ensure that the form is equivalent to all other forms of the subject-area test. The vendor will produce a Technical Manual related to the development of the additional equivalent form. The principal purpose of this manual is to document development of this form of the AHSGE and should satisfy NCLB requirements for Peer Review and the Standards for Educational and Psychological Testing.

Bucket of Hours (Cost Option)

The scope of the original Statement of Work may change during the course of the contract. The vendor will provide a cost per hour for miscellaneous hours for scope changes as required. We are requesting an estimated 5,000 hours to cover potential scope changes during the potential five year period. If for any reason the Statement of Work changes during the contract year or renewal years and a scope change is necessary, the vendor will cost the scope change using the hourly rate and payment of the scope change will come from the hours in the bucket.

Timeline

The approximate time frame for the contract for 2010-2011 administrations is shown on the following pages. Subsequent years will follow the same approximate timeline. The vendor is expected to provide in the vendor's response to the ITB a detailed working schedule showing the work time for each major activity. The activities marked with an asterisk are critical to the SDE and must be completed no later than the time scheduled. Liquidated damages discussed on page 172 will apply to these items if the vendor does not meet the schedule.

TIMELINE

Year 2010-2011

Beginning of Work Upon receipt of contract Planning Meeting To be determined Content of Fall 2010 Test Booklets Provided to the Vendor To be determined Mock-up for Fall 2010 Test Booklets and Answer Document Received by the SDE To be determined Mock-up of Fall 2010 Test Booklets and Answer Document Approved by the SDE To be determined Camera-Ready Copy of Fall 2010 Test Booklets Received by the SDE To be determined Camera-Ready Copy of Fall 2010 Test Booklets Approved by the SDE To be determined Proofs of Fall 2010 Test Booklets and Answer Documents Received by the SDE To be determined Proofs of Fall 2010 Test Booklets and Answer Documents July 5-9, 2010 Approved by the SDE Content of Midyear 2010 Test Booklets Provided to the Vendor July 2010 Count of Fall 2010 Test Booklets Provided to the Vendor August 2010 SDE Personnel On-Site for the Packing of Fall 2010 Materials for the LEAs To be determined Mock-up for Midyear 2010 Test Booklets Received by the SDE September 2010 Mock-up of Midyear 2010 Test Booklets Approved by the SDE September 2010 *All Test Materials for Fall 2010 Received by the LEAs September 1-10, 2010 Fall Testing September 20-24, 2010

Camera-Ready Copy of Midyear 2010 Test Booklets Received by the SDE October 2010 *Pickup of Fall 2010 Test Materials by the Vendor September 27-October 1, 2010 SDE Personnel On-Site for the Scanning, Scoring, and Report Generation of the Pilot Systems To be determined *Non-cumulative Student List Report, Non-Mastery List, Two weeks after receipt of School Data, and Non-Mastery Summary Posted on answer documents in scoring Vendor's Secure Web site center *Cumulative Student List Report Posted on Four weeks after receipt of Vendor's Secure Web site answer documents in scoring center *Individual Reports and Labels Received by LEAs Four weeks after receipt of answer documents in scoring center Camera-Ready Copy of Midyear 2010 Test Booklets Approved by the SDE September 2010 Proofs of Midyear 2010 Test Booklets Received by the SDE September 2010 Proofs of Midyear 2010 Test Booklets September 2010 Approved by the SDE Content of Spring 2011 Test Booklets Provided to the Vendor October 2010 Count of Midyear 2010 Test Booklets Provided to the Vendor November 2010 Mock-up of Spring 2011 Test Booklets Received by the SDE November 2010 Vendor and/or SDE Search Fall 2010 Test Booklets for Missing Answer Documents To be negotiated Destruction of Fall 2010 Test Booklets To be negotiated Mock-up of Spring 2011 Test Booklets Approved by the SDE November 2010 *All Test Materials for Midyear 2010 Received by the LEAs November 15-19, 2010

Midyear 2010 Testing	December 6-10, 2010
Camera-Ready Copy of Spring 2011 Test Booklets Received by the SDE	December 2010
Camera-Ready Copy of Spring 2011 Test Booklets Approved by the SDE	December 2010
*Pickup of Midyear 2010 Test Materials by the Vendor	December 13-17, 2010
Personnel On-Site for Log-In of Answer Documents	To be determined
SDE Personnel On-Site for the Scanning, Scoring, and Report Generation of the Pilot Systems	January 2011
*Non-cumulative Student List Report, Non-Mastery List, School Data, and Non-Mastery Summary Posted on Vendor's Secure Web site	Two weeks after receipt of answer documents in scoring center
*Cumulative Student List Report Posted on Vendor's Secure Web site	Four weeks after receipt of answer documents in scoring center
*Individual Reports and Labels Received by LEAs	Four weeks after receipt of answer documents in scoring center
Proofs of Spring 2011 Test Booklets Received by the SDE	January 2011
Content of Summer 2011 Test Booklets Provided to the Vendor	January 2011
Mock-up of Summer 2011 Test Booklets Received by the SDE	January 2011
Proofs of Spring 2011 Test Booklets Approved by the SDE	January 2011
Count of Spring 2011 Test Booklets Provided to the Vendor	February 2011
Vendor and SDE Search Midyear 2010 Test Booklets for Missing Answer Documents	To be determined
Mock-up of Summer 2011 Test Booklets Approved by the SDE	February 2011
Camera-Ready Copy of Summer 2011 Test Booklets	

Received by the SDE	February 2011
SDE Personnel On-Site for the Packing of Spring 2011	To be negotiated
*All Test Materials for Spring 2011 Received by the LEAs	February 14-18, 2011
Camera-Ready Copy of Summer 2011 Test Booklets Approved by the SDE	March 2011
Spring 2011 Testing	February 28 – March 4, 2011
*Pickup of Spring 2011 Test Materials by Vendor	March 7-11, 2011
Grades 9-12 Enrollment File Received by Vendor	Two weeks after the first day of testing
Proofs of Summer 2011 Test Booklets Received by the SDE	March 2011
Proofs of Summer 2011 Test Booklets Approved by the SDE	April 2011
SDE Personnel On-Site for Log-in of Answer Documents	To be determined
SDE Personnel On-Site for the Scanning, Scoring, and Report Generation for the Pilot Systems	To be determined
*Non-cumulative Student List Report, Non-Mastery List, School Data, and Non-Mastery Summary Posted on Vendor's Secure Web site	Two weeks after receipt of answer documents in scoring center
*Cumulative Student List Report Posted on Vendor's Secure Web site	Four weeks after receipt of answer documents in scoring center
*Individual Reports and Labels Received by LEAs	Four weeks after receipt of answer documents in scoring center
*Final Status Results Posted on Vendor's Secure Web site	Last week of May and first week of June
Final Status Results CD Received by SDE	Last week of May and first week of June
SDE Personnel On-Site for the Group Report Generation for the Pilot Systems	To be determined

*Grades 9-12 Demographics Sent by Vendor to Accountability Vendor	April 2011
*Database CD Received by SDE and the Accountability Vendor	Middle of June 2011
*Final Status List Posted on Vendor's Secure Web site	TBD
*Group Reports Posted on Vendor's Secure Web site	First of July 2011
*Group Reports and CSSOR CD Received by SDE	First of July 2011
Vendor and SDE Search Spring 2011 Test Booklets for Missing Answer Documents	To be determined
Destruction of Spring 2011 Test Booklets	To be determined
Count of Summer 2011 Test Booklets Provided to the Vendor	June 2011
SDE Personnel On-Site for the Packing of Summer 2011 Test Materials for the LEAs	To be determined
*All Test Materials for Summer 2011 Received by the LEAs	June 30-July 8, 2011
Content of Fall 2011 Test Booklets Provided to the Vendor	To be determined
Mock-up for Fall 2011 Test Booklets and Answer Document Received by the SDE	To be determined
Mock-up of Fall 2011 Test Booklets and Answer Document Approved by the SDE	June 2011
Camera-Ready Copy of Fall 2011 Test Booklets Received by the SDE	To be determined
Camera-Ready Copy of Fall 2011 Test Booklets Approved by the SDE	To be determined
Proofs of Fall 2011 Test Booklets and Answer Document Received by the SDE	To be determined
Summer 2011 Testing	July 11-15, 2011
Proofs of Fall 2011 Test Booklets and Answer Documents Approved by the SDE	July 2011

Content of Midyear 2011 Test Booklets Provided to the Vendor July 2011 *Pickup Summer 2011 Test Materials by Vendor July 18-27, 2011 Count of Fall 2011 Test Booklets Provided to the Vendor August 2011 SDE Personnel On-Site for Log-in of Answer Documents To be determined SDE Personnel On-Site for the Scanning, Scoring, and Report Generation for the Pilot Systems To be determined *Non-cumulative Student List Report, Non-Mastery List, Two weeks after receipt of School Data, and Non-Mastery Summary Posted on answer documents in scoring Vendor's Secure Web site center *Cumulative Student List Report Posted on Four weeks after receipt of Vendor's Secure Web site answer documents in scoring center *Individual Reports and Labels Received by LEAs Four weeks after receipt of answer documents in scoring center Vendor and SDE Search Summer 2011 Test Booklets for Missing Answer Documents To be determined Destruction of Summer 2011 Test Booklets To be determined Close-out Meeting To be determined

Meetings Between the Vendor and the SDE

One staff member from the Assessment and Accountability staff of the SDE will be assigned to manage the contract resulting from the ITB under the overall supervision of the coordinator. The successful operation of the project will require periodic meetings between the vendor and SDE staff. The first meeting will take place at the vendor's offices. Vendors should plan on conducting any meetings with SDE staff that are necessary for successful completion of the work tasks. All costs (travel, lodging, etc.) associated with the meetings are the responsibility of the vendor. Meetings will be necessary in connection with the following activities:

- Planning meeting (2 people, 2 days)
- Monitoring the scanning, scoring, and report generation of pilot systems data (1 person, 2 days for each administration)
- Monitoring the group report generation (1 person, 2 days)
- Close-out meeting (2 people, 2 days)

Other meetings between the vendor and the SDE staff may be necessary. If the SDE deems meetings necessary, the meetings will be at the expense of the vendor. Meetings will be in conjunction with the following activities:

- Supervising the packing of testing materials (1 person, 2 days for each administration)
- Supervising the accounting of **all** testing materials (1 person, 3 days for each administration)
- Monitoring the log-in of answer documents (1 person, 3 days for each administration)
- Monitoring the search of test booklets for missing answer documents (1 person, 1 day for each administration)

Written Reports and Telephone Communications

The vendor will submit written progress reports weekly, indicating accomplishments during that week. Any agreements made over the telephone must be confirmed in writing in that weekly report. The vendor will also prepare a written final report that identifies any problems and suggests modifications for future years. Topics to be covered include, but are not limited to, the following:

- A detailed review of planned procedures;
- A detailed review of actual procedures employed, a comparison with planned procedures, notation of discrepancies, and an explanation of the cause of these discrepancies;
- A detailed review of the problems encountered in the execution of the testing program and suggestions for elimination of problems in subsequent years; and
- Other suggestions for the improvement of procedures, plans, and activities of the testing program in future years.

The SDE states emphatically the need for maintaining a steady flow of communication between the SDE and the vendor.

RESPONSE TO THIS ITB PREPARATION

The response should have four clearly labeled sections:

Section I Technical Response
Section II Management Response
Section III Mandatory Requirements

Section IV Cost Response

Technical Response

This section of the vendor's response plus the ITB specifications will become, if the vendor is awarded the contract, the Statement of Work for which the vendor will be contractually responsible. The vendor's technical response shall describe in narrative form the technical plan for accomplishing the work involved. The response shall indicate an understanding of the tasks to be performed, the overall scope of the work, and the problems likely to be encountered in performing the tasks. Methods and procedures to be used in accomplishing each task shall be defined in detail. Any special attributes or capabilities of a proposal should be identified. Any additional information that is believed to be relevant to the evaluation of the proposal should be included. The technical response should provide responses to the following task statements, but is not limited to those listed.

- 1. Describe the procedures for printing and packing the testing materials.
- 2. Describe the procedures for distribution, collection, verification, and destruction of testing materials.
- 3. Describe the procedures for data identification, receipt control, scoring, and editing.
- 4. Describe the procedures for printing and shipping the reports.
- 5. Describe the procedures for web reporting.
- 6. Describe how security and quality control of all aspects of the assessment will be emphasized.
- 7. Describe specific information, hardware, software, back-up procedures, personnel, and other resources or materials needed to meet successfully the terms of the ITB.
- 8. Describe procedures for assistance in any correction of errors at any stage of the project.
- 9. Describe procedures for matching records to be included in the database.
- 10. Describe procedures used to ensure that all information on web is secured at all time.
- 11. Describe procedures for updating and maintaining the database.
- 12. Describe procedures for item writing, item pilot, and form pilot.
- 13. Describe procedures used to ensure that the form is equivalent to all other forms of the subject-area test.
- 14. Describe procedures for conducting standard setting.

Management Response

The vendor's management response shall indicate procedures to be used to ensure the timely delivery of products of high quality and methods by which deviations from schedules and specifications will be detected and corrected. In addition, the management section shall include a description of the organization, proposed control procedures, and vendor's experience in completing tasks similar to those required by this ITB. The management section must include a PERT display of events, tasks, and decisions, and the number of person-days and skill levels to be allocated to each task.

A. Corporate Qualifications

Of utmost importance is the capability of the organization to perform the work requested in the ITB. Vendors must demonstrate the capacity to provide quality work for all of the tasks required in the Scope of Work section of this ITB. Consideration will be given to whether the organization has sufficient resources to work within time constraints while maintaining desired performance levels. In addition, consideration will be given to the competence of professional personnel assigned to the job by the vendor. Qualifications of professional personnel will be judged on the basis of experience and education with particular attention to prior experience with high stakes testing.

A vendor must provide information about the most recent three contracts in a program similar to the high school testing program. The vendor should submit a detailed description of its most recent work in this area so that capacity and capability to perform all of the tasks with this ITB may be evaluated.

Vendors with prior experience or interested vendors demonstrating capacity to complete tasks must describe in detail their ability to complete the following tasks. The vendor must demonstrate capacity to provide for at least 120,000 students involving three grade levels; high quality printing, distribution, and collection of testing materials; scanning and scoring answer documents; and producing reports for posting on the vendor's secure Web site, producing computer-printed reports, and distributing computer-printed reports for each administration of the test for each student. The vendor must demonstrate the capacity to perform these tasks four times a year. The vendor must demonstrate the capacity to produce group and individual data electronically; to maintain a database, and to use the database to produce reports. The vendor must have had experience in updating and maintaining a student database. The vendor must have the capability to update the database at least five times a year. The vendor must demonstrate the ability to maintain a student database which contains all students' data for all administrations since 1999. Further, vendor must describe experience or capacity to conduct all activities associated with developing items, equating of test forms, and setting standards for high-stakes test. The vendor must demonstrate the capacity to store used answer documents for three years after each administration and to locate any student's answer document for any administrations.

B. Organization

The vendor's management response shall contain a chart that indicates the proposed organization of program staff and position of program staff in relation to the regular corporate organization. All key role-positions shall be indicated, and occupants of managerial and professional role-positions shall be listed by name. The vendor must indicate the amounts of time (in full-time equivalent person-days) each named professional and managerial employee will devote to the completion of each task.

C. Control Procedures

The management response shall indicate the procedures through which progress in the execution of the program of work will be monitored, and deviations from planned milestone schedules or prescribed levels of quality will be detected. The SDE will be notified of deviations from planned milestone schedules or prescribed levels of quality, and corrections will be achieved on a timely basis.

D. Schedules

The management response shall include detailed schedules for completion of each task specified in the timelines presented on pages 25-31. A Gantt chart and/or PERT chart shall be included in the response to illustrate the interrelationship between tasks and the proposed calendar periods during which tasks must be accomplished.

E. Personnel

The vendor's management response shall indicate by name the management personnel and professional personnel to be responsible for the completion of each task described in the section *Scope of Work*. The vendor must indicate the amount of time (in full-time equivalent person-days) that each professional and managerial employee will devote to the completion of each task.

F. Staff Qualifications

The vendor's management response shall contain a résumé for each professional and managerial employee who will be used in completing the tasks specified in this ITB. Résumés shall indicate relevant educational background and professional or managerial experience as well as permanent positions in the vendor's corporate structure.

G. Project Manager

The vendor must name **one** person who is to be committed to the project from the awarding of the contract to the final close-out meeting of the project. The response should specify the proportion of the project manager's time allotted to this project. This person must be a member of the regular organizational staff with experience in coordinating within the company such activities as editing test materials, printing, distributing, scoring, updating

and maintaining a database, and preparing technical reports. The SDE expects the project manager to have sufficient authority within the company to obtain cooperation from all sections and to arrange priority for the Alabama project should it become necessary. The project manager must also have sufficient authority over subcontractors in order to accomplish necessary tasks.

H. Technical Specialist

The vendor must name a technical specialist who is to be committed to the project from the awarding of the contract to the final close-out meeting of the project. The technical specialist will be involved in analyzing all data, determining passing scores, and reporting all data to the SDE. The technical specialist will write a technical report for each year plus the technical procedure. The technical specialist must have training in the modified-Angoff method and experiences using the modified-Angoff method. The technical specialist must have experience in developing scaling tables and recalibrating data for a high-stakes test. The technical specialist must be a member of the vendor's full time organizational staff (not a subcontractor).

I. Vendor's Experience

In the vendor's management response, the vendor must list state educational agencies for which work similar to that required by this ITB has been completed. The experiences included on the list must be within the last four years; therefore, no experiences before 2005 should be included on this list. The vendor must include only experiences where the vendor is the main contractor, not a subcontractor. Since the SDE may contact former clients to ascertain the quality and integrity of the vendor's prior performance, references should be as complete as possible. The vendor should list names of responsible individuals and/or clients, their addresses, and their telephone numbers.

J. Subcontractor(s)

If the vendor desires to employ a subcontractor for the completion of one or more tasks involved in the project, the response must show the qualifications of the staff used by the subcontractor(s). Corporate qualifications shall be documented at the same level of detail as those of the vendor. Any subcontractor(s) must be approved by the SDE.

Mandatory Requirements

To be considered, the vendor must respond to all requirements in the ITB.

A. Invitation to Bid Responses

Responses must be submitted with an Invitation to Bid properly notarized and signed by a company official with authorization to bind the vendor to the ITB provisions. One original signature is required. The Grand Total Base Bid must be written in the "Unit Price" column on the Invitation to Bid. If the Grand Total Base Bid is not written in the

"Unit Price" column on the Invitation to Bid, the state will not review the vendor's proposal.

B. Mandatory Statements

The vendor's response shall contain statements indicating their agreement with the following:

- 1. The vendor agrees to deliver all required items of this ITB in accordance with the dates indicated in the time schedule.
- 2. In order to be considered for selection, the vendor agrees to provide for liquidated damages as specified in the ITB in the Contractual Information section that follows.
- 3. By submission of an ITB, the vendor certifies that in connection with this ITB:
 - a. The prices in the ITB have been arrived at independently, without consultation, communication, or agreement with any other vendor or competitor in an effort to restrict competition.
 - b. Unless otherwise required by law, the prices which have been quoted in this ITB have not been knowingly disclosed by the vendor prior to opening, directly or indirectly, to any competitor; and
 - c. No attempt has been made or will be made by the vendor to induce any other person or firm to submit or not to submit an ITB for the purpose of restricting competition.
- 4. In addition, the person signing the ITB certifies that:
 - a. He/She is the person in the vendor's organization legally responsible within the organization for the decision related to the prices being offered in the ITB and that he/she has not participated, and will not participate, in any action contrary to 3a, 3b, or 3c above; or
 - b. He/She is not the person in the vendor's organization responsible within that organization for the decision related to the prices being offered in the ITB, but that he/she has been authorized in writing to act as agent for the persons legally responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to 3a, 3b, and 3c above.

Responses must be submitted with the Immigration Status Form (Appendix D, page 232) and State of Alabama Disclosure Statement (Appendix D, pages 234-236). The two forms must be signed by a company official (one original signature required) with the authorization to bind the vendor to its contents.

Cost Response

Cost information is required to support the reasonableness of the bid, to demonstrate that the vendor will provide all services requested in the ITB, and to determine appropriate amounts of contract payments. The cost response must be provided on the **exact form** included in this ITB. Quantities are provided by the SDE in order for the vendors to approximate total costs. The vendors should understand, however, that they are bidding a "unit price" and that payment shall be made based on

exact numbers. If the vendor wishes to propose an exception that will result in a cost saving, the vendor should base his/her bid on the stated specifications and reflect this cost as the Grand Total Base Bid and then include the proposed cost savings option as a cost option.

Remember: The vendor also must include the Grand Total Base Bid (the amount on page 154) on the Invitation to Bid.

COST RESPONSE Year 2010-2011

FALL 2010 ADMINISTRATION

(Section I)

Printing Materials

	Estimated	Unit		Section
	Quantities	<u>Price</u>	Extension*	<u>Total</u>
Regular Format	25,000			
Reading	25,000			
Language	25,000			
Mathematics	60,000	-		
Science	20,000			
Social Studies	35,000		-	
Biology	60,000			
Large-Print Format				
Reading	40			
Language	40			
Mathematics	55			
Science	40			
Social Studies	40			
Biology	55			
Braille Format				
Reading	10			
Language	10			
Mathematics	10			
Science	10			
Social Studies	10		·	
Biology	10			
Diology	10			
Calculator Practice Booklets				
Regular Format	60,000			
Large-Print Format	55			
Braille Format	10			
Answer Documents	100,000			

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section I, Cont.)

Other Materials (header sheets, boxes, shipping labels, etc.)		
Total for Printing Materials		
(Section II)		
Packing and Distribution of Materials		
	<u>Price</u>	Section <u>Total</u>
Packing of Materials Distribution of Materials		
Total for Packing and Distribution of Materials		
(Section III)		
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
Total for Collection, Verifying, and Destroying Ma	aterials	
(Section IV)		
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section Total
Total for Shipping Used Answer Documents		

(Section V)

Scanning and Scoring Answer Documents

	Estimated Quantities	Unit <u>Price</u>	<u>Extensi</u>	on*	Section Total
Scanning and Scoring Answer Documents	60,000			_	
Total for Scannin	g and Scoring Ansv	wer Docum	nents		
	(Se	ection VI)			
Report Production and I	Distribution				
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual Data CD	30,000 60,000 1	2 2 2			
Distribution of Reports					
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report (System and School), and School Data (System and School)					
Total for Report Production and Distribution					

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

** Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

(Section VII)

Travel

	Number	Price Per Person	Extension*	Section Total
Planning Meeting Monitoring the Scanning, Scoring, and Report Generation of Pilot Systems	2			
Data	1			
Total for Travel				
	(Section VII)	I)		
Data Analysis		<u>Price</u>		Section Total
Data Analysis				
Total for Data Analysis				
Others	(Section IX))		
Project Management				
Total for Others				

Note * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR FALL 2010 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV – Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Fall 2010 Administration	

MIDYEAR 2010 ADMINISTRATION

(Section I)

Printing Materials

	Estimated	Unit		Section
	Quantities	Price	Extension*	Total
Regular Format	Quantities	THEC	LACHSION	<u> 10tai</u>
Reading	25,000			
Language	25,000			
Mathematics	25,000	·		
Science	25,000			
Social Studies	25,000			
Biology	25,000			
Biology	23,000			
Large-Print Format				
Reading	30			
Language	30			
Mathematics	30			
Science	30			
Social Studies	30			
Biology	30			
D 111 D				
Braille Format	10			
Reading	10			
Language	10			
Mathematics	10	·		
Science	10			
Social Studies	10			
Biology	10			
Calculator Practice Booklets				
Regular Format	25,000			
Large-Print Format	30			
Braille Format	10			
Brame Format	10			
Answer Documents	40,000			
Other Materials				
(header sheets, boxes, ship	ping labels, etc	e.)		
, , , , , , , , , , , , , , , , , , ,	, , , , ,	,		
T-4-1 f D-:4: M-	4			

Total for Printing Materials

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		- -
Total for Packing and Distribution of Materia	ls	
(Section III)		
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		- - -
Total for Collection, Verifying, and Destroying	g Materials	
(Section IV)		
Shipping Used Answers Documents		g
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shipping Used Answer Documents		

(Section V)

Scanning and Scoring Answer Documents

Note:

Coopeins and Coopins	Estimated Quantities	Unit Price	Ext	ension*	Section Total
Scanning and Scoring Answer Documents	25,000				
Total for Scanning an	d Scoring Ansv	ver Docum	ents	-	
	(Se	ection VI)			
Report Production and Distr	ibution				
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report	15,000	2			
Student Label State Individual CD Data	25,000 1	2 2			
Distribution of Reports					
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Converteine Student List Basert and School Date					
Cumulative Student List Report, and School Data Total for Report Production and Distribution					

^{*} Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.
** Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

(Section VII)

Travel				
	<u>Number</u>	Price Per Person	Extension*	Section Total
Planning Meeting	2			
Monitoring the Scanning, Scoring, and Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VIII))		
		<u>Price</u>		Section Total
Data Analysis				
Data Analysis				
Total for Data Analysis				
	(Section IX)			
Others				
Program Management				
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR MIDYEAR 2010 ADMINISTRATION

	Section Total
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Midyear 2010 Administration	

SPRING 2011 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit Price	Extension*	Section Total
Regular Format	Quantities	Price	Extension	<u> 10tai</u>
Reading	95,000			
Language	100,000			
Mathematics	50,000			
Science	30,000			
Social Studies	90,000			
Biology	50,000			
Large-Print Format				
Reading	140			
Language	140			
Mathematics	140			
Science	20			
Social Studies	140			
Biology	140	 ,		
Braille Format				
Reading	10			
Language	10			
Mathematics	10			
Science	5			
Social Studies	10			
Biology	10			
Calculator Practice Booklets				
Regular Format	50,000			
Large-Print Format	140			
Braille Format	10			
Answer Documents	120,000			
Other Materials (header sheets, boxes, ship	oping labels, etc	c.)		

Total for Printing Materials

* Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section <u>Total</u>
Packing of Materials Distribution of Materials		- -
Total for Packing and Distribution of Mat	terials	
(Section	III)	
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		- - -
Total for Collection, Verifying, and Destro	oying Materials	
(Section	IV)	
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section Total
Total for Shipping Used Answer Documen	nts	

(Section V)

Scanning and Scoring Answer Documents

Scanning and Scoring	Estimated Quantities	Unit <u>Price</u>	<u>Ext</u>	ension*	Section Total	
Answer Documents	120,000					
Total for Scanning an	d Scoring Ansv	ver Docum	ents	-		
	(Se	ection VI)				
Report Production and Distr	ibution					
	Number	Copies	Unit		Section	
	of Reports	Each	<u>Price</u>	Extension**	<u>Total</u>	
Individual Report	40,000	2				
Student Label	120,000	2				
State Individual CD Data	1	2				
Distribution of Reports						
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data						
Total for Report Prod	luction and Dis	tribution				

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

** Use this formula to figure extension: Number of Reports x Copies Each x Unit Price =

^{**} Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

(Section VII)

Travel				
	<u>Number</u>	Price Per Person	Extension*	Section Total
Planning Meeting Monitoring the Scanning, Scoring, and	2			
Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VI	II)		
				Section
Data Analysis		<u>Price</u>		<u>Total</u>
Data Analysis				
Total for Data Analysis				
	(Section IX	()		
Others				
Program Management				
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR SPRING 2011 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Spring 2011 Administration	

SUMMER 2011 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Regular Format				
Reading	25,000			
Language	25,000			
Mathematics	25,000			
Science	10,000			
Social Studies	25,000			
Biology	25,000			
Large-Print Format				
Reading	20			
Language	20			
Mathematics	20			
Science	5			
Social Studies	20			
Biology	20			
Braille Format				
Reading	10			
Language	10			
Mathematics	10			
Science	10			
Social Studies	10			
Answer Documents	25,000			
Other Materials				
(header sheets, boxes,	shipping labels, etc	2.)		
Total for Printing	Materials			

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		- -
Total for Packing and Distribution of Ma	terials	
(Section	n III)	
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		- - -
Total for Collection, Verifying, and Destr	oying Materials	
(Section	ı IV)	
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section _Total
Total for Shipping Used Answer Docume	nts	

(Section V)

Scanning and Scoring Answer Documents

	Estimated Quantities	Unit <u>Price</u>	<u>Ext</u>	ension*	Section Total
Scanning and Scoring Answer Documents	25,000				
Total for Scanning and Scoring Answer Documents					
	(Se	ection VI)			
Report Production and Distr	ribution				
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Data	15,000 25,000 1	2 2 2			
Distribution of Reports					
Web Reporting: Non- Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data					
Total for Report Production and Distribution					

Note: *Use this formula to figure extension: Estimated Quantities x Unit Price = Extension. **Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

(Section VII)

Travel				
	<u>Number</u>	Price Per Person	Extension*	Section Total
Planning Meeting Maritaring the Sagaring Sagaring and	2			
Monitoring the Scanning, Scoring, and Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VII	I)		
		<u>Price</u>		Section <u>Total</u>
Data Analysis		<u>11100</u>		<u> 10tai</u>
Data Analysis				
Total for Data Analysis				
	(Section IX)		
Others				
Program Management			<u> </u>	
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR SUMMER 2011 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Summer 2011 Administration	

ANNUAL COST 2010-2011

(Section I)

All School and System Reports State and Chief State School Officer's Reports Final Status List Database – Final Status List	1 1 1	3 3 2 3	<u>Price</u>	Extension*	Section Total
Web Reporting: Final Status Lis	st, School	and System Gr	oup Reports	<u> </u>	
Total for Group Report	Product	ion			
Travel		(Section II) <u>Number</u>	Price Per Person	Extension**	Section Total
Monitoring Report Generation of System Group Data	f Pilot	1			
Total for Travel					
	Estimated Quantities		<u>Ext</u>	ension***	Section Total
9 th Grade Brochure	80,000				
Total for Printing Brock	hure			_	

- Note: * Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.
 - ** Use this formula to figure extension: Number x Price Per Person = Extension.
 - *** Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section IV)

Miscellaneous Cost		~ .
	Price Per Year	Section <u>Total</u>
Database (Update & Maintain) Storage of Used Answer Documents Data for the Warehouse		
	<u>Price</u>	
Pick up Calculators from the Previous Vendor Pick up Used Answer Documents from the Previous Vendor		
Total for Miscellaneous Cost		

TOTAL FOR BASE BID 2010-2011

Total for Fall 2010 Administration	Section Total
Total for Midyear 2010 Administration Total for Midyear 2010 Administration	
Total for Spring 2011 Administration	
Total for Summer 2011 Administration	
Total for Annual Cost	
Total Base Bid (Year 2010-2011)	

COST RESPONSE Contract Year 2011-2012

FALL 2011 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Regular Format				
Reading	25,000			
Language	25,000			
Mathematics	60,000			
Science	15,000			
Social Studies	25,000			
Biology	60,000			
Large-Print Format				
Reading	40			
Language	40			
Mathematics	55			
Science	5			
Social Studies	40			
Biology	55			
Braille Format				
Reading	5			
Language	5			
Mathematics	5			
Science	1			
Social Studies	5			
Biology	5			
Calculator Practice Booklets				
Regular Format	60,000			
Large Print Format	40			
Braille Format	5			
Answer Documents	60,000			

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

Other Materials (header sheets, boxes, shipping labels, etc.)		
Total for Printing Materials		
(Section II)		
Packing and Distribution of Materials		
	<u>Price</u>	<u>Total</u>
Packing of Materials Distribution of Materials		
Total for Packing and Distribution of Materials		
(Section III)		
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
Total for Collection, Verifying, and Destroying M	aterials	
(Section IV)		
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shipping Used Answer Documents		

(Section V)

Scanning and Scoring Answer Documents

Scanning and Scoring Answer Documents	Estimated Quantities 55,000	Unit Price	Extension	on*	Section Total
Total for Scanning and Scoring Answer Documents					
(Section VI)					
Report Production and Distribution					
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Dat	35,000 55,000 a 1	2 2 2			
Distribution of Reports					
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data					
Total for Report Production and Distribution					

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

** Use this formula to figure extension: Number of Reports x Copies Each x Unit Price =

Extension.

(S	ection	VII

1	'ravel
_	

	<u>Number</u>	Price Per Person	Extension*	Section Total
Planning Meeting Monitoring the Scanning, Scoring, and	2			
Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VIII	I)		
Data Analysis		<u>Price</u>		Section Total
Data Analysis				
Total for Data Analysis				
Others	(Section IX))		
Program Management			Section '	<u>Total</u>
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR FALL 2011 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Fall 2011 Administration	

MIDYEAR 2011 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Regular Format				
Reading	25,000			
Language	25,000			
Mathematics	25,000			
Science	10,000			
Social Studies	25,000			
Biology	25,000			
Large-Print Format				
Reading	30			
Language	30			
Mathematics	30			
Science	5			
Social Studies	30			
Biology	30			
Braille Format				
Reading	5			
Language	5			
Mathematics	5			
Science	1			
Social Studies	5			
Biology	5			
Calculator Practice Booklets				
Regular Format	25,000			
Large-Print Format	30			
Braille Format	5			
Answer Documents	40,000			

Other Materials (header sheets, boxes, shipping labels, etc.)		
Total for Printing Materials		
(Section I	I)	
Packing and Distribution of Materials		
	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		
Total for Packing and Distribution of Mater	ials	
(Section II	\mathbf{I})	
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
Total for Collection, Verifying, and Destroyi	ng Materials	·
(Section IV	V)	
Shipping Used Answers Documents	,	
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shipping Used Answer Documents		

Scanning and Scoring Answer Documents

	Estimated Quantities	Unit <u>Price</u>	<u>Ext</u>	ension*	Section Total
Scanning and Scoring Answer Documents	25,000				
Total for Scanning a	nd Scoring Ansv	wer Docum	ents	-	
	(Se	ection VI)			
Report Production and Dist	ribution				
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Data	15,000 25,000 1	2 2 2			
Distribution of Reports					
Web Reporting: Non-Cumula Non-Mastery Summary, C and School Data		_	_	List,	
Total for Report Pro	duction and Dis	tribution		_	

^{**} Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

Travel				
	Price Per Number	Person	Extension*	Section Total
Planning Meeting Monitoring the Scanning, Scoring, and	2			
Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VIII			
		ъ.		Section
Data Analysis		<u>Price</u>		<u>Total</u>
Data Analysis				
Total for Data Analysis				
	(Section IX)			
Others				
Program Management				
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR MIDYEAR 2011 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Midyear 2011 Administration	

SPRING 2012 ADMINISTRATION

(Section I)

Printing Materials

	Estimated	Unit		Section
	Quantities	<u>Price</u>	Extension*	<u>Total</u>
Regular Format				
Reading	95,000			
Language	90,000			
Mathematics	50,000			
Science	10,000			
Social Studies	90,000			
Biology	50,000			
Large-Print Format				
Reading	140			
Language	140			
Mathematics	140			
Science	15			
Social Studies	140			
Biology	140			
Braille Format				
Reading	10			
Language	10			
Mathematics	10			
Science	1			
Social Studies	10			
Biology	10			
Calculator Practice Booklets				
Regular Format	50,000			
Large-Print Format	140			
Braille Format	10			
Answer Documents	100,000			

Other Materials (header sheets, boxes, shipping labels, etc.)		
Total for Printing Materials		
(Section II)		
Packing and Distribution of Materials		
	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		
Total for Packing and Distribution of Materials		
(Section III)		
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
Total for Collection, Verifying, and Destroying Ma	nterials	
(Section IV)		
Shipping Used Answers Documents		Section
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	_Total
Total for Shipping Used Answer Documents		

Scanning and Scoring Answer Documents

	Estimated	Unit			Section
	Quantities	<u>Price</u>	Exte	ension*	<u>Total</u>
Scanning and Scoring	120.000				
Answer Document	120,000				
Total for Scanning a	nd Scoring Ansv	ver Docum	ents	-	
	(Se	ection VI)			
Report Production and Dist	ribution				
	Number	Copies	Unit		Section
	of Reports	Each	<u>Price</u>	Extension**	<u>Total</u>
Individual Report	40,000	2			
Student Label	130,000	2			
State Individual CD Data	1	2			
Distribution of Reports					
Web Reporting: Non-Cumula Non-Mastery Summary, C		-	•	List,	
and School Data					
Total for Report Pro	duction and Dis	tribution		_	

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

** Use this formula to figure extension: Number of Reports x Copies Each x Unit Price =

^{**} Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

Travel				
	Number	Price Per Person	Extension*	Section Total
Planning Meeting Monitoring the Scanning, Scoring, and	2			
Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VII	I)		
		ъ.		Section
Data Analysis		<u>Price</u>		<u>Total</u>
Data Analysis				
Total for Data Analysis				
	(Section IX)		
Others				
Program Management				
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR SPRING 2012 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Spring 2012 Administration	

SUMMER 2012 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Regular Format				
Reading	25,000			
Language	25,000			
Mathematics	25,000			
Science	10,000			
Social Studies	25,000			
Biology	25,000			
Large-Print Format				
Reading	20			
Language	20			
Mathematics	20			
Science	10			
Social Studies	20			
Biology	20			
D111 - E 4				
Braille Format	10			
Reading	10			
Language Mathematics	10			
Science	10 5			
Social Studies				
	10 5			
Biology	3	-		
Answer Documents	25,000			
Other Materials (header sheets, boxes, sl	hipping labels, et	c.)		
Total for Printing	Materials		_	

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section <u>Total</u>
Packing of Materials Distribution of Materials		_ _
Total for Packing and Distribution of Materia	als	
(Section III))	
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		_ _ _
Total for Collection, Verifying, and Destroyin	g Materials	
(Section IV))	
Shipping Used Answers Documents		Castion
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shipping Used Answer Documents		

Scanning and Scoring Answer Documents

	Estimated Quantities	Unit <u>Price</u>	<u>Ext</u>	ension*	Section Total
Scanning and Scoring Answer Documents	25,000				
Total for Scanning and Scoring Answer Documents					
	(Se	ection VI)			
Report Production and Distr	ibution				
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Data	15,000 25,000 1	2 2 2			
Distribution of Reports					
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data					
Total for Report Prod	uction and Dis	tribution			

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

** Use this formula to figure extension: Number of Reports x Copies Each x Unit Price =

Extension.

Travel				
	Number	Price Per Person	Extension*	Section Total
Planning Meeting	2			
Monitoring the Scanning, Scoring, and Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VIII	I)		
Data Analysis		<u>Price</u>		Section Total
Data Analysis				
Total for Data Analysis				
	(Section IX))		
Others				
Program Management				
Total for Others				

Note: *Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR SUMMER 2012 ADMINISTRATION

	Section Total
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Summer 2012 Administration	

ANNUAL COST 2011-2012

(Section I)

		,			
Group Report Production	Number	Copies	Unit		Section
	of CD	Each_	<u>Price</u>	Extension*	Total
All School and System Reports State and Chief State School	1	3			
Officer's Reports	1	3			
Final Status Report	1	2			
Database – Final Status Report Web Reporting: Final Status L		3 ol and System (Group Repor	rt	
Total for Group Report	Producti	on			
		(Section II)			
Travel			D' D		G
		Number	Price Per Person	Extension**	Section Total
Monitoring Report Generation of System Group Data	Pilot	1			
Total for Travel				-	
		(Section III)			
	Estimated Quantities	Unit <u>Price</u>	<u>Ext</u>	ension***	Section Total
9 th Grade Brochure	80,000				
Total for Printing Brock	nure			_	

- Note: * Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.
 - ** Use this formula to figure extension: Number x Price Per Person = Extension.
 - *** Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

Miscellaneous Cost

	Price Per Year	Section Total
Database (Update & Maintain) Storage of Used Answer Documents Data for the Warehouse		
Total for Miscellaneous Cost		
Total for Annual Cost		

TOTAL FOR BASE BID 2011-2012

	Section Total
Total for Fall 2011 Administration	
Total for Midyear 2011 Administration	
Total for Spring 2012 Administration	
Total for Summer 2012 Administration	
Total for Annual Cost	
Total Base Bid (Years 2011-2012)	

COST RESPONSE Contract Year 2012-2013

FALL 2012 ADMINISTRATION

(Section I)

Printing Materials

Regular Format	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Reading	25,000			
Language	25,000			
Mathematics	60,000			
Social Studies	25,000			
Biology	40,000			
Large-Print Format				
Reading	40			
Language	40	·		
Mathematics	55			
Social Studies	40			
Biology	40			
Braille Format				
Reading	10			
Language	10			
Mathematics	10			
Social Studies	10	·		
Biology	10			
Calculator Practice Booklets				
Regular Format	60,000			
Large Print Format	40			
Braille Format	10			
Answer Documents	60,000			
Other Materials				
(header sheets, boxes, ship	pping labels, et	c.)		
Total for Printing Ma	aterials			

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		
Total for Packing and Distribution of M	aterials	
(Section	on III)	
Collection, Verifying, and Destroying Materials	s	
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
Total for Collection, Verifying, and Dest	troying Materials	
(Section	on IV)	
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section Total
Total for Shipping Used Answer Docum	ents	

Scanning and Scoring Answer Documents

Scanning and Scoring	Estimated Quantities	Unit <u>Price</u>	Extens	sion*	Section Total
Answer Documents	55,000				
Total for Scannin	g and Scoring Ans	wer Docum	ents		
	(S	Section VI)			
Report Production and I	Distribution				
	Number of Reports	Copies <u>Each</u>	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Data	35,000 55,000 a 1	2 2 2			
Distribution of Reports					
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List;, Non-Mastery Summary, Cumulative Student List Report, and School Data					
Total for Report 1	Production and Di	stribution			

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

** Use this formula to figure extension: Number of Reports x Copies Each x Unit Price =

Extension.

(Section	VII
(December	

Travel

	<u>Number</u>	Price Per Person	Extension*	Section Total
Planning Meeting Monitoring the Scanning, Scoring, and	2			
Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VI	II)		
Data Analysis		<u>Price</u>		Section Total
Data Analysis				
Total for Data Analysis				
	(Section I)	X)		
Others				Section Total
Program Management				
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR FALL 2012 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Fall 2012 Administration	

MIDYEAR 2012 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Regular Format				
Reading	25,000			
Language	25,000			
Mathematics	25,000			
Social Studies	25,000			
Biology	20,000			
Large-Print Format				
Reading	30			
Language	30			
Mathematics	30			
Social Studies	30			
Biology	15			
Braille Format				
Reading	10			
Language	10			
Mathematics	10			
Social Studies	10			
Biology	5			
Calculator Practice Booklets				
Regular Format	25,000			
Large-Print Format	30			
Braille Format	10			
Answer Documents	40,000			
Other Materials				
(header sheets, boxes, ship	pping labels, etc	c.)		
Total for Printing M	aterials			
rotal for Finning W	acci lais		-	

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		- -
Total for Packing and Distribution of Materia	ls	
(Section III)		
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		- - -
Total for Collection, Verifying, and Destroying	g Materials	
(Section IV)	1	
Shipping Used Answers Documents		g .:
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shipping Used Answer Documents		

Scanning and Scoring Answer Documents

Scanning and Scoring Answer Documents	Estimated Quantities 40,000	Unit Price	<u>Ext</u>	ension*	Section Total
	,				
Total for Scanning and Scoring Answer Documents					
	(Se	ection VI)			
Report Production and Dis	tribution				
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Data	35,000 40,000 1	2 2 2			
Distribution of Reports					
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data					
Total for Report Pro	oduction and Dis	tribution		_	

^{**} Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

Travel				
	Price Per Number	Person	Extension*	Section Total
Planning Meeting Monitoring the Scanning, Scoring, and	2			
Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VIII))		
		ъ.		Section
Data Analysis		<u>Price</u>		<u>Total</u>
Data Analysis				
Total for Data Analysis				
	(Section IX)			
Others				
Program Management				
Total for Others				

Note:* Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR MIDYEAR 2012 ADMINISTRATION

	Section Total
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Midyear 2012 Administration	

SPRING 2013 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Regular Format				
Reading	95,000			
Language	90,000			
Mathematics	50,000			
Social Studies	90,000			
Biology	50,000			
Large-Print Format				
Reading	70			
Language	70			
Mathematics	70			
Social Studies	70			
Biology	70			
Braille Format				
Reading	15			
Language	15			
Mathematics	15	. <u></u>		
Social Studies	15			
Biology	15			
Calculator Practice Booklets				
Regular Format	50,000			
Large-Print Format	70			
Braille Format	15			
Answer Documents (Blank)	120,000			
Other Materials				
(header sheets, boxes, ship	pping labels, et	c.)		
Total for Printing M	aterials			

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		
Total for Packing and Distribution of Mater	rials	
(Section I	II)	
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
Total for Collection, Verifying, and Destroy	ing Materials	
(Section I	V)	
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shipping Used Answer Documents	S	

Scanning and Scoring Answer Documents

Scanning and Scoring Answer Document	Estimated Quantities 120,000	Unit <u>Price</u>	<u>Ex</u>	tension*	Section Total	
Answer Document	120,000	 -				
Total for Scanning and Scoring Answer Documents						
(Section VI)						
Report Production and Dist	ribution					
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total	
Individual Report Student Label State Individual CD Data	60,000 120,000 1	2 2 2				
Distribution of Reports						
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data						
Total for Report Pro	duction and Dis	tribution		_		

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

** Use this formula to figure extension: Number of Reports x Copies Each x Unit Price =

^{**} Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

Travel				
	Number	Price Per Person	Extension*	Section Total
Planning Meeting	2			
Monitoring the Scanning, Scoring, and Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VI)	II)		
Data Analysis		<u>Price</u>		Section_ Total
Data Analysis				
Total for Data Analysis				
	(Section IX	()		
Others				
Program Management				
Total for Others				

Note:* Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR SPRING 2013 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Spring 2013 Administration	

SUMMER 2013 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Regular Format				
Reading	25,000			
Language	25,000			
Mathematics	25,000			
Social Studies	25,000			
Biology	25,000			
Large-Print Format				
Reading	20			
Language	20			
Mathematics	20			
Social Studies	20			
Biology	20			
Braille Format				
Reading	10			
Language	10			
Mathematics	10			
Social Studies	10			
Biology	5			
Answer Documents	40,000			
Other Materials (header sheets, boxes,	shinning labels etc	.)		
(ileader sileets, boxes, i	shipping moons, etc	·· <i>)</i>		
Total for Printing	Materials		<u>-</u>	

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		_ _
Total for Packing and Distribution of Materi	ials	
(Section II	I)	
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		- - -
Total for Collection, Verifying, and Destroyi	ng Materials	
(Section IV	V)	
Shipping Used Answers Documents		Castian
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shinning Used Answer Documents		

Scanning and Scoring Answer Documents

Scanning and Scoring	Estimated Quantities	Unit <u>Price</u>	Extension*		Section Total
Answer Documents	40,000				
Total for Scanning and Scoring Answer Documents					
(Section VI)					
Report Production and Distribution					
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Data	25,000 40,000 1	2 2 2			
Distribution of Reports					
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data					
Total for Report Production and Distribution					

Note: *Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

**Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

(Section VII)

Travel				
	Number	Price Per Person	Extension*	Section Total
Planning Meeting	2			
Monitoring the Scanning, Scoring, and Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VII	I)		
				Section
Data Analysis		<u>Price</u>		Total
Data Analysis				
Total for Data Analysis				
	(Section IX)		
Others				
Program Management				
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR SUMMER 2013 ADMINISTRATION

	Section Total
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Summer 2013 Administration	

ANNUAL COST 2012-2013

(Section I)

Group Report Production	N. 1		T T 1.		a .
	Number of Repor	Copies <u>Each</u>	Unit <u>Price</u>	Extension*	Section Total
All School and System Reports State and Chief State School	s 1	3			
Officer's Reports	1	3			
Final Status List	1	2			
Database – Final Status List	1	3			
Web Reporting: Final Status Lis	t, School	and System Gr	oup Reports		
Total for Group Report	Producti	ion			
		(Section II)			
Travel					
Tiavei			Price Per		Section
		<u>Number</u>	Person	Extension**	Total
Monitoring Report Generation of System Group Data	f Pilot	1			
Total for Travel				_	
		(Section III)			
Printing Brochure		(20001011 111)			
	Estimated	Unit			Section
<u>(</u>	<u>Quantities</u>	<u>Price</u>	Exte	ension***	<u>Total</u>
9 th Grade Brochure	80,000				
Total for Printing Brock	hure			_	

- Note: * Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.
 - ** Use this formula to figure extension: Number x Price Per Person = Extension.
 - *** Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section IV)

Miscellaneous Cost		
	Price Per Year	Section <u>Total</u>
Database (Update & Maintain) Storage of Used Answer Documents Data for the Warehouse		
Total for Miscellaneous Cost		
Total for Annual Cost		

TOTAL FOR BASE BID 2012-2013

	Section Total
Total for Fall 2012 Administration	_
Total for Midyear 2012 Administration	
Total for Spring 2013 Administration	
Total for Summer 2013 Administration	
Total for Annual Cost	
Total Base Bid (Years 2012-2013)	

COST RESPONSE Contract Year 2013-2014

FALL 2013 ADMINISTRATION

(Section I)

Printing Materials

Regular Format Reading Language Mathematics Social Studies	Estimated Quantities 25,000 25,000 60,000 25,000	Unit Price	Extension*	Section <u>Total</u>
Biology	40,000			
Large-Print Format				
Reading	40			
Language	40			
Mathematics	55			
Social Studies	40			
	40			
Biology	40			
Braille Format				
Reading	10			
Language	10			
Mathematics	10			
Social Studies	10			
Biology	10			
3.007				
Calculator Practice Booklets				
Regular Format	60,000			
Large Print Format	40			
Braille Format	10			
Answer Documents	60,000			
Other Materials				
(header sheets, boxes, ship	ping labels, et	c.)		
Total for Printing Ma	nterials		•	

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		
Total for Packing and Distribution of M	aterials	
(Section	on III)	
Collection, Verifying, and Destroying Materials	s	
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
Total for Collection, Verifying, and Dest	troying Materials	
(Section	on IV)	
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section Total
Total for Shipping Used Answer Docum	ents	

(Section V)

Scanning and Scoring Answer Documents

Scanning and Scoring Answer Documents	Estimated Quantities 55,000	Unit Price	Extens	sion*	Section Total
Total for Scannin	g and Scoring An	swer Docum	ients		
	(!	Section VI)			
Report Production and I	Distribution				
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Dat	35,000 55,000 a 1	2 2 2			
Distribution of Reports					
Web Reporting: Non-Cur Non-Mastery Summar and School Data		_	-	List,	
Total for Report	Production and D	istribution		_	

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

** Use this formula to figure extension: Number of Reports x Copies Each x Unit

Price = Extension.

(Section	VII)
(2000	,,

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rave	ı

	<u>Number</u>	Price Per Person	Extension*	Section Total
Planning Meeting Monitoring the Scanning, Scoring, and Parast Connection of Pilot System	2			
Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VII	II)		
Data Analysis		<u>Price</u>		Section Total
Data Analysis				
Total for Data Analysis				
	(Section IX	()		
Others				Section Total
Program Management				
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR FALL 2013 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Fall 2013 Administration	

MIDYEAR 2013 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Regular Format				
Reading	25,000			
Language	25,000			
Mathematics	25,000			
Social Studies	25,000			
Biology	20,000			
Large-Print Format				
Reading	30			
Language	30			
Mathematics	30			
Social Studies	30			
Biology	15			
Braille Format				
Reading	10			
Language	10			
Mathematics	10			
Social Studies	10			
Biology	5			
Calculator Practice Booklets				
Regular Format	25,000			
Large-Print Format	30			
Braille Format	10			
Answer Documents	40,000			
Other Materials (header sheets, boxes, ship	oping labels, etc	2.)		

Total for Printing Materials

Note:: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials		_
Distribution of Materials	-	_
Total for Packing and Distribution of Materials	S	
(Section III)		
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		_ _ _
Total for Collection, Verifying, and Destroying	Materials	
Section IV)		
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shipping Used Answer Documents		

(Section V)

Scanning and Scoring Answer Documents

Scanning and Scoring Answer Documents	Estimated Quantities	Unit <u>Price</u>	<u>Ext</u>	ension*	Section Total
Answer Documents	40,000				
Total for Scanning and Scoring Answer Documents					
	(Se	ection VI)			
Report Production and Dis	tribution				
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Data	35,000 40,000 1	2 2 2			
Distribution of Reports					
Web Reporting: Non-Cumul Non-Mastery Summary, of and School Data		-	•	List,	
Total for Report Pro	oduction and Dis	tribution		_	

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

^{**} Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

(Section VII)

Travel				
	Price Per Number	Person	Extension*	Section Total
Planning Meeting Monitoring the Scanning, Scoring, and	2			
Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VIII))		
		ъ.		Section
Data Analysis		<u>Price</u>		<u>Total</u>
Data Analysis				
Total for Data Analysis				
	(Section IX)			
Others				
Program Management				
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR MIDYEAR 2013 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Midyear 2013 Administration	

SPRING 2014 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total	
Regular Format					
Reading	95,000				
Language	100,000				
Mathematics	90,000				
Social Studies	90,000				
Biology	90,000				
Large-Print Format					
Reading	70				
Language	70				
Mathematics	70				
Social Studies	70				
Biology	70				
Braille Format					
Reading	15				
Language	15				
Mathematics	15				
Social Studies	15				
Biology	15				
Calculator Practice Booklets					
Regular Format	90,000				
Large-Print Format	70				
Braille Format	15				
Answer Documents	120,000				
Other Materials					
(header sheets, boxes, sh	ipping labels, et	c.)			
Total for Printing Materials					

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		
Total for Packing and Distribution of Mate	erials	
(Section	III)	
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
Total for Collection, Verifying, and Destro	ying Materials	
(Section	IV)	
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shipping Used Answer Document	ts	

(Section V)

Scanning and Scoring Answer Documents

Scanning and Scoring	Estimated Quantities	Unit <u>Price</u>	<u>Ext</u>	ension*	Section Total	
Answer Document	120,000					
Total for Scanning a	nd Scoring Ansv	wer Docum	ents	-		
(Section VI)						
Report Production and Dist	ribution					
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total	
Individual Report Student Label State Individual CD Data	60,000 120,000 1	2 2 2				
Distribution of Reports						
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data						
Total for Report Production and Distribution						

Use this formula to figure extension: Estimated Quantities x Unit Price = Extension. Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Note: *

Extension.

(Section VII)

Travel				
	<u>Number</u>	Price Per Person	Extension*	Section Total
Planning Meeting	2			
Monitoring the Scanning, Scoring, and Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VIII)		
		<u>Price</u>		Section_ Total
Data Analysis		THEE		<u> 10tai</u>
Data Analysis				
Total for Data Analysis				
	(Section IX)			
Others				
Program Management				
Total for Others				

Note:* Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR SPRING 2014 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Spring 2014 Administration	

SUMMER 2014 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Regular Format				
Reading	25,000			
Language	25,000			
Mathematics	25,000			
Social Studies	25,000			
Biology	25,000			
Large-Print Format				
Reading	20			
Language	20			
Mathematics	20			
Social Studies	20			
Biology	20			
Braille Format				
Reading	10		<u> </u>	
Language	10			
Mathematics	10			
Social Studies	10			
Biology	5			
Answer Documents	40,000			
Other Materials (header sheets, boxes,	shipping labels, etc	:.)		
Total for Printing	Materials			

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section <u>Total</u>
Packing of Materials Distribution of Materials		_ _
Total for Packing and Distribution of Material	ls	
(Section III)		
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		- - -
Total for Collection, Verifying, and Destroying	g Materials	
(Section IV)		
Shipping Used Answers Documents		g4:
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shinning Used Answer Documents		

(Section V)

Scanning and Scoring Answer Documents

Scanning and Scoring	Estimated Quantities	Unit <u>Price</u>	<u>Ext</u>	ension*	Section Total
Answer Documents	40,000				
Total for Scanning ar	nd Scoring Ansv	wer Docum	ents	-	
(Section VI)					
Report Production and Distr	ribution				
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Data	25,000 40,000 1	2 2 2			
Distribution of Reports					
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data					
Total for Report Production and Distribution					

Note: *Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

**Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

(Section VII)

Travel				
	Number	Price Per Person	Extension*	Section Total
Planning Meeting	2			
Monitoring the Scanning, Scoring, and Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VII	I)		
				Section
Data Analysis		<u>Price</u>		Total
Data Analysis				
Total for Data Analysis				
	(Section IX)		
Others				
Program Management				
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR SUMMER 2014 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Summer 2014 Administration	

ANNUAL COST 2013-2014

(Section I)

Group Report Production					
• •	Number of Repor	Copies ts Each	Unit Price	Extension*	Section Total
	or Kepor	ts <u>Eacii</u>	File	Extension*	<u>10tai</u>
All School and System Reports State and Chief State School	s 1	3			
Officer's Reports	1	3			
Final Status List	1	2			
Database – Final Status List	1	3			
Web Reporting: Final Status Lis	t, School	and System Gr	oup Reports		
Total for Group Report	Producti	ion			
		(Section II)			
Travel					
			Price Per		Section
		<u>Number</u>	Person	Extension**	<u>Total</u>
Monitoring Report Generation of System Group Data	f Pilot	1			
Total for Travel					
		(Section III)			
Printing Brochure		, ,			
	Estimated	Unit			Section
<u>(</u>	<u>Quantities</u>	<u>Price</u>	Exte	ension***	<u>Total</u>
9 th Grade Brochure	80,000				
Total for Printing Brock	nure				

- Note: * Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.
 - ** Use this formula to figure extension: Number x Price Per Person = Extension.
 - *** Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section IV)

Miscellaneous Cost		
	Price Per Year	Section <u>Total</u>
Database (Update & Maintain) Storage of Used Answer Documents Data for the Warehouse		
Total for Miscellaneous Cost		
Total for Annual Cost		

TOTAL FOR BASE BID 2013-2014

	Section Total
Total for Fall 2013 Administration	
Total for Midyear 2013 Administration	
Total for Spring 2014 Administration	_
Total for Summer 2014 Administration	
Total for Annual Cost	
Total Base Bid (Years 2013-2014)	

COST RESPONSE Contract Year 2014-2015

FALL 2014 ADMINISTRATION

(Section I)

Printing Materials

Regular Format Reading Language Mathematics Social Studies Biology	Estimated Quantities 25,000 25,000 60,000 25,000 40,000	Unit Price	Extension*	Section Total
Large-Print Format Reading Language Mathematics Social Studies Biology	40 40 55 40 40			
Braille Format Reading Language Mathematics Social Studies Biology	10 10 10 10 10			
Calculator Practice Booklets Regular Format Large Print Format Braille Format	60,000 40 10			
Answer Documents Other Materials (header sheets, boxes, ship Total for Printing Ma		c.)		

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		
Total for Packing and Distribution of Ma	aterials	
(Sectio	on III)	
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
Total for Collection, Verifying, and Destr	roying Materials	
(Sectio	on IV)	
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section Total
Total for Shinning Used Answer Docume	ents	

(Section V)

Scanning and Scoring Answer Documents

Scanning and Scoring Answer Documents	Estimated Quantities 55,000	Unit <u>Price</u>	<u>Extens</u>	ion*	Section Total
Allswei Documents	33,000			<u> </u>	
Total for Scannin	g and Scoring Ans	wer Docum	ents		
	(§	Section VI)			
Report Production and I	Distribution				
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Dat	35,000 55,000 a 1	2 2 2			
Distribution of Reports					
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data					
Total for Report Production and Distribution					

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

** Use this formula to figure extension: Number of Reports x Copies Each x Unit

Price = Extension.

(Section VII)

T1	ı
rave	ı

	<u>Number</u>	Price Per Person	Extension*	Section Total
Planning Meeting Monitoring the Scanning, Scoring, and Report Generation of Pilot System Da	2 .ta 1			
Total for Travel				
	(Section VII	II)		
Data Analysis		<u>Price</u>		Section Total
Data Analysis				
Total for Data Analysis				
	(Section IX	()		
Others				Section Total
Program Management				
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR FALL 2014 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Fall 2014 Administration	

MIDYEAR 2014 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total			
Regular Format							
Reading	25,000						
Language	25,000						
Mathematics	25,000						
Social Studies	25,000						
Biology	20,000						
Large-Print Format							
Reading	30						
Language	30						
Mathematics	30						
Social Studies	30						
Biology	15						
Braille Format							
Reading	10						
Language	10						
Mathematics	10						
Social Studies	10						
Biology	5						
Calculator Practice Booklets							
Regular Format	25,000						
Large-Print Format	30						
Braille Format	10						
Answer Documents	40,000						
Other Materials (header sheets, boxes, shipping labels, etc.)							

Total for Printing Materials

Note:: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		_ -
Total for Packing and Distribution of Materials	3	
(Section III)		
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		- - -
Total for Collection, Verifying, and Destroying	Materials	
(Section IV)		
Shipping Used Answers Documents		~ .
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shipping Used Answer Documents		

(Section V)

Scanning and Scoring Answer Documents

Scanning and Scoring Answer Documents	Estimated Quantities 40,000	Unit <u>Price</u>	Extension*		Section Total				
Answer Documents 40,000									
Total for Scanning and Scoring Answer Documents									
(Section VI)									
Report Production and Distribution									
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total				
Individual Report Student Label State Individual CD Data	35,000 40,000 1	2 2 2							
Distribution of Reports									
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data									
Total for Report Production and Distribution									

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

^{**} Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

(Section VII)

Travel				
	Price Per Number	Person	Extension*	Section Total
Planning Meeting Maritaging the Sagaring Sagaring and	2			
Monitoring the Scanning, Scoring, and Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VIII	I)		
				Section
		<u>Price</u>		<u>Total</u>
Data Analysis				
Data Analysis				
Total for Data Analysis				
	(Section IX))		
Others				
Program Management				
Total for Others				

Note:* Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR MIDYEAR 2014 ADMINISTRATION

	Section Total
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Midvear 2014 Administration	

SPRING 2015 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Regular Format				
Reading	95,000			
Language	100,000			
Mathematics	90,000			
Social Studies	90,000			
Biology	90,000			
Large-Print Format				
Reading	70			
Language	70			
Mathematics	70			
Social Studies	70			
Biology	70			
Braille Format				
Reading	15			
Language	15			
Mathematics	15			
Social Studies	15			
Biology	15			
Calculator Practice Booklets	3			
Regular Format	90,000			
Large-Print Format	70			
Braille Format	15			
Answer Documents	120,000			
Other Materials				
(header sheets, boxes, sh	ipping labels, etc	c.)		
Total for Printing N	Materials		_	

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		
Total for Packing and Distribution of Mater	rials	
(Section I	II)	
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
Total for Collection, Verifying, and Destroy	ing Materials	
(Section I	V)	
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shipping Used Answer Documents	S	

(Section V)

Scanning and Scoring Answer Documents

	Estimated Quantities	Unit <u>Price</u>	<u>Ext</u>	tension*	Section Total
Scanning and Scoring Answer Document	120,000				
Total for Scanning an	d Scoring Ansv	wer Docum	ents	-	
	(Se	ection VI)			
Report Production and Distr	ibution				
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total
Individual Report Student Label State Individual CD Data	60,000 120,000 1	2 2 2	<u> </u>		
Distribution of Reports					
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List;, Non-Mastery Summary, Cumulative Student List Report, and School Data					
Total for Report Production and Distribution					

Use this formula to figure extension: Estimated Quantities x Unit Price = Extension. Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Note: *

Extension.

(Section VII)

Travel				
	<u>Number</u>	Price Per Person	Extension*	Section Total
Planning Meeting	2			
Monitoring the Scanning, Scoring, and Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VIII)		
				Section_
Data Analysis		<u>Price</u>		<u>Total</u>
Data Analysis				
Total for Data Analysis				
	(Section IX)			
Others				
Program Management				
Total for Others				

Note:* Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR SPRING 2015 ADMINISTRATION

	Section <u>Total</u>
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Spring 2015 Administration	

SUMMER 2015 ADMINISTRATION

(Section I)

Printing Materials

	Estimated Quantities	Unit <u>Price</u>	Extension*	Section Total
Regular Format				
Reading	25,000			
Language	25,000			
Mathematics	25,000			
Social Studies	25,000			
Biology	25,000			
Large-Print Format				
Reading	20			
Language	20			
Mathematics	20			
Social Studies	20			
Biology	20			
Braille Format				
Reading	10			
Language	10			
Mathematics	10			
Social Studies	10			
Biology	5			
Answer Documents	40,000			
Other Materials (header sheets, boxes, s	thinning labels etc	·)		
(includer sincets, boxes, s	impping labels, etc	,		
Total for Printing	Materials		_	

Note: * Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section II)

Packing and Distribution of Materials

	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		
Total for Packing and Distribution of Ma	terials	
(Section	n III)	
Collection, Verifying, and Destroying Materials		
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
Total for Collection, Verifying, and Destr	oying Materials	
(Section	n IV)	
Shipping Used Answers Documents		
Shipping Used Answer Documents From Alabama to Scoring Center	<u>Price</u>	Section <u>Total</u>
Total for Shipping Used Answer Docume	nts	

(Section V)

Scanning and Scoring Answer Documents

Scanning and Scoring	Estimated Quantities	Unit <u>Price</u>	<u>Ext</u>	ension*	Section Total	
Answer Documents	40,000			,		
Total for Scanning ar	nd Scoring Ansv	wer Docum	ents	-		
(Section VI)						
Report Production and Distr	ribution					
	Number of Reports	Copies Each	Unit <u>Price</u>	Extension**	Section Total	
Individual Report Student Label State Individual CD Data	25,000 40,000 1	2 2 2				
Distribution of Reports						
Web Reporting: Non-Cumulative Student List Report, Non-Mastery List, Non-Mastery Summary, Cumulative Student List Report, and School Data						
Total for Report Production and Distribution						

Note: *Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

**Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.

(Section VII)

Travel				
	<u>Number</u>	Price Per Person	Extension*	Section Total
Planning Meeting Monitoring the Scanning, Scoring, and	2			
Report Generation of Pilot System Data	1			
Total for Travel				
	(Section VIII))		
Data Analysis		<u>Price</u>		Section Total
Data Analysis				
Total for Data Analysis				
	(Section IX)			
Others				
Program Management				
Total for Others				

Note: * Use this formula to figure extension: Number x Price Per Person = Extension.

TOTAL FOR SUMMER 2015 ADMINISTRATION

	Section Total
Section I - Total for Printing Materials	
Section II - Total for Packing and Distribution of Materials	
Section III - Total for Collection, Verifying, and Destroying Materials	
Section IV - Total for Shipping Used Answer Documents	
Section V - Total for Scanning and Scoring Answer Documents	
Section VI - Total for Report Production and Distribution	
Section VII - Total for Travel	
Section VIII - Total for Data Analysis	
Section IX - Total for Others	
Total for Summer 2015 Administration	

ANNUAL COST 2014-2015

(Section I)

Group Report Production					
	Number of Repor	Copies ts Each	Unit Price	Extension*	Section Total
	or repor	<u>Lacii</u>	<u>11100</u>	<u> L'Atension</u>	1044
All School and System Reports State and Chief State School	s 1	3			
Officer's Reports	1	3			
Final Status List	1	2			
Database – Final Status List	1	3			
Web Reporting: Final Status Lis	st, School	and System Gr	oup Reports		
Total for Group Report	Product	ion			
		(Section II)			
Travel			D . D		a
			Price Per	The state of the s	Section
		<u>Number</u>	Person	Extension**	<u>Total</u>
Monitoring Report Generation of System Group Data	f Pilot	1			
Total for Travel				_	
		(G ***			
Duinting Duochung		(Section III)			
Printing Brochure	Estimated	Unit			Section
	Quantities		Ext	ension***	Total
	<u>Zuantities</u>	THEE	LAU	<u>Chiston</u>	<u>10tai</u>
9 th Grade Brochure	80,000				
Total for Printing Brock	hure			_	

- Note: * Use this formula to figure extension: Number of Reports x Copies Each x Unit Price = Extension.
 - ** Use this formula to figure extension: Number x Price Per Person = Extension.
 - *** Use this formula to figure extension: Estimated Quantities x Unit Price = Extension.

(Section IV)

Miscellaneous Cost		
	Price Per Year	Section <u>Total</u>
Database (Update & Maintain) Storage of Used Answer Documents Data for the Warehouse		
Total for Miscellaneous Cost		
Total for Annual Cost		

TOTAL FOR BASE BID 2014-2015

	Section Total
Total for Fall 2014 Administration	
Total for Midyear 2014 Administration	
Total for Spring 2015 Administration	
Total for Summer 2015 Administration	
Total for Annual Cost	
Total Base Bid (Years 2014-2015)	

GRAND TOTAL BASE BID FOR ADMINISTRATION OF AHSGE

	Section Total
Total Base Bid (Year 2010-2011)	
Total Base Bid (Year 2011-2012)	
Total Base Bid (Year 2012-2013)	
Total Base Bid (Year 2013-2014)	
Total Base Bid (Year 2014-2015)	
Grand Total Base Bid (Years 2010-2015)	

The Grand Total Base Bid must be written in the "Unit Price" column on the Invitation to Bid. If the Grand Total Base Bid is not written in the "Unit Price" column on the Invitation to Bid, the state will not review the vendor's proposal.

COST OPTIONS FOR ANY CONTRACT YEAR

1. Printing AHSGE Test Booklets Quantities **Unit Price** Regular Format Reading 1-5,000 5,000-10,000 10,000-20,000 Language 1-5,000 5,000-10,000 10,000-20,000 **Mathematics** 1-5,000 5,000-10,000 10,000-20,000 Science 1-5,000 5,000-10,000 Biology 1-5,000 5,000-10,000 **Social Studies** 1-5,000 5,000-10,000 10,000-20,000 Calculator Practice Booklet 1-5,000 5,000-10,000 10,000-20,000 2. Printing Test Administrator's Manual 9,000 3. Printing of Additional 4-Page Signature or Reduction of a 4-Page Signature Regular Format Booklet Reading Language Mathematics Science **Social Studies**

Biology

	Printing of Additi		- 6		g -	~-8	` /
	Large-Print Format	Booklet					
	Reading						
	Language Mathematics						
	Science						
	Social Studies						
	Biology						
	Diology					-	
	Braille Format Boo	klet					
	Reading						
	Language						
	Mathematics						
	Science						
	Social Studies						
	Biology						
	Scoring Appeal						
ŀ.	Scoring Appear						(per appeal)
5.	Travel						(per appear)
							Price Per Person
	Supervising the Pa	cking of Test	ino Materia	ls			
		_	_				
	Supervising the Ac	ecounting of	All Testing	Materials			
	Supervising the Ad Monitoring the Lo	ecounting of A	All Testing ler Documer	Materials nts			
	Supervising the Ac	ecounting of A	All Testing ler Documer	Materials nts	wer Docume	nts	
-	Supervising the Ad Monitoring the Lo Monitoring the Sea	ecounting of Age of Answarch of Test E	All Testing a er Documer Booklets for	Materials nts Missing Ansv	wer Docume	nts	Saction
	Supervising the Ad Monitoring the Lo	ecounting of Age of Answarch of Test E	All Testing a er Documer Booklets for	Materials nts Missing Ansv			Section
·.	Supervising the Ad Monitoring the Lo Monitoring the Sea	ecounting of Age of Answarch of Test E	All Testing a er Documer Booklets for	Materials nts Missing Ansv		nts	Section Total
	Supervising the Ad Monitoring the Lo Monitoring the Sea Standard Setting S	ecounting of Age of Answarch of Test E	All Testing of Part Pocumer Booklets for abject Area	Materials nts Missing Ansv			
·.	Supervising the Ad Monitoring the Lo Monitoring the Sea	ecounting of Age of Answarch of Test E	All Testing of Part Pocumer Booklets for abject Area	Materials nts Missing Ansv			
.	Supervising the Ad Monitoring the Lo Monitoring the Sea Standard Setting S	ecounting of Age of Answarch of Test E	All Testing of Part Pocumer Booklets for abject Area	Materials nts Missing Ansv			
·	Supervising the Ad Monitoring the Lo Monitoring the Sea Standard Setting S	ecounting of Age-in of Answarch of Test E Study Per Su andard Setting Number of	All Testing of Part Processing States of Par	Materials nts Missing Ansv	<u>Pı</u>	<u>rice</u>	<u>Total</u>
ó.	Supervising the Ad Monitoring the Lo Monitoring the Sea Standard Setting S Conducting the Sta	ecounting of Age-in of Answarch of Test Estudy Per Summandard Setting	All Testing er Documer Booklets for abject Area g Meeting	Materials ats Missing Anso Estimated	<u>Pr</u> Total	<u>rice</u>	
.	Supervising the Ad Monitoring the Lo Monitoring the Sea Standard Setting S Conducting the Sta Committee Meeting	ecounting of Age-in of Answarch of Test E Study Per Su andard Setting Number of	All Testing or Documer Booklets for abject Area of Meeting Total Amount	Materials nts Missing Ansv Estimated Total	Pr —— Total Price for	<u>rice</u>	<u>Total</u>
·	Supervising the Ad Monitoring the Lo Monitoring the Sea Standard Setting S Conducting the Sta Committee Meeting Standard Setting	ecounting of Ag-in of Answarch of Test Estudy Per Sundard Setting Number of Members	All Testing or Documer Booklets for abject Area of Meeting Total Amount	Materials ats Missing Answ Estimated Total Miles	Pr —— Total Price for	<u>rice</u>	<u>Total</u>
•	Supervising the Ad Monitoring the Lo Monitoring the Sea Standard Setting S Conducting the Sta Committee Meeting	ecounting of Age-in of Answarch of Test E Study Per Su andard Setting Number of	All Testing or Documer Booklets for abject Area of Meeting Total Amount	Materials nts Missing Ansv Estimated Total	Pr —— Total Price for	<u>rice</u>	<u>Total</u>
	Supervising the Ad Monitoring the Lo Monitoring the Sea Standard Setting S Conducting the Sta Committee Meeting Standard Setting	ecounting of Ag-in of Answarch of Test Estudy Per Sumbandard Setting Number of Members 20	All Testing or Documer Booklets for abject Area of Meeting Total Amount	Materials ats Missing Answ Estimated Total Miles	Pr —— Total Price for	<u>rice</u>	<u>Total</u>
Го	Supervising the Ad Monitoring the Lo Monitoring the Sea Standard Setting S Conducting the Sta Committee Meeting Standard Setting Committee tal for Standard S	ccounting of Ag-in of Answarch of Test E Study Per Su andard Setting Number of Members 20 etting Study	All Testing er Documer Booklets for abject Area Meeting Total Amount Stipend*	Materials ats Missing Ansv Estimated Total Miles 18000	Total Price for Travel**	<u>Exte</u>	<u>Total</u> nsion***
Го	Supervising the Admonitoring the Lo Monitoring the Season Monitoring the Standard Season Monitoring the Standard Season Monitoring Committee **The Committee	ecounting of Ag-in of Answarch of Test E Study Per Su andard Setting Number of Members 20 etting Study this formula	All Testing er Documer Booklets for Booklets for Ibject Area Meeting Total Amount Stipend*	Materials ats Missing Answ Estimated Total Miles 18000	Total Price for Travel**	<u>Exte</u>	<u>Total</u>
Γο	Supervising the Admonitoring the Lo Monitoring the Season Monitoring the Standard Season Monitoring the Season	ccounting of Ag-in of Answarch of Test E Study Per Su andard Setting Number of Members 20 etting Study e this formula mbers x 3 (No	All Testing er Documer Booklets for Booklets	Materials ats Missing Answ Estimated Total Miles 18000 etal amount of ays) x \$75	Total Price for Travel**	Exte	Total nsion*** ount Stipend = Nu
Го	Supervising the Admonitoring the Lo Monitoring the Season Monitoring the Standard Season Monitoring the	ccounting of Ag-in of Answarch of Test E Study Per Su andard Setting Number of Members 20 etting Study e this formula mbers x 3 (No	All Testing er Documer Booklets for abject Area g Meeting Total Amount Stipend* to figure to umber of Data to figure	Estimated Total Miles 18000 tal amount of ays) x \$75 total price for	Total Price for Travel**	Exte	<u>Total</u> nsion***

Price for Travel

7. Bucket of Hours						Per Hour
Additional Miscellan (5000 Hours)	eous Hours					
8. Development of An	Additional	Equivalent	Form			
Development		ımber	Price			Section Total
of <u>Items</u>		of e <u>ms</u>	Per <u>Item</u>	<u>Extensi</u>	on*	
Reading Items	42					
Language Items	50			·		
Mathematics Items	50					
Social Studies Items	50	1				
Biology Items	45					
Total for Development	of Items					
			<u>Price</u>			
Conducting the Content	& Bias Mee	eting _		-		
	Number	Total	Estimated	Total		
Committee Meeting	of <u>Members</u>	Amount Stipend**	Total <u>Miles</u>	Price for Travel***	Extens	sion****
Content and Bias						
Committee	30		7000			
Total for Content &	& Bias Meet	ting				
<u>Item Pilot Materials</u>						
Printing Materials						
	Estimated		Unit			
	Quantities	-	<u>Price</u>		Ext	tension*
Reading						
Language						
Mathematics						
Social Studies						
Biology						
Answer Documents						
Test Administrators						

Manual

Note:	** U *** U *** U T **** U	Iembers x 3 (Number o	re total amount of stip of Days) x \$75 ure total price for tr mile	pend: Total Amoun	t Stipend = Number of or Travel = Estimated
Destru	iction of Tes	ection of Testing Mater ting Materials Answer Documents fro Center			<u>Price</u>
				9	Section Total
Total fo	or Item Pilot	Materials		_	
Form P	ilot Testing	<u>Materials</u>			
Print	ting Material	ls			
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	to Scoring				Section Total
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Scanning and Scoring of Answer Document

Estimated Quantity	Unit Price		Extension	n*	
Item Pilot Form Pilot		_ _			
Note: * Use this formula Item	to figure extension: E	xtension = E		•	Per
Total for Scanning and Scoring of Ar	nswer Document		Section	on Total	
<u>Data Analysis</u> Item Pilot Form Pilot					
			Section	on Total	
Total for Data Analysis					
Total for Development of an Addition	nal Equivalent Form				
9. Calculators	Estimated Quantity	Unit <u>Price</u>	Extension	Section Total	
Regular Calculators Casio HS-10 or equivalent	120,000				
Large-Print Calculators Datexx DD-734 or equivalent	70				
Talking Calculators Learning Resources Calc-u-vue Model No. LER 0011 or equiva					
Total for Calculators			_		
Note: * Use this formula to f Item	igure extension: Exter	nsion = Estin	nated Quantity	X Price Per	
10. Distribution, Collection, and Ver	ification of Testing M	laterials to 1	137 School Sy	stems	
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Summer 2014 Packing and Distribution of Materials

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Packing of Materials Distribution of Materials		
Total for Packing and Distribution of Materials		
Fall 2014 Collection, Verifying, and Destroying Materi	als	
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		
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Midyear 2014 Packing and Distribution of Materials

	<u>Price</u>	Section Total
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Total for Packing and Distribution of Ma	terials	
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Collection of Materials Verifying Test Booklets Destroying Test Booklets		_ _ _
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	<u>Price</u>	Section Total
Packing of Materials Distribution of Materials		_ _
Total for Packing and Distribution of Ma	aterials	
Spring 2015 Collection, Verifying, and Destr	oying Materials	
	<u>Price</u>	Section Total
Collection of Materials Verifying Test Booklets Destroying Test Booklets		_ _ _
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Summer 2015 Packing and Distribution of Materials

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BIDDING PROCESS

The purpose of the bidding process is to secure for the SDE the vendor most capable of providing the services enumerated in the specifications of this ITB. Selection of the successful vendor will be made on the demonstrated capability to meet all services and products described in the specifications of this ITB.

Questions About ITB

Questions must be received by the SDE by 5:00 p.m. Central Time, February 5, 2010. In submitting questions, please include a contact name, contact number and e-mail address of the person to respond to with answers. Questions should be mailed, faxed, or e-mail to:

Mrs. Debbie Barnett
Alabama State Department of Education
Student Assessment
P. O. Box 302101
Montgomery, AL 36130-3901
Fax Number: (334) 242-7341
E-mail Address: dbarnett@alsde.edu

In the event that it becomes necessary to change part of this ITB, an addendum will be issued from the Division of Purchasing, Department of Finance. Changes will not be made by telephone.

ITB Submission

The Division of Purchasing, Department of Finance, issues this ITB for the Department of Education, State of Alabama, Dr. Joseph Morton, State Superintendent of Education. Vendors must provide one **original** and two **copies** of their responses. These responses must be delivered to:

Mrs. Janna Wickham
Division of Purchasing
Department of Finance
RSA Union Building
100 North Union Street, Suite 192
Montgomery, Alabama 36130-2401
Telephone: (334) 242-7250

The Invitation to Bid with the notarized signature of an authorized officer of the company must be packaged with the original response. The original and two copies of the ITB and the response should be packaged in separate containers. The containers must be clearly marked "ORIGINAL" and "COPIES." Vendors mailing the ITBs and responses must allow sufficient mail delivery time to ensure receipt of the ITBs and responses before the time specified.

Items must be priced according to specifications in the Cost Response on pages 40-169. The contents of the specifications of this ITB and the response of the successful vendor will become contractual obligations upon contract approval.

CONTRACTUAL INFORMATION

Acceptance of Response Content

The contents of the response of the successful vendor and the specifications in this ITB will become a contractual obligation if a contract ensues. Failure of the successful vendor to accept this obligation will result in cancellation of the award and will provide justification for removal of the company from the SDE vendors list until such time as he/she may prove to the satisfaction of the SDE his/her ability to bid responsibly.

Performance Bond

The selected vendor shall, within ten days after notification of the award and at no additional cost to the SDE, furnish a performance bond in the amount of \$1,000,000. The performance guarantee shall be one of the following: cashier's check, other type bank certified check (personal or company checks not acceptable), money order, an irrevocable letter of credit, or surety bond issued by a company authorized to do business within the state of Alabama. The director of State Purchasing or his designee shall be the custodian of the performance guarantee. The performance guarantee shall reference this bid and shall be payable to the state of Alabama.

Liquidated Damages

Since timely delivery is imperative, the vendor will be required to enter into the following agreement related to the completion of the activities identified in the sections labeled "Timeline" on pages 25-31.

Inasmuch as failure to complete the activities within the time fixed in the contract will result in substantial injury to the SDE and since damages arising from such failure cannot be calculated with any degree of certainty, it is agreed that for each and every day key activities remain incomplete beyond the time set of their completion, the vendor shall pay to the SDE the sum of 2.5% of the price associated with the **Total Base Bid per year**. Should the vendor see that he/she would not be able to meet a date, he/she may request an extension. This request may or may not be granted at the discretion of the SDE. If approval is granted by the SDE, liquidated damages will not be assessed for the duration of the extension.

Delivery Dates

The SDE reserves the right to delay scheduled due dates if the delay is to the advantage of the SDE and if the delay creates no extra cost to the vendor. If this option were exercised, liquidated damages would not be charged for that period.

Design Control

The control of design remains the total responsibility of the SDE. Changes in the design made after the award of the contract will be at the discretion of the SDE. The SDE also reserves the right to substitute work tasks on a generally equal basis. Any substitutions must occur prior to the vendor's final effort toward completing the task. All design changes or substitutions will be given in writing to the vendor. The intent of this section is not to allow for increasing the scope of the ITB, but to protect the SDE as improvements in design become evident during the development schedule. The SDE has final approval for all phases (developing, printing, distribution and collection, scoring and reporting).

Contract Payment

The SDE must receive the bill for the final payment by the last working day in September of each contract year. The vendor may bill the SDE more than once a contract period for any work completed by the invoice date.

APPENDIX A

SAMPLE OF REFERENCE PAGE

REFERENCE PAGE

Use the information below to answer questions on the Alabama High School Graduation Exam.

Some Abbreviations Used in Formulas

b₁,b₂ = bases of a trapezoidb = base of a polygon h = height or altitude I = length $\mathbf{w} = \text{width}$

symbol for a right angle

 $m\angle$ = the measure of an angle

A = area

C = circumference

r = radius

d = diameter

 $\pi = 3.14$

P = perimeter

D = distance M = midpoint

m = slope

S.A. = surface area

V = volume

B = area of the base

S = sum of interior angles of a convex polygon

n = number of sides of a convex polygon

Formulas

Triangle: $A = \frac{1}{2}bh$

Parallelogram: A = bh

Rectangle: A = Iw

Trapezoid: $\mathbf{A} = \frac{1}{2}\mathbf{h}(\mathbf{b}_1 + \mathbf{b}_2)$

Circle: $\mathbf{C} = \pi \mathbf{d}$

 $\dot{\mathbf{C}} = 2\pi \mathbf{r}$ $A = \pi r^2$

Distance = rate • time

Interest = principal • rate • time

Distance Formula: $D = \sqrt{(x_2 - x_1)^2 + (y_2 - y_1)^2}$

Midpoint Formula: $\mathbf{M} = \left(\frac{x_1 + x_2}{2}, \frac{y_1 + y_2}{2}\right)$

Slope Formula: $\mathbf{m} = \frac{\mathbf{y}_2 - \mathbf{y}_1}{\mathbf{x}_2 - \mathbf{x}_2}$

Sum of Measures of Interior Angles of a Convex Polygon: S = 180(n-2)

Quadratic Formula: $x = \frac{-b \pm \sqrt{b^2 - 4ac}}{}$

Pythagorean Theorem: $c^2 = a^2 + b^2$

计算机设置	Surface Area	Volume
Rectangular Prism	S.A. = Ph + 2B or S.A. = 2(wh + lh + lw)	V = Bh or V = lwh
Cylinder	S.A. = $2\pi rh + 2\pi r^2$	$V = \pi r^2 h$

Forms of Equations

Standard form of an equation of a line: Ax + By = CSlope-intercept form of an equation of a line: y = mx + bPoint-slope form of an equation of a line: $y - y_1 = m(x - x_1)$ SAMPLE OF CALCULATOR PRACTICE REVIEWS

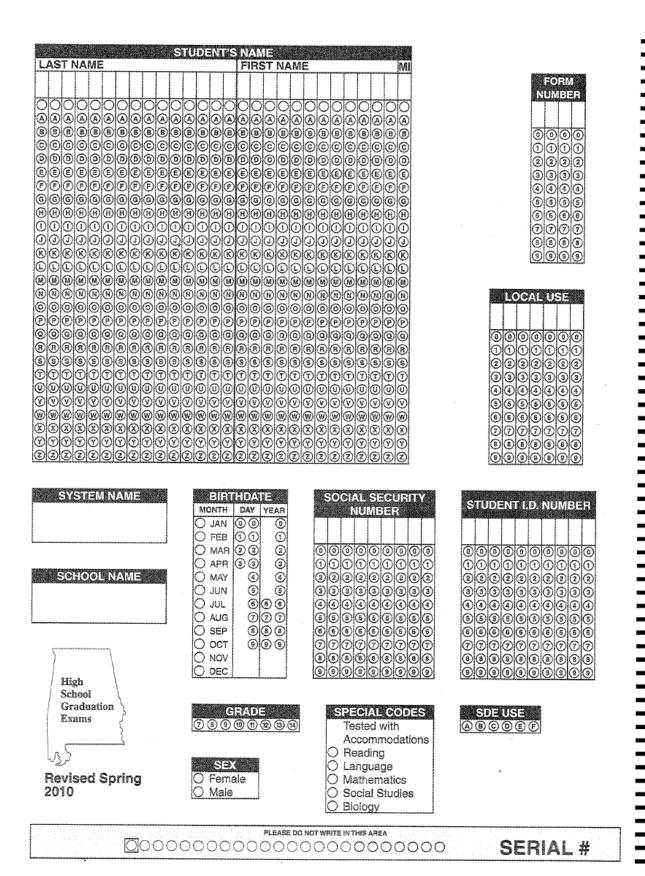
Calculator Practice Review

Before you begin a new problem, always press the ON key to clear the calculator.

Work the problems below:

TOPIC	SOLVE	PRESS THESE KEYS	DISPLAY (ANSWER)
Using the Equals Key	1. 3 + 2	3 + 2 =	5.
(carries out the last operation you entered)			7.
operation you entered)		=	9.
Using the Arithmetic Operation Keys	2. 8 + 2	8 + 2 =	10.
Operation Keys	3. 12 - 9	1 2 - 9 =	3.
	4. 7 × 3	7 × 3 =	21.
	5. 30 ÷ 6	3 0 ÷ 6 =	5.
	6. 15 ²	1 5 × =	225.
Using the Decimal Point Key	7. 5.6 + 3	5 • 6 + 3 =	8.6
Using the Sign Change Key	8. 32 × ⁻ 5	3 2 × 5 ½ =	- 160.
Using the Square Root Key	9. √3 6	3 6 √	6.
	10. $\sqrt{36} \times 4$	3 6 √ × 4 =	24.
Using the Percent Key	11. 50% of 12	1 2 × 5 0 %	6.
Order of Operations	12. 6 + (0.5 × 8)	• 5 × 8 =	4.
(does NOT automatically perform the correct order)		+ 6 =	10.
Solving Multi-Step	13. (68 × 37) + (252 ÷ 6)	6 8 × 3 7 =	2516.
Problems	(66 × 57) 1 (252 1 6)	Write 2516 on your scratch paper	2516.
		ON	0.
		2 5 2 ÷ 6 =	42.
		Write 42 on your scratch paper	42.
		ON 2 5 1 6 +	0.
		4 2 =	2558.

SAMPLE OF ANSWER DOCUMENT



READING

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PAGE 2

LANGUAGE

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PAGE 3

PAGE 3

PAGE 3

MATHEMATICS

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5	0000	26	8 F G H	47	8000	68	E P @ H	89	000B
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7	0000	28	8 P @ H	49	@@@	70	B B B	91	A 8 C D
8	8 F @ B	29	0000	50	© P @ H	71	0000	92	@ P @ H
9	0000	30	® @ @ H	51	0000	72	E F @ H	93	A B C O
10	8 P @ H	31	8860	52	€F99	73	0000	94	8 P @ H
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16	8 F 8 R	37	0000	58	® ₱ @ ₱	79	@@@®	100	@ F @ H
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19	0000	40	® P @ H	61	@@@®	82	® ® ®	103	A B C O
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21	0000	42	® ® ®	63	@@@	84	® ® ®	105	@@@@

PAGE 4

SCIENCE

(If your test booklet is titled 'Biology,' please turn to page 7 of this answer document.)

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2	E F @ 8	23	0000	44	@ P @ B	65	A B C O	86	@ P @ H
3	0000	24	8 P Q H	45	800	66	B P @ B	87	880
4	8 P @ H	25	8000	46	® ₱ @ H	67	8800	88	E F G H
5	0000	26	6 P @ H	47	@@@	68	8 P @ H	89	800
6	6 F G M	27	8900	48	EFGH	69	A 9 0 0	90	E F G H
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8	6 P G H	29	0000	50	€ F G H	71	@@@@	92	E F G H
9	0000	30	E @ @ H	51	0000	72	B B B	93	8800
10	@ P @ H	31	8800	52	⊕ ⊕ ⊕ ⊕	73	@@@	94	B F @ H
11	A B © 0	32	® ® ® ®	53	0000	74	8 F @ H	95	000
12	@ P @ H	33	A @ © @	54	® ₱ ® ₱	75	A B C O	96	B B B
13	0000	34	B B B B	55	0000	76	8 F 9 B	97	000
14	8 P @ B	35	A 3 C O	56	8 F G B	77	@@@	98	® P ⊗ B
15	8800	36	B 6 0 A	57	8000	78	8 B B	99	@ @©
16	® P @ H	37	A 3 C O	58	® P @ H	79	A B C D	100	® ₱ @ B
17	@@@	38	® ® ® ®	59	@@@@	80	® ® ®	101	@@@
18	@ P @ W	39	A B C O	60	EF6H	81	@@@@	102	® P @ B
19	@@@	40	® @ @ ®	61	0000	82	B 6 8 B	103	A B O B
20	© P @ H	41	8800	62	® F @ H	83	8000 ,	104	® P ® B
21	A @ © D	42	8 F G H	63	A B C D	84	8 P 8 B	105	A B © D

PAGE 5

SOCIAL STUDIES

= 1	A 8 C O	22	8 P @ H	43	A 8 © 0	64	® ® ® ®	85	<u> </u>
_ 2	®®®	23	0000	44	B B B B	65	88CO	86	® F ® B
= 3	A B C D	24	® F @ H	45	0000	66	® P @ H	87	A 8 0 0
= 4	8 P G B	25	A 9 © 0	46	B F G H	67	000	88	® @ ®
= 5	0000	26	@ @ @ B	47	@®©®	68	8 F G B	89	000
= 6	® @ @ ®	27	0000	48	€ F @ H	69	@®©®	90	® ® ® ®
= 7	A B © 0	28	@@@	49	@®©®	70	€ € @ H	91	A B © 0
_ 8	® P @ H	29	0000	50	€ F @ H	71	0000	92	8 P G H
9	@@@@	30	® P © H	51	A800	72	8 F 8 H	93	000B
10	® 🖲 📵 🕦	31	@@@	52	® ₱ @ ₦	73	A 8 0 0	94	8 F G H
_ 11	A 3 C D	32	@ P @ B	53	A B C D	74	EF@H -	95	0000
12	® ® ®	33	0000	54	B B B B	75	A 9 © 0	96	8 B 3 3
13	A ® © ©	34	€ F 0 H	55	0000	76	E P @ 8	97	000B
14	© 6 0 0	35	0000	56	8 P 6 B	77	A ® © 0	98	® P ® ₩
15	A B C D	36	E F @ H	57	0000	78	B @ B	99	A 8 C O
16	® ₱ @ Ħ	37	A B © 0	58	® ₱ ® ₦	79	0000	100	E P @ H
17	A B C D	38	@ F @ H	59	@@@@	80	® P @ H	101	A 9 C O
18	® P © H	39	A @ © @	60	E E @ 8	81	0000	102	© P @ B
19	8000	40	® C © B	61	A B C O	82	E E @ H	103	A ® © 0
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21	@@@@	42	® ® ®	63	0000	84	E P @ 8	105	A 9 0 0

PAGE 6

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BIOLOGY

(If your test booklet is titled 'Science,' please turn to page 5 of this answer document.)

1	A B © 0	22	B B B B	43	A 8 © 0	64	800B	85	A 8 6 9
2	@ P @ B	23	A B © 0	44	@ P @ M	65	A B © D	86	€F@H
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5	0000	26	B P @ H	47	AB©	68	€ P @ B	89	A 3 C O
6	8 P G B	27	ABCO	48	€ P © H	69	A B C D	90	® ® ®
7	0000	28	B P B H	49	0000	70	8 P @ R	91	A800
8	@ P @ H	29	0000	50	® P © B	71	0000	92	8 B B B
9	0000	30	E P @ H	51	0000	72	® ₽ @ B	93	A @ © ©
10	® ® ®	31	A860	52	® P © H	73	A 9 0 0	94	® F @ H
11	A800	32	@ P @ B	53	A B C O	74	® ® ® ® ®	95	A 8 6 6
12	®₽®® .	33	A B © B	54	® ₱ ® ₩	75	A @ © @	96	® ® ®
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14	®®® a	35	A B C B	56	® 6 @ 8	77	A ® © ®	98	® ₱ @ B
15	A800	36	8 F @ H	57	@@@	78	®®®	99	A ® © ®
16	® P @ B	37	A B C B	58	® Ø ®	79	A 9 6 9	100	E F @ 8
17	A B C O	38	800B	59	A 8 C O	80	®®®	101	8869
18	8998	39	ABCO	60	€ P G H	81	@@@	102	® © ® ⊕
19	000 ·	40	800B	61	@@@	82	898B	103	0000
20	®®® .	41	ABC0	62	© @ @	83	0000 ,	104	8 F G B
21	0800	42	® ® ®	63	A ® © ®	84	8 P 8 H	105	A B © ®

PAGE 7

PLEASE DO NOT WRITE IN THIS AREA PAGE 8

SAMPLE OF TEST ADMINISTRATOR'S MANUAL

DIRECTIONS FOR ADMINISTERING THE MATHEMATICS SUBJECT-AREA TEST

Directions must be read verbatim. You may answer questions about directions, but never answer questions concerning the content of the test or test items. As students are taking the test, the Test Administrator should assist the Proctor(s) by moving quietly around the room to see that students are following directions.

If this is the first day of testing or if you have elected to allow students to complete the personal information before each day's testing, please refer to pages 6–8 for Directions for Completing the Information Grid on the Answer Document, and skip the next "SAY." After the students have completed the personal information, continue with the directions for the mathematics subject-area test.

If this is **not** the first day of testing or if you have not elected to allow students to complete the personal information before each day's testing and the students are seated and ready,

SAY I will now distribute the answer documents. Do not open your answer document until you are told to do so.

Distribute the answer documents. Proctors should assist. Check to see that each student has a No. 2 pencil. Check to see that the students have completed the student information accurately.

Proctors must check to see that students do not have calculators. Make sure the students do not have wristwatch calculators. Proctors should continue to check during testing to ensure that students taking the AHSGE are only using the state-provided calculator.

SAY I will now distribute the test booklets. Do not open your test booklet until you are told to do so.

Distribute the test booklets. Proctors should assist.

SAY

Now check every page to see that the pages in your test booklet are numbered consecutively. The last page in your test booklet should have the statement "THIS IS THE END OF THIS EXAM" at the bottom of the page. If it appears that you have pages missing, please raise your hand.

Pause. Replace any defective test booklet with a new test booklet.

SAY Print your name in the bottom left-hand corner of your test booklet.

Pause.

SAMPLE OF ALABAMA HIGH SCHOOL GRADUATION EXAM REQUIREMENT BROCHURE

Biology — This test helps to measure the student's knowledge of biology. Standards tested include the following concepts:

- Nature of science (scientific process)
- Cellular biology (structure and function).
- Biochemistry (photosynthesis, respiration, and protein synthesis).
- Genetics (cell division and patterns of inheritance)
- Kingdoms of life (classification and identification)
- Energy (food chains, food webs, and energy pyramids)
 - Ecology (biogeochemical cycles, ecosystems, biomes, interdependence, and levels of hierarchy).

United States history. Standards tested include the following concepts: Social Studies — This test helps to measure the student's knowledge of

- · Global influence of the pre-colonial and colonial eras of the Western Hemisphere.
- Formation and development of the United States.
- Eras of revolution, expansion, and reform prior to the United States Civil War.
- United States Civil War Era.
- Developments of the late 19th and 20th centuries.
- Causes and effects of World War I.
- Great Depression and World War II.

Students of Special Populations

specific questions, contact your school counselor or local education agency, The Alabama Department of Education has adopted guidelines for the testing of students with disabilities and limited-English proficiency. For

The Alabama Board of Education has adopted requirements for students with disabilities to receive an Alabama high school diploma. For specific requirements, contact your school counselor or local education agency.

Alabama Department of Education, Montgomery, Alabama 36130-2101 Visit the Alabama Department of Education

Joseph B. Morton, State Superintendent of Education

Web Page at http://www.alsde.edu

VII, Civil Rights Act of 1964; Rehabilitation Act of 1973, Sec. 504; Age Discrimination in Employment Act; Equal Pay Act of 1963; Title IX of the Education Amendment of 1972: Title IX of, or be subjected to discrimination in any program or activity on the basis of disability, sex, mee, religion, national origin, color, or age. Ref: Sec. 1983, Civil Rights Act, 42 U.S. C.; Title VI and No person shall be denied employment, be excluded from participation in, te denied the benefits Coordinator, P.O. Box 302101, Montgomery, Alabama 36130-2101 or call (334) 242-8444.

Alabama High School Graduation Exam Requirement



Ninth-graders of 2008-2009

The requirements listed in this brochure are mandated by the Alabama Board of Education and may be altered by the Board.

will be informed by local school officials regarding credit requirements. Edition, and fulfill requirements regarding number of credits. Students tests of the Alabama High School Graduation Exam (AHSGE), Third receiving an Alabama high school diploma must pass all five subject The Alabama State Board of Education requires that any student

Alabama High School Graduation Exam

- Students who successfully complete Algebra I and/or biology before the spring of their tenth grade will have an early opportunity to take the mathematics and/or biology subject test(s) of the AHSGE at the next scheduled administration during the academic year.
- Students will take the AHSGE exam in the spring of the tenth grade as a checkpoint leading to the AHSGE. However, should students pass one or more subject tests of this administration, they will be given credit toward graduation for passing the subject test(s).
- Students following the normal rate of progression in Grades 9-12 are provided four opportunities to take the AHSGE. Some circumstances opportunities are defined as the spring administration in the eleventh grade, and the fall, midyear, and spring administrations in the twelfth may prevent a student from having four opportunities. These four grade.
- Students will also have an option to take the AHSGE during the summer between the eleventh and twelfth grades at a site to be determined by the local school system.
- The assessment will test five subject areas; reading language, mathematics, biology, and social studies.
- The student must pass all five subject tests of the AHSGE in English.
- Once a subject test is passed, the student will not have to take that subject test again.

and Objectives (Social Studies) for Alabama High School Graduation Exam, Bulletin 1998, No. 13. The biology subject test of the AHSGE is composed of questions measuring the objectives identified in the Biology Core course in the Alabama Course of Study: Science, Bulletin 2005, No. 20. All school composed of questions measuring the objectives identified in the Standards systems have copies of these bulletins. The bulletins contain the objectives The reading, language, and mathematics subject tests of the AHSGE Mathematics, and Science) for Alabama High School Graduation Exam, Bulletin 1997, No. 16. The social studies subject test of the AHSGE is are composed of questions measuring the objectives identified in the Standards and Objectives (Reading Comprehension, Language, students are expected to achieve.

comprehend textual, functional, and recreational material. Standards Reading — This test helps to determine if the student can read and tested include the following:

- Demonstrate literal understanding.
- Interpret passages.
- Apply critical analysis strategies.
- Utilize strategies that enhance comprehension.

Language — This test helps to measure the student's knowledge of language mechanics and expression. Standards tested include the following:

- Recognize correct grammar and usage.
- Demonstrate appropriate word choice.
 - Recognize correct sentence structure.
- Use correct capitalization and punctuation.
- Use appropriate organizational skills for writing and revising.

Mathematics - This test helps to measure the student's knowledge of

 Perform basic operations on algebraic expressions. Solve equations and inequalities.

Algebra I. Standards tested include the following:

Apply concepts related to functions.

- Apply formulas.
- Apply graphing techniques.
- Represent problem situations.
- Solve problems involving a variety of algebraic and geometric concepts.

Additional Information On Back Page.

We have read the Alabama High School Graduation Exam Requirement brochure and understand that in addition to completing required credits, the undersigned student must pass the Alabama High School Graduation Exam, Third Edition, in order to receive an Alabama high school diploma. (Ninth-graders of 2008–2009.)

Print Student's	Name			Print I	'arent's/Guardia	n's Name		
Student's Signat	ture			Parent	's/Guardian's Sig	gnature		
Date				Date				
Please detach th	is portion, SI	GN, and retu	rn to your	school, KI	EEP BROCHUR	E FOR FUTU	RE REFEREN	CE.
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SAMPLE OF HEADER SHEET

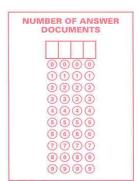
SCHOOL HEADER SHEET

THIRD EDITION

SYSTEM			
SCHOOL			







Printed in U.S.A. Data Recognition Corporation-MM224461-1 654

SAMPLE OF ANSWER DOCUMENT COUNT VERIFICATION FORM

ALABAMA HIGH SCHOOL GRADUATION EXAM

ANSWER DOCUMENT COUNT VERIFICATION FORM MIDYEAR 2009 THIRD EDITION

Please note:

- If a school DID NOT participate in testing, please write "DID NOT TEST" next to the school's name.
- If a school is now closed, please write "CLOSED" next to the school's name.
- If a public school that is not on the list has students who were tested, please add the school name, school code, and the number of students tested.
- If a nonpublic school has students who were tested, please write the school name, the school code, and the number of students tested at the bottom of this form.
- If homeschooled students tested, please write "HOMESCHOOL," the school code, and the total number of homeschooled students tested at the bottom of this form.

SYSTEM NAME: HENRY COUNTY

SYSTEM CODE: 034

SCHOOL CODE	SCHOOL NAME	NUMBER OF ANSWER DOCUMENTS	SCAN COUNT	MATCHES SCAN COUNT EXACTLY
0020	ABBEVILLE HIGH SCHOOL			
0040	HEADLAND HIGH SCHOOL			

SAMPLE OF FORM S-2

FORM S-2 LEA RECEIPT AND RETURN OF GRADUATION EXAMINATION TESTING MATERIALS

Directions: Form S-2 is completed when the graduation examination materials are received by the LEA and returned to the SDE.

System:				
On . I			received from	
On, I	(LEA Represent	tative)		
		_, the following		
(SDE Representative)				
***********	Before Te	st:	After Test:	*****
Test Material	Quantity Received	-	Quantity Returned	Missing Numbers
Reading Booklets (Form R Language Booklets (Form L Mathematics Booklets(Form M Science Booklets (Form S Social Studies Booklets (Form SS Biology Booklets (Form B Auxiliary Boxes: Answer Documents Header Sheets Calculators Calculator Practice Books Answer Document Count Verification))))) ication		* (See Box La	lbel)
Read Lang Math	Sci Soc St	Biology		
Braille:				
On, I			returned the gr	aduation
` '	Representative)			
examination materials described above	to			<u>.</u>
		(SDF Represen	tative)	

APPENDIX B

SAMPLE OF DELIVERY AND PICKUP SCHEDULE

LEA

Spring 2010 Graduation Examination Testing Materials Delivery Schedule

<u>DELIVERY POINT</u>	DATE/TIME	SCHOOL SYSTEMS
ALABASTER		
Lowry Warehouse 82 Hwy 265, Suite 603 Alabaster	Monday, Feb. 15, 2010 12:30 p.m. – 1:00 p.m.	<u>Cities</u> : Fairfield, Homewood, Hoover, Leeds, Pell City, Sylacauga, Talladega, Tarrant, Trussville, Vestavia Hills
		Schools: Alabama Institute for Deaf and Blind, Alabama School of Fine Arts
ALABASTER		
Lowry Warehouse 82 Hwy. 265 Suite 603 Alabaster	Monday, Feb. 15, 2010 2:00 p.m. – 2:30 p.m.	<u>Counties</u> : Chilton, Shelby, Talladega
Alabastei		<u>Cities</u> : Bessemer, Midfield, Mt. Brook
BIRMINGHAM CITY (ONLY)		
720 South 86 th Street, Rear	Monday, Feb. 15, 2010 8:00 a.m.	<u>City</u> : Birmingham
BREWTON		
811 Belleville Ave Brewton	Thursday, Feb. 11, 2010 9:00 a.m. – 9:30 a.m.	<u>Counties</u> : Conecuh, Escambia, Monroe
		<u>Cities</u> : Brewton, Thomasville

DELIVERY POINT	DATE/TIME	SCHOOL SYSTEMS
DALEVILLE		
National Guard Armory 600 Hwy 84 East Daleville	Friday, Feb. 19, 2010 10:00 a.m. – 10:30 a.m.	Counties: Barbour, Coffee, Covington, Dale, Geneva, Henry, Houston, Cities: Andalusia, Daleville, Dothan, Elba, Enterprise, Geneva, Opp, Ozark
DECATUR		
Decatur City Prof Training Center 408 Banks Street, NE Decatur	Tuesday, Feb. 16, 2010 10:00 a.m. – 10:30 a.m.	<u>Counties</u> : Cullman, Limestone, Morgan
		<u>Cities</u> : Athens, Cullman, Decatur, Hartselle
DEKALB		
DeKalb County Board 306 West Main Street Rainsville	Thursday, Feb. 18, 2010 9:00 a.m. – 9:30 a.m.	<u>Counties</u> : Dekalb, Jackson <u>Cities</u> : Ft. Payne, Scottsboro
GADSDEN		
Army National Guard Armory 5323 Airport Road Gadsden	Thursday, Feb. 18, 2010 12:30 p.m. – 1:00 p.m.	<u>Counties</u> : Blount, Calhoun, Cherokee, Clay, Cleburne, Etowah, Marshall, St. Clair
		<u>Cities</u> : Albertville, Anniston, Arab, Attalla, Boaz, Gadsden, Guntersville, Jacksonville, Piedmont, Oneonta, Oxford
HUNTSVILLE CITY	Tuesday, Feb. 16, 2010	<u>City</u> : Huntsville City
Butler High School 3401 Holmes Ave.	11:30 a.m.	

DELIVERY POINT DATE/TIME **SCHOOL SYSTEMS JEFFERSON COUNTY (ONLY)** 2100 18th Street South Monday, Feb. 15, 2010 **County**: Jefferson Birmingham 10:00 a.m. **LOXLEY** Thursday, Feb. 11, 2010 Central Office Satellite **Counties**: Baldwin, Clarke 1091 B Avenue 11:30 a.m. Loxley MADISON CITY Madison City Board of Education **City:** Madison City Tuesday, Feb. 16, 2010 211 Celtic Drive 2:30 p.m. Madison **MADISON COUNTY** Riverton Middle School Tuesday, Feb. 16, 2010 **County:** Madison County 399 Homer Nance Road 1:00 p.m. Huntsville **MOBILE County**: Mobile 1 Magnum Pass Thursday, Feb. 11, 2010 Mobile 9:00 a.m. **MOBILE** 1 Magnum Pass Thursday, Feb. 11, 2010 **County**: Washington 10:00 a.m.-10:30 a.m. Mobile **City**: Saraland **School**: Alabama School Math and Science

<u>DELIVERY POINT</u>	DATE/TIME	SCHOOL SYSTEMS
MONTGOMERY AL National Guard Armory 4555 Bobby W. Hogan Drive Hope Hull	Wednesday, Feb. 17, 2010 2:30 p.m. – 3:00 p.m.	<u>Counties</u> : Autauga, Bullock, Butler, Coosa, Crenshaw, Dallas, Elmore, Lowndes, Pike, Wilcox
		<u>Cities</u> : Selma, Tallassee, Troy
(Note: You must have a civ	ilian driver's license to get	Schools: Dept. of Youth Services, Alabama Correctional Education in.)
MONTGOMERY COUNTY (C	ONLY)	
627 South Decatur Street	Friday, Feb. 19, 2010 1:30 p.m.	County: Montgomery
NORTHPORT		
National Guard Armory 2509 44 th Avenue Northport	Thursday, Feb. 18, 2010 10:00 a.m. – 10:30 a.m.	<u>Counties</u> : Bibb, Choctaw, Fayette, Greene, Hale, Lamar, Marengo, Perry, Pickens, Sumter, Tuscaloosa, Walker
		<u>Cities</u> : Demopolis, Jasper, Linden, Tuscaloosa
OPELIKA		
National Guard Armory 300 Consumer Avenue Opelika	Wednesday, Feb. 17, 2010 10:00 a.m. – 10:30 a.m.	<u>Counties</u> : Chambers, Lee, Macon, Randolph, Russell, Tallapoosa
		<u>Cities</u> : Alexander City, Auburn, Eufaula, Lanett, Opelika, Phenix City,

Roanoke

DELIVERY POINT

DATE/TIME

SCHOOL SYSTEMS

RUSSELLVILLE

Russellville High School 1865 Waterloo Road Russellville Tuesday, Feb. 16, 2010 10:00 a.m. – 10:30 a.m.

<u>Counties</u>: Colbert, Franklin, Lauderdale, Lawrence, Marion, Winston

<u>Cities</u>: Florence, Haleyville, Muscle Shoals, Russellville, Sheffield, Tuscumbia, Winfield

LEA Spring 2010 Graduation Examination Testing Materials

Pickup Schedule

PICKUP POINT	DATE/TIME	SCHOOL SYSTEMS

ALABASTER

Lowry Warehouse 82 Hwy 265, Suite 603 Alabaster

Wednesday, March 10, 2010 Cities: Fairfield, Homewood, 11:30 a.m. – noon

Hoover, Leeds, Pell City, Sylacauga, Talladega, Tarrant, Trussville, Vestavia Hills

Schools: Alabama Institute for Deaf and Blind, Alabama School of Fine Arts

ALABASTER

Lowry Warehouse 82 Hwy. 265 Suite 603

Alabaster

Wednesday, March 10, 2010 Counties: Chilton, Shelby,

12:30 p.m. – 1:00 p.m.

Talladega

Cities: Bessemer, Midfield, Mt. Brook

BIRMINGHAM CITY (ONLY)

720 South 86th Street, Rear

Wednesday, March 10, 2010 City: Birmingham 8:00 a.m.

BREWTON

811 Belleville Ave

Brewton

Thursday, March 11, 2010

9:00 a.m. – 9:30 a.m.

Counties: Conecuh, Escambia,

Monroe

Cities: Brewton, Thomasville

PICKUP POINT	DATE/TIME	SCHOOL SYSTEMS
DALEVILLE		
National Guard Armory 600 Hwy 84 East Daleville	Tuesday, March 9, 2010 9:00 a.m. – 9:30 a.m.	Counties: Barbour, Coffee, Covington, Dale, Geneva, Henry, Houston, Cities: Andalusia, Daleville, Dothan, Elba, Enterprise, Geneva, Opp, Ozark
DECATUR		
Decatur City Prof Training Center 408 Banks Street, NE Decatur	Monday, March 8, 2010 9:00 a.m. – 9:30 a.m.	<u>Counties</u>: Cullman, Limestone, Morgan<u>Cities</u>: Athens, Cullman, Decatur, Hartselle
DEKALB		
DeKalb County Board of Education 306 West Main Street Rainsville	Friday, March 12, 2010 9:00 a.m. – 9:30 a.m.	Counties: Dekalb, Jackson Cities: Ft. Payne, Scottsboro
GADSDEN		
Etowah County Board of Education 3200 W. Meighan	Monday, March 15, 2020 10:00 a.m. – 10:30 a.m.	Counties: Etowah, Cherokee Cities: Gadsden, Oneonta
GADSDEN Army National Guard Armory 5323 Airport Road Gadsden	Friday, March 12, 2010 12:30 p.m. – 1:00 p.m.	Counties: Blount, Calhoun, Clay, Cleburne, Marshall, St. Clair Cities: Albertville, Anniston, Arab, Attalla, Boaz, Guntersville, Jacksonville, Piedmont, Oxford

PICKUP POINT **DATE/TIME SCHOOL SYSTEMS**

HUNTSVILLE CITY Monday, March 8, 2010 **City:** Huntsville City

11:30 a.m. Butler High School

3401 Holmes Ave.

JEFFERSON COUNTY (ONLY)

2100 18th Street South Wednesday, March 10, 2010 County: Jefferson

Birmingham 10:00 a.m.

LOXLEY

Central Office Satellite Counties: Baldwin, Clarke Thursday, March 11, 2010

1091 B Avenue 11:30 a.m.

Loxley

MADISON CITY

MADISON COUNTY

City: Madison City Madison City Board of Education Monday, March 8, 2010 211 Celtic Drive 2:30 p.m.

Madison

Riverton Middle School Monday, March 8, 2010 **County:** Madison County

399 Homer Nance Road 1:00 p.m.

Huntsville

MOBILE

1 Magnum Pass Thursday, March 11, 2010 **County**: Mobile Mobile 9:00 a.m.

<u>PICKUP POINT</u> <u>DATE/TIME</u> <u>SCHOOL SYSTEMS</u>

1 Magnum Pass Thursday, March 11, 2010 <u>County</u>: Washington

Mobile 10:00 a.m.-10:30 a.m.

School: Alabama School Math and

Science

City: Saraland

MONTGOMERY

AL National Guard Armory
4555 Bobby W. Hogan Drive
Tuesday, March 9, 2010
1:30 p.m. – 2:00 p.m.

Counties: Autauga, Bullock, Butler, Coosa, Crenshaw, Dallas, Elmore,

Hope Hull Lowndes, Pike, Wilcox

<u>Cities</u>: Selma, Tallassee, Troy

Schools: Dept. of Youth Services, Alabama Correctional Education

(Note: You must have a civilian driver's license to get in.)

MONTGOMERY COUNTY (ONLY)

627 South Decatur Street Wednesday, March 10, 2010 **County**: Montgomery

1:30 p.m.

NORTHPORT

National Guard Armory Friday, March 12, 2010

2509 44th Avenue 9:00 a.m. – 9:30 a.m. Northport

y, March 12, 2010
a.m. – 9:30 a.m.

Counties: Bibb, Choctaw, Fayette,
Greene, Hale, Lamar, Marengo,
Perry, Pickens, Sumter, Tuscaloosa,

Walker

Cities: Demopolis, Jasper, Linden,

Tuscaloosa

PICKUP POINT

DATE/TIME

SCHOOL SYSTEMS

OPELIKA

National Guard Armory 300 Consumer Avenue Opelika Tuesday, March 9, 2010 9:00 a.m. – 9:30 a.m.

<u>Counties</u>: Chambers, Lee, Macon, Randolph, Russell, Tallapoosa

<u>Cities</u>: Alexander City, Auburn, Eufaula, Lanett, Opelika, Phenix City, Roanoke

RUSSELLVILLE

Russellville High School 1865 Waterloo Road Russellville Monday, March 8, 2010 9:00 a.m. – 9:30 a.m.

<u>Counties</u>: Colbert, Franklin, Lauderdale, Lawrence, Marion, Winston

<u>Cities</u>: Florence, Haleyville, Muscle Shoals, Russellville, Sheffield, Tuscumbia, Winfield SAMPLE OF THE SUMMARY COUNT

	END SEQ B3410		0000025		0000026 000100		000200		000225		000250		000375	
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	END SEQ CALCBK		000025		000100		000200		000225		000250		000375	
	BEG SEQ CALCBK		100000		0000026		000101		000300 000201		000350 000226		000475 000251	
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	BEG SEQ N3410		000025 000001		00026		000101		000201		000226		000251	
ALABAMA LISTING OF S-3 FORM REPORT	END SEQ S3410		0000025		0000020		0001000		000125		000150		000275	
S-3 FOR!	BEG SEQ S3410		000001		000026		000051		000101		000126		000151	
STING OF	END SEQ L3410		000025		000125		000250		000275		000300		000425	
ABAWA LES	BEG SEQ L3410		000001		920000		000126		000251		000276		000301	
AL	END SEQ R3410		0000025		000125		000275		000300		000325		000450	
,	BEG SEQ R3410		00002 000001		000026 000125		000126		000276 000300		000301		000326	
	ENV				00000		20000		00000	>-	00000		00012	
	HDR	COUNTY	00003	A COUNTY	00000	COUNTY	20000	CITY	00003	ILLE CIT	00004	CY KIT	00000	
	ANS	018 CONECUH COUNTY	09000	027 ESCAMBIA COUNTY	00210	050 MONROE COUNTY	00180	116 BREWTON CITY	000030	198 THOMASVILLE CITY	09000	EMERGENCY KIT	00300	
	Sys No TAM		00000											
	Code	1010		0102		0103		0104		0105		0199		

	END SEQ B3410		000875	000000				056000		001075
	BEG SEQ B3410		000376	000001				928000		000951
	RED LBLS		00004					00005		00000
	CALCS		00000					00000		00000
	END SEQ CALCBK		000850					000050		001075
	BEG SEQ CALCBK		000376 000850					000851 000950		000951 001075
	END SEQ SS3410		0000476 001050	000000				001150		001275
8410	BEG SEQ SS3410		000476	000001				001051		001151
FORM	END SEQ M3410		000820	000002	000002	000005		000050		001075
- AHSGE	BEG SEQ N3410		000376	000001	000001			000851		000951
M REPORT	END SEQ S3410		000450 000376	000000				001100 000451 000475		000476 000600
S-3 FOR	BEG SEQ S3410		000276	000001				000451		000476
ALABAMA LISTING OF S-3 FORM REPORT - AHSGE - FORM 3410	END SEQ L3410		001000	000002						001225
ABAMA LI	BEG SEQ L3410		000426	000001				001001		001101
A	END SEQ R3410		000050	000002				001050		001051 001175
	BEG SEQ R3410		000451	000001				0000951 001050		001051
	ENV		91000					50000		00012
	HDR	COUNTY	000010	ST BKS	LC BKS	LC QTY	COUNTY	50000	CY KIT	00000
	Sys No ANS DOC	002 BALDWIN COUNTY	01260 00010	LARGE PRINT TEST BKS	LARGE PRINT CALC BKS	LARGE PRINT CALC QTY	013 CLARKE COUNTY	00000	EMERGENCY KIT	00300
	Del Si Code Ni TAM	0201 0		LARG	LARG	LARG	0205 0.		0299	

APPENDIX C

SAMPLE OF INDIVIDUAL REPORT

ALABAMA HIGH SCHOOL GRADUATION EXAM THIRD EDITION

SYSTEM: SCHOOL. SYSTEM-SCHOOL CODES: ADMINISTRATION DATE: SPRING 2008

INDIVIDUAL REPORT FOR NAME: SSID: DATE OF BIRTH: SERVICES: GRADE: 10

READING				LANGUAGE SCALED SCORE: 547 (560 NE	EEDED T	O PASS)	T	SCIENCE				
PASSED				ATTEMPTED				NOT ATTEMPTE	D			
Objective	Total	Correct	Mastery	Objective	Total	Items Mas Correct	tery	Objective	Items Total	Items Correct	Mastery	
	1 46 -		البدرا	T-1 Identify correct your forms: T-2 Identify correct verb forms	5	3 -			* PERF			
			Maria S	T=3. Recognize subject verb agreement T=4 Recognize pronoun-antecedent	5 5 5	-3 ·					USER/AI	
				I-5 Identify verb shifts I-6 Identify correct pronoun	5	0 -			9.40.33 			
			ALO 8 5742	case 177 Identify effective use of the voice 1-8 Determine correct use of	5 - 1 - 5 - 3 - 5 - 3 - 5 - 3 - 5 - 5 - 5 - 5	2 -		April 10 miles in the	120			
				modifiers I 9 Identify commonly confused words II-1 Use clear, vivid, precise	5 T	4 4 7 E 1 1 2 -		ate in Contract Co		0.5		
Committee Committee				language II-2: Use Formal and informal language III-1 Demonstrate correct	5 j	= 2 4 +						
	- بالنودي	•		Sentence structure III-2. Defining trate internal parallelism IV-1. Demonstrate correct use of	14,845,445 5	3 -	E F			-64/29	Lie i	
est militaria en en en	1 52 1- 1 10 55 1- 1		(capitalization TV-2 Demonstrate correct use of the commas TV-3 Demonstrate semicolon and	5	3 -						
			14.0	colon usage IV-4 Demonstrate quotation was marks and underlining IV-5 Demonstrate correct use of	16 17 G 1 G 1 G 1 G 1 G 1 G 1 G 1 G 1 G 1	27.	3 m			ALIEN AND	100 H 100	
person stages and the second	Part I			apostrophe V-1 Paragraph progression and completeness	v-j 1010				Mary 1			
					60 H J	7 (1 × 4 × 1						
			nt and		10-11							
				TOTAL AND TOTAL	100	56 3						

ALABAMA HIGH SCHOOL GRADUATION EXAM THIRD EDITION

INDIVIDUAL REPORT FOR

SYSTEM: SCHOOL: SYSTEM-SCHOOL CODE ADMINISTRATION DATE: SPRING 2008

DATE OF BIRTH: SERVICES: GRADE: 10

MATHEMATIC PASSED	:s			SOCIAL STUDIES SCALED SCORE: 459 (509 NEE ATTEMPTED		D PASS	5)	BIOLOGY
Objective	Items Total	Items Correct	Mastery	Objective	Items Total	Items Correct	Mastery	Content Standard Items Items Mastery
				I-1. Identify and evaluate America's exploration; development, and divergence Recognize and comprehend the impact of the influences of intellectual and religious	- 10 - 6	1		1 Select appropriate laboratory 6 2 to conduct an experiment 2 Describe cell processes necessary 6 1 - for achieving homeostasis 3 Identify reactants, products, and 6 3 -
				thought on political systems II-2 Identify and comprehend the provisions of essential documents of the government III-1 Identify and evaluate the	14 - 3 (4)	7	-	purposes of photosynthesis and cellular respiration 4/9 Describe cell organelles. 6 2 - Differentiate between five & six kingdom classification systems 5 Identify levels of organization in 6 4 -
			, (18 1	impact of the American Revolution III-2 Identify and evaluate the Era of Expansion III-3 Identify and evaluate the	6 6	2 2 5	+	the biosphere 6 Describe the roles of mitotic and 6 2 meiotic divisions during reproduction, growth, and repair of cells 7 Apply Mendel's laws to determine 6 4
				impact of American social and political reform and the emergence of a distinct culture IV-1 Identify and evaluate.	-8	3		phenotypic and genotypic probabilities of offspring Identify the structure and function 6 2 - of DNA, RNA, and protein Distinguish between monocots and 6 3
				events, causes, and effects of the Civil War Era U-1 Identify and evaluate the events that led to the settlement of the West V-2 Evaluate the concepts,	6.8	3 	- -	dicots, angiosperms and gymnosperms, and vascular and nonvascular plants 11 Animal Classification - Skeletal 6 2 - structure; reproduction; body symmetry, coverings, & locomotion 12 Describe protective adaptations of 6 4 -
				developments, and consequences of industrialization and urbanization VI-1 Evaluate the causes of World War I VI-2 Analyze the effects of	9 -9,	2	-	animals 13 Trace the flow of energy as it 6 4 - decreases through the trophic levels from producers to the quaternary level 14 Trace biogeochemical cycles through 6 2 - the environment
				World war I VII-1 Analyze the advent and impact of the Great Depression and the New Deal on American II VII-2 Analyze America's involvement in World War II		4	- - ::为我	15 Identify biomes based on environmental 6 1 - factors and native organisms 16 Identify density-dependent and 6 2 - density independent limiting factors affecting populations in an ecosystem
	ing and Adjust the	Paris (4)	**************************************			rengiji.	, was and	
					**************************************	11.53		
		1.5		TOTAL	100	43	1	TOTAL:

SAMPLE OF STUDENT LIST

ALABAMA HIGH SCHOOL GRADUATION EXAM THIRD EDITION

SYSTEM: SYSTEM-SCHOOL CODES: NUMBER TESTED: 137

STUDENT LIST REPORT FOR

STUDENT SPRING 2008 ADMINISTRATION RESULTS

				REA	ADING	LAN	GUAGE	sc	IENCE	матн	EMATICS		OCIAL UDIES	BI	OLOGY
STUDENT NAME	SSID	SPECIAL SERVICES		P/ F/ A/ NA/ INV	SCALED SCORE										
Ε.			09	NA											
			09	NA											
\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \			09	NA											
>			09	NA											
(09	NA											
			09	NA											
1			09	NA											
1			09	NA											
)			09	NA											
			09	NA		L	EFT								
1			09	NA											
)			09	NA											
			09	NA											
3			09	NA		INTEN	TIONALLY								
>			09	NA											
			09	NA											
3			09	NA											
_			09	NA		BL	ANK								
1			09	NA											
			09	NA											
1			10	P		Р		NA		NA		Р			
į į			10	Α	507	Р		Р		А	457	Р			
v			10	Р		Р		NA		NA		Р			
		SpEd	10	A	444	A	397	Α	479	Α	303	А	415		
j j			10	Α	406	Α	491	Р		Α	411	А	474		
		SpEd	10	A	217	A	0	A	163	А	192	А	325		
3			10	Р		Р		NA		NA		Р			
-			10	Р		Α	535	A	445	NA		А	453		
į.			10	Р		Р		NA		NA		Р			
			10	Р		A	484	NA		А	327	А	494		
		SpEd	10	A	296	Α	175	А	245	А	0	А	352		

SAMPLE OF NON-MASTERY LIST

ALABAMA HIGH SCHOOL GRADUATION EXAM THIRD EDITION READING

SYSTEM: SMITH COUNTY SYSTEM-SCHOOL CODE: 999-0010 ADMINSTRATION DATE: SPRING 2008

NON-MASTERY LIST FOR SMITH HIGH SCHOOL

	OBJECTIVES	NUMBER OF OBJECTIVES
SPECIAL SERVICES	1-1 1-2 1-3 11-1 11-2 11-3 111-2 111-2 111-2 111-2 111-2 111-2 111-3 11-4	NOT MASTERED
		12
		13
		12
		10
SpEd		14
SpEd		14
SpEd		14
		13
		12
		12
SpEd		14
		12
SpEd		13
SpEd		14
		12
	SPED SPED SPED SPED SPED SPED SPED SPED	SPECIAL SERVICES

SAMPLE OF NON-MASTERY SUMMARY

ALABAMA HIGH SCHOOL GRADUATION EXAM THIRD EDITION READING

SYSTEM: SYSTEM-CODES:

ADMINISTRATION DATE: SPRING 2008

GROUP NON-MASTERY SUMMARY FOR

TOTAL # REPORTED: 63 GR 9: 0 GR 10: 49 GR 11: 12 GR 12: 2

OBJECTI			NU	MBER OF ST	UDE	ENTS NOT	MAS	TERING OBJEC	TIVE	
NO PIDE	`	GI Numb e	1 9	GR 10 Number	%	GR 1 Number	1 %	GR 12 Number %	TOTA Number	۱L %
I-1	Identify supporting details	0	0.0	23 4	5.9	8	66.7	0 0.0	31	49.2
I-2	Determine sequence of events	0	0.0	36 7	3.5	11	91.7	2 100.0	49	77.8
I-3	Follow directions	0	0.0	30 6	1.2	9	75.0	1 50.0	40	63.5
II-1	Identify main idea	0	0.0	38 7	7.6	10	83.3	1 50.0	49	77.8
II-2	Draw conclusions	0	0.0	28 5	7.1	10	83.3	2 100.0	40	63.5
II-3	Determine cause and effect	0	0.0	29 5	9.2	10	83.3	1 50.0	40	63.5
II-4	Propaganda; Fact from opinion	0	0.0	35 7	L.4	9	75.0	2 100.0	46	73.0
II-5	Recognize summary statements	0	0.0	49 10	0.0	10	83.3	2 100.0	61	96.8
III-1	Recognize logic and arguments	0	0.0	47 9	5.9	12 1	0.00	2 100.0	61	96.8
III-2	Analyze literary elements	0	0.0	39 7	9.6	11	91.7	2 100.0	52	82.5
III-3	Understand figurative language	O	0.0	37 7	5.5	9	75.0	2 100.0	48	76.2
IV-1	Determine meaning of words	0	0.0	40 8	L.6	10	83.3	2 100.0	52	82.5
IV-2,3	Preview, Predict; Discern organizational patterns	0	0.0	44 8	8.6	12 1	0.00	2 100.0	58	92.1
IV-4	Demonstrate reference material usage	0	0.0	26 5	3.1	10	83.3	1 50.0	37	58.7

SAMPLE OF STUDENT LABEL

AL HIGH SCHOO	L GRADUATION	EXAM - SPRING	2006	HIRD EDITION
			- 	
PARTY POTERNIA	MONTH COMMENT	he committee.	NS-ESSAGE CONTRACTORS	Standard Co.
KEADIING	CANGUAGE			Z-STUDIES
PASS	PASS	NA	NA NA	PASS

SAMPLE OF SCHOOL REPORT

ALABAMA HIGH SCHOOL GRADUATION EXAM THIRD EDITION

SYSTEM:

(PERCENT OF STUDENTS PASS/ FAIL THROUGH SPRING 2009)

SCHOOL REPORT

SYSTEM-S

ANNUAL REPORT DATE:

FOR

ANNUAL KE														
	REA	ADING				LAN	GUAGE	:			3C.	LENCE	_	
	PAS	SED	FAI	LED		PAS	SED	FAI	LED		PAS	SED	FAI	LED
NUMBER REPORTED	Number	Percent	Number	Percent	NUMBER REPORTED	Number	Percent	Number	Percent	NUMBER REPORTED	Number	Percent	Number	Percent
Grade	12 ((Class	of 200	9)										
61	58	95	3	5	61	57	93	4	7	61	56	92	5	8
Grade	11 ((Class	of 201	0)										
49	34	69	15	31	48	34	71	14	29	NA	NA	NA	NA	NA
Grade	10 ((Class	of 201	1)										
42	26	62	*NR	*NR	41	29	71	*NR	*NR	NA	NA	NA	NA	NA
	MATHI	EMATI	CS		S	OCIAL	STUD	IES		BIOLOGY				
AHIMBED.	PAS	SED	FAI	LED	NUMBER .	PAS	SED	FAI	LED		PAS	SED	FAI	LED
NUMBER REPORTED	Number	Percent	Number	Percent	NUMBER REPORTED	Number	Percent	Number	Percent	NUMBER REPORTED	Number	Percent	Number	Percent
Grade	12 ((Class	of 200	9)										
61	58	95	3	5	61	57	93	4	7	NA	NA	NA	NA	NA
Grade	11 ((Class	of 201	0)										
49	41	84	8	16	49	33	67	16	33	45	39	87	6	13
Grade	10 ((Class	of 201	1)										
42	35	83	*NR	*NR	42	26	62	*NR	*NR	41	38	93	*NR	*NR
*NR = NOT	REPORTE	D	NA =	NOT APP	LICABLE									

CHIEF STATE SCHOOL OFFICER'S REPORT

ALABAMA HIGH SCHOOL GRADUATION EXAM THIRD EDITION

(REGULAR AND SPECIAL EDUCATION STUDENTS COMBINED) Grade 11 (Class of 2010)

ADMINISTRATION DATE: SPRING 2009

CHIEF STATE SCHOOL OFFICER'S REPORT

PAGE 2 of 6

		Р	ERCENT	OF STUD	ENTS PAS	SSING AS	OF SPR	ING 200	9 ADMIN	ISTRATIO	ON	
SYSTEM	REA	DING	LANG	UAGE	SCI	NCE	MATHEN	MATICS	SOCIAL	STUDIES	BIOL	.OGY
	NUMBER REPORTED	PERCENT PASSED										
	443	73	443	76			444	83	442	72	436	84
	131	69	131	72			131	81	131	66	125	86
	255	62	255	68			255	74	255	62	255	78
	123	70	124	71			124	85	124	73	123	85
	171	84	171	85			171	89	171	81	169	94
	169	76	169	76			169	80	169	77	169	94
	189	74	189	68			189	81	189	65	189	87
	96	81	97	75			97	69	96	73	97	78
	83	64	83	73	LE	FT	83	73	82	71	83	78
	228	79	228	82			228	87	228	80	228	89
	179	74	179	75			179	83	179	71	179	82
	210	91	210	90	INTENT	ONALLY	209	96	209	93	210	96
	619	85	620	84			618	88	618	83	612	88
	193	82	193	82			193	89	193	79	192	92
	78	73	78	73	BLA	INK	78	86	78	77	76	89
	297	69	295	65			298	80	297	63	286	78
	553	80	555	77			555	87	555	79	550	83
	564	78	564	78			563	81	564	75	559	85
	173	79	173	83			173	89	173	83	171	82
	515	81	515	83			514	84	512	79	515	91
	54	81	54	76			54	85	54	81	54	78
	761	80	762	79			759	85	760	74	756	91
	465	86	466	85			466	87	466	80	461	96
	271	72	270	73			272	82	271	72	270	79
					·							

APPENDIX D

IMMIGRATION STATUS



STATE OF ALABAMA DEPARTMENT OF EDUCATION



Alabama
State Board
of Education

Governor Bob Riley President

Randy McKinney District I Vice President

> Betty Peters District II

Stephanie W. Bell District III

Dr. Ethel H. Hall District IV Vice President Emerita

> Ella B. Bell District V

David F. Byers, Jr. District VI

> Gary Warren District VII

Dr. Mary Jane Caylor District VIII President Pro Tem

Joseph B. Morton Secretary and Executive Officer

IMMIGRATION STATUS

I hereby attest that all workers on this project are either citizens of the United States or are in a proper and legal immigration status that authorizes them to be employed for pay within the United States.

Witness

GORDON PERSONS BUILDING • P.O. BOX 302101 • MONTGOMERY, ALABAMA 36130-2101 • TELEPHONE (334) 242-9700 • FAX (334) 242-9708 • Web Site: www.alsde.edu

STATE OF ALABAMA DISCLOSURE STATEMENT



State of Alabama

Disclosure Statement

(Required by Act 2001-955)

ENTITY COMPLETING FORM	
ADDRESS	
CITY, STATE, ZIP	TELEPHONE NUMBER
etti, cinta, en	()
STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWAY	ARD
ADDRESS	
CITY, STATE, ZIP	TELEPHONE NUMBER ()
This form is provided with:	· · · · · · · · · · · · · · · · · · ·
	tion to Bid Grant Proposal
Have you or any of your partners, divisions, or any related business units previous Agency/Department in the current or last fiscal year? Yes No If yes, identify below the State Agency/Department that received the goods or servided, and the amount received for the provision of such goods or services.	
STATE AGENCY/DEPARTMENT TYPE OF GOODS/SERVICES	AMOUNT RECEIVED
Have you or any of your partners, divisions, or any related business units previous agency/Department in the current or last fiscal year? Yes No	usly applied and received any grants from any Stat
yes, identify the State Agency/Department that awarded the grant, the date such	grant was awarded, and the amount of the grant.
STATE AGENCY/DEPARTMENT DATE GRANT AWARDED	AMOUNT OF GRANT
any of your employees have a family relationship and who may directly personal	ly benefit financially from the proposed transaction.
any of your employees have a family relationship and who may directly personal identify the State Department/Agency for which the public officials/public employe	ly benefit financially from the proposed transaction.
any of your employees have a family relationship and who may directly personal identify the State Department/Agency for which the public officials/public employe	ly benefit financially from the proposed transaction. es work. (Attach additional sheets if necessary.)
Identify the State Department/Agency for which the public officials/public employe	ly benefit financially from the proposed transaction. es work. (Attach additional sheets if necessary.)

OVER

NAME OF FAMILY MEMBER		APPRECO	NAME OF PUBLIC O	FICIALI STATE	DEPARTI
Amie Menoek		ADDRESS	PUBLIC EMPLO	EE AGENCY V	HERE E
,					<u> </u>
If you identified individe officials, public employerant proposal. (Attack	yees, and/or their fan	nily members as the res	e in detail below the direct fin- ult of the contract, proposal, i	ancial benefit to be gair equest for proposal, inv	ed by the
			· · · · · · · · · · · · · · · · · · ·		
			1	· · · · · · · · · · · · · · · · · · ·	·
	,		1		
			· ·		
ublic official or public e dditional sheets if nece	employee as the resu	It of the contract, propo	by any public official, public en sal, request for proposal, invit	ipioyee, and/or family fi ation to bid, or grant pro	posal. (
t below the name(s) as sal, invitation to bid, or		paid consultants and/or	lobbyists utilized to obtain the	contract, proposal, red	uest for
	T/LOBBYIST	ADDRE	SS		
ME OF PAID CONSULTANT					
ME OF PAID CONSULTANT	1	** **			
ME OF PAID CONSULTAN	-				
IME OF PAID CONSULTAN					
ME OF PAID CONSULTAN					-
					-
signing below, I certif ne best of my knowled	dge. I further unders	stand that a civil pena	II statements on or attached Ity of ten percent (10%) of th or misleading information.		
signing below, I certif ne best of my knowled	dge. I further unders	stand that a civil pena	ty of ten percent (10%) of th		
signing below, I certif ne best of my knowled kceed \$10,000.00, is a	dge. I further unders	stand that a civil pena. ly providing incorrect	ty of ten percent (10%) of th		
signing below, I certif ne best of my knowled	dge. I further unders	stand that a civil pena	ty of ten percent (10%) of th		
signing below, I certif ne best of my knowled kceed \$10,000.00, is a	dge. I further unders	stand that a civil pena. ly providing incorrect	ty of ten percent (10%) of th		
signing below, I certif ne best of my knowled kceed \$10,000.00, is a	dge. I further unders	stand that a civil pena. ly providing incorrect	ty of ten percent (10%) of th		action, n

State of Alabama in excess of \$5,000.

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the

236